TREVECCA

Trevecca Nazarene College

tnc

Catalog Issue 1987-'88

ACCREDITATION

Trevecca Nazarene College is accredited by the Commission on Colleges of the Southern Association of Colleges and Schools to award Bachelor's and Master's Degrees. Membership in one of the six regional accrediting associations in the United States indicates that the college has been carefully evaluated and found to meet standards agreed upon by qualified educators.

Its Teacher Education program is accredited by the Tennessee Department of Education, and its Physician Assistant Program and Medical Assistant Program is accredited by the Committee on Allied Health Education and Accreditation. The College is accredited by the National Association of Schools of Music. The Early Learning Center Program is accredited by the Elementary Commission of the Southern Association of Colleges and Schools.

These documents are on file in the office of the Dean of the College and may be reviewed upon request.

Trevecca is a member of the American Association of Colleges of Teacher Education, the Council of Independent Colleges, the National Association of Independent Colleges & Universities, the Association of Church Related Colleges and Universities, Council for the Advancement of Experiential Learning, Christian College Coalition, the Tennessee College Association, the Tennessee Council of Private Colleges, Tennessee Institute of Private Colleges, and the Tennessee Independent Colleges Fund.

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TREVECCA NAZARENE COLLEGE? . . . the college of the Church of the Nazarene in the southeastern United States . . . a quality Christian liberal arts college.

WHAT DO YOU MEAN BY "CHRISTIAN" COLLEGE? . . . We, as a church-related, Bible-believing community, offer an education in the context of Christian beliefs and perspectives. We try to study, to think, to live as a genuine "Christian community."

WHAT IS THE CAMPUS LIKE? . . . The school is spread out on a hill in Southeast Nashville overlooking the downtown area. Trees, fountains, picturesque old buildings, modern new buildings . . . it's a beautiful and varied environment in which to learn.

WHAT KIND OF A CITY IS NASHVILLE? . . . a busy, bustling one, offering a great variety of opportunities and entertainment. The "Grand Ole Opry," 15 colleges and universities, Centennial Park, numerous concerts and plays . . . all this and more!

WHAT WILL A TREVECCA EDUCATION DO FOR ME AS A PERSON? . . . To you as an individual, a person, we offer an educational experience which will open doors into a lifetime of thinking and learning. We offer a place where you can thoughtfully develop the philosophy and the beliefs by which you will live your life. We offer a community of people in which you can find meaningful and life-long friendships.

HOW'S THE TEACHER EDUCATION PROGRAM? . . . It's one of the best! Trevecca is proud of her quality Teacher Education Program. And we've had a high degree of success in placing teachers in full-time teaching positions after graduation.

ANY PRE-PROFESSIONAL AND PARA-PROFESSIONAL PROGRAMS? . . . Yes, TNC has developed one of the finest pre-professional and para-professional programs in Tennessee. These include pre-nursing, pre-medicine, pre-pharmacy, pre-law, and pre-engineering. The only Physician Assistant Program in Tennessee is offered at Trevecca.

HOW'S THE ATHLETIC PROGRAM? . . . active and growing! A wide variety of intercollegiate and intramural sports gives every student a chance to participate. Varsity sports include basketball, volleyball, baseball, and tennis.

ARE THERE MANY STUDENT CLUBS AND ORGANIZATIONS? . . . YES! TNC students have a chance to be involved. Vocal and instrumental groups, a respected student government, several student publications,

a radio station, forensic team, and numerous service organizations offer many chances for each student to pursue his or her own special interests.

DO YOU PROVIDE FINANCIAL AID? . . . Trevecca's program to aid students with scholarships, grants, and loans is extensive, flexible and designed to meet each student's need. We want to help you as much as we can!

CAN YOU HELP ME FIND A JOB? . . . We're committed to helping our students find jobs, both while they're here and after graduation. The Student Employment Office and the Career Planning and Placement Center work full-time to find just the right place of employment for you!

LOCATION

The College is located on a hill in the southeast section of Nashville, overlooking the downtown area. It is three miles to Nashville Municipal Airport. The location of the College, easily accessible to downtown Nashville, provides excellent job opportunities for students, and with the modern transportation network is easy to reach from any point in the Southeast. It provides an urban setting for investigations of problems by sociology, religion, and other service oriented departments. It also provides for a variety of internship and field experience, opportunities in education, business, allied health, communications, history and political science, music, physical education, social welfare, religion and science.

HOW TO GET TO THE CAMPUS

Students who plan to use the Nashville city buses should take the Murfreesboro Road line. Any bus on this line goes to the intersection of Alumni Drive and Murfreesboro Road and the campus entrance. By automobile the campus may be reached via U.S. Highway 41 leading from Interstate 24, 40, or 65.

THE BEGINNINGS OF TREVECCA

Trevecca Nazarene College is the official college of the Church of the Nazarene in the Southeastern United States. It is the outgrowth of a training school for Christian workers established in 1901 by the Rev. J.O. McClurkan. In 1910 the curriculum was broadened to provide Christian education for laymen as well as ministers. This reorganization resulted in a charter granted to Trevecca College. The name Trevecca was taken from an institution in Wales of the same name established during the Wesleyan Revival of the 18th century.

In 1914 the College was moved from downtown Nashville to a site on Gallatin Road in East Nashville and in 1935 was established at its present site facing Murfreesboro Road in southeast Nashville.

During these intervening years changes have occurred both in added facilities and in the academic program. Notable changes include: major acquisitions of land and improvements in the physical plant; discontinuance of the high school and other sub-college curricula; an expanded four-year senior college curriculum in the Liberal Arts and Sciences with the first four-year graduating class in 1942; and graduate programs in Education (1984) and Religion (1987).

Governing the College is a Board of Trustees elected by the several districts of the Church of the Nazarene which comprise the Southeast Educational region: the Alabama North, Alabama South, Central Florida, East Tennessee, Georgia, Kentucky, Mississippi, North Carolina, North Florida, South Carolina, Southern Florida and Tennessee districts.

While Trevecca is an institution of the Church of the Nazarene, it welcomes students of any religious affiliation who subscribe to the ideals of the College and who qualify under its standards. The College is open to students of all races and national origins.

A COLLEGE EDUCATION AT TREVECCA IS MANY THINGS:

. . . It is acquiring knowledge and achieving excellence.

. . . It is the development of wisdom—putting acquired knowledge to use.

. . . It is the creating of meaningful relationships with faculty and peers and forming lasting friendships.

. . . It is finding one's vocation in life.

. . . It is community living including chapel, sports, music, dates, banquets, cheers, group discussions, college politics, and dorm prayer meetings.

. . . It is developing a personal satisfactory relationship with Christ.

. . . It is WHAT YOU WILL MAKE IT.

All of us at Trevecca are anxious to work with each student. We are committed to help you—the student—achieve the best possible education so you can MAKE A LIFE AS WELL AS A LIVING.

Share your concerns and interest with us. UNDER GOD, this can be a great year in our lives.

Homer J. Adams
President

MISSION STATEMENT

Trevecca Nazarene College is a Christian liberal arts college which exists to prepare students for a life of meaningful service in various vocations through quality educational programs. These programs combine liberal arts, career and professional education, and Christian values in the development of each student. It seeks to prepare competent, responsible, and caring graduates with personal integrity and high moral character. The College desires that its students come to a personal relationship with Christ as a basis for this life of service.

The College is an institution of the Church of the Nazarene and is guided by its doctrines and principles of conduct. It emphasizes the authority of the Bible and Christian holiness in the Wesleyan tradition. The College seeks to meet the educational needs of the Church through undergraduate, graduate, continuing education, and special programs.

Agreed Statement of Belief: Church of the Nazarene:

1. In one God - the Father, Son, and Holy Spirit.
2. That the Old and New Testament scriptures, given by plenary inspiration, contain all truth necessary to faith and Christian living.
3. That man is born with a fallen nature and is, therefore, inclined to evil, and that continually.
4. That the finally impenitent are hopelessly and eternally lost.
5. That the atonement through Christ is for the whole human race; and that whosoever repents and believes on the Lord Jesus Christ is justified and regenerated and saved from the dominion of sin.
6. That believers are to be sanctified wholly, subsequent to regeneration, through faith in the Lord Jesus Christ.
7. That the Holy Spirit bears witness to the new birth and also to the entire sanctification of believers.
8. That our Lord will return, the dead will be raised, and the final judgment will take place.

INSTITUTIONAL GOAL STATEMENTS

ACADEMIC GOALS

1. To select, develop and retain professionally competent Christian faculty members.
2. To provide a quality educational program that integrates liberal arts, career and professional education, and Christian values in the total college experience.
3. To train students for active leadership and service in the church and community.
4. To provide adequate learning resources and support systems which assist students in achieving their academic and career goals.
5. To develop and maintain viable Continuing Education programs and Graduate programs.
6. To assist students in the learning process by a variety of teaching methods, an active learning experience, and a recognition of the various learning styles.
7. To develop a continuous program of institutional research, planning, and evaluation based on the mission and goals of the College.

STUDENT DEVELOPMENT GOALS

1. To encourage students to come to a personal relationship with Jesus Christ and develop a Christian value system as a basis for their service and lifestyle.
2. To promote academic excellence in the context of total student life programming.
3. To promote the development of each student in a healthy self-concept by providing activities and programs designed to enhance the dignity and self-worth of the students.
4. To develop students with responsible personal behavior and self-control.
5. To develop students with a compassionate spirit and sensitivity to the rights and needs of others.
6. To assist students in developing life-long patterns for health and physical fitness.
7. To encourage and develop in our students a positive, healthy, and biblical understanding of marriage and the family.

BUSINESS MANAGEMENT GOALS

1. To develop adequate financial resources and maintain sound business management that will ensure the financial stability of the college.
2. To provide financial assistance to needy students in achieving their academic and career goals.
3. To improve the physical facilities of the campus including necessary renovations and additions.
4. To maintain good business policies and procedures that will ensure improving quality and efficiency of operation as well as a high level of morale.

CHURCH RELATIONS AND DEVELOPMENT GOALS

1. To establish an enrollment development program that will aid in recruitment and retention.
2. To utilize Foundation and other Grant sources for the college.
3. To maintain the college's historical relationship to the Church of the Nazarene and to publicize the close relationship of the mission of the Church with that of the College to maximize the support of the constituency to the college.
4. To foster the development of Alumni involvement and support for the college.
5. To establish an active endowment program to insure the long-term financial stability of the college.

TREVECCA HAS EDUCATIONAL GOALS FOR STUDENTS

Trevecca Nazarene College seeks to develop a graduate who:

Has confronted himself or herself on an individual personal basis and is aware of his or her own values and commitments which will include a personal encounter with Jesus Christ and the discovery of the perspective which life in Christ can give to all learning, vocations, and life itself.

Is a lifelong learner who has acquired the reflective thinking skills necessary for actively seeking and using knowledge.

Has developed an effective style of communication.

Understands the artistic and aesthetic dimensions of culture.

Demonstrates sensitivity to the values and needs of others by confronting contemporary social-moral issues and becoming involved in their solutions.

Comprehends the relationships of human life to the physical and social environments.

Demonstrates physical skill and vigor in recreational activities.

Has developed through experiences with the world of work an ability to fill a productive role in society.

Demonstrates proficiency in at least one academic discipline.

Comprehends the Christian heritage and its relevance to the community, within a Wesleyan context.

CAMPUS BUILDINGS

SMITH HOUSE (1939), originally on the site where the library now stands, was formerly the President's Home. The house was moved behind McKay Hall in 1960 and named after Donnie Joel Smith, a student killed by lightning the day before his graduation from Trevecca in 1959. Smith House now serves as the residence for a campus employee and has been relocated next to the Guest House behind Georgia Hall.

McCLURKAN HALL (1943), was named after the founder of Trevecca, Rev. J.O. McClurkan. Completely renovated in 1981, the building houses the Eva Green Benson Auditorium used for Chapel and other religious services, classrooms, and faculty offices.

ADMINISTRATION BUILDING (1944), is on the site of one of the three buildings purchased in 1937. The original structure was destroyed by fire in 1943, and the building was rebuilt one year later. Remodeled in 1965, the Administration Building now houses the offices of the President, Development, Church Relations, Academic Dean, Dean of Students, Business Manager, Registrar, Admissions, Financial Aid, Word-processing Center, Student Employment, and the President's Conference Room.

TIDWELL FACULTY CENTER (1947), Tidwell Hall was built for use as a men's dormitory. The building was named in honor of the first student to enroll at Trevecca in 1901—Rev. W.M. Tidwell, a long-time pastor of Chattanooga First Church of the Nazarene.

In 1974 Tidwell Hall was remodeled into a Faculty Center which now houses the majority of faculty offices, faculty conference rooms and lounges. Security offices are on the ground level as well as the radio station, the Alumni Office, and the print shop.

WAKEFIELD FINE ARTS BUILDING (1954). The November 1975 Founder's Day activities included the naming of the Fine Arts Building after Mr. A.C. Wakefield, a longtime song evangelist, for his contribution to church music. It houses classrooms, the 225 seat Wakefield Auditorium, band and choral practice rooms, private music practice rooms, and faculty offices.

BUD ROBINSON HALL (1954), was named after "Uncle Buddy" Robinson who was a pioneer evangelist in the Church of the Nazarene. The building was remodeled in 1965 to house the 250 seat cafeteria on the main floor while providing residents housing for women on the second floor. In 1984 the cafeteria area became the snack shop and recreation area.

MACKEY LIBRARY (1961), was named after Dr. and Mrs. A.B. Mackey in recognition of their long years of dedicated service to the college. In addition to its resource materials, the library also houses the library staff offices, curriculum library, media lab, study rooms, archives, and special collection rooms.

THE PRESIDENT'S HOME (1963), is the home of our President and his wife, Dr. and Mrs. Homer J. Adams.

JOHNSON HALL (1963), was named after Sadie Agnew Johnson and serves as a residence hall for 100 women.

GEORGIA HALL (1966), was built as a residence hall for 120 women and includes the student dispensary. Georgia Hall was named for the Georgia District in recognition of their Educational Budget being paid in full during 1966.

WISE HALL (1966), is a residence hall for 48 men. The building was named in honor of Rev. H.H. Wise, a longtime pastor of Nashville First Church and a strong, loyal supporter of Trevecca.

TENNESSEE HALL (1966), was named in recognition of the Tennessee District for their Educational Budget being paid in full in 1966. It serves as a residence hall for 100 women.

SCIENCE AND BUSINESS BUILDING (1969), houses the science, business, math, and allied health departments as well as laboratories, classrooms, and faculty offices.

PHYSICAL EDUCATION CENTER (1969), includes a gymnasium, olympic swimming pool, handball courts, exercise rooms, a number of classrooms, locker rooms, faculty offices, and the audio visual center.

REDFORD & SHINGLER APARTMENTS (1971). Redford Apartments were named after Rev. and Mrs. M.E. Redford who gave longtime service on the Trevecca faculty. The Apartments contain 30 one-bedroom apartments for married student housing.

The 20 one-bedroom apartments of Shingler Apartments for married students were named after Mr. T.J. Shingler who was the founder of Southeastern Nazarene College in 1912. The college eventually merged with Trevecca in 1919.

BUSH APARTMENTS (1973), were named after Miss Carrie B. Bush, a loyal friend and benefactress of the college. The 10 two-bedroom apartments are for married students, faculty, and staff housing.

BENSON HALL (1974), was named in recognition of Mr. John T. Benson, Sr., in recognition of his loyal support of Trevecca. Benson Hall serves as a residence hall for 266 men. Within the building is a laundry room, game room, and day room.

TREVECCA HEALTH CARE CENTER (1976), has been built by a general partnership which includes Mr. T.E. Jones, Mr. Don Jernigan, and Mr. Robert Whitcomb. The 2½ acre site was made available by the college. Trevecca Health Care Center is a 250 bed, five story, $4,000,000 facility which provides Medical Allied Health training opportunities as well as job possibilities for students.

MAINTENANCE BUILDING (1982), houses offices and equipment for maintenance, grounds, and janitorial services.

MARKS GUEST HOUSE (1982), includes seven rooms for guest or overflow student housing.

JERNIGAN STUDENT CENTER (1984), built on the site of McKay Hall, includes dining facilities, meeting area, bookstore, post office, student activities offices, student counseling center, and two conference rooms. It is named for Dr. and Mrs. Don Jernigan, benefactors of the college.

LECTURESHIPS

John T. Benson Lectures

In memory of the late John T. Benson, Sr., long a supporter and benefactor of Trevecca Nazarene College, his son, John T. Benson, Jr., has provided a fund which makes possible each year a special series of lectures with an evangelistic emphasis.

The Staley Distinguished Christian Scholar Lectures

Since 1947 the Student Government Assembly has sponsored an annual lecture series by a layman aimed at providing inspiration in various fields of cultural and professional interest. The Thomas F. Staley Foundation of New York began funding these lectures in 1972 and in 1976 provided an endowment for funding these annual lectures.

Slonecker Business and Professional Lectures

William T. Slonecker, M.D., has provided an endowment for annual lectures and/or seminars in business, science, and the professions. The first lectureship was presented during the 1972-73 school year.

The David K. Wachtel Lecture Series on Evangelism

Dr. David K. Wachtel, Sr. (1911-1977), the founder of this lecture series, served in the Nazarene denomination as an evangelist and a pastor, and eventually as the District Superintendent of Tennessee. Throughout his life he worked to promote the cause of evangelism; it was his hope that these lectures would continue for many years to make people aware of the importance of our evangelistic mission in this world. The Wachtel Family established a fund to underwrite this annual series.

ALUMNI ASSOCIATION

The Alumni Association, which has alumni scattered throughout the world, seeks to keep in touch and foster graduate and former student involvement in the life of the college.

The Director of Alumni Relations coordinates the annual drive for funds via the Phon-A-Thon and alumni participation in Homecoming and Alumni Day. The Trojan Booster Club, an athletic support group, affords an attractive forum for alumni participation.

The TREVECCAN, published six times a year, is the official publication of the college and conveys information about the college to constituents and alumni. The *Alum'-News,* which highlights alumni activities and achievements, is issued 2-4 times a year by the Alumni Association.

STUDENT LIFE

COLLEGE SERVICES

Religious Life

Trevecca places special emphasis on the development of the religious life. Classes are regularly opened with prayer. There are chapel services three days a week. Students are required to attend two of the three services. These periods include regular worship services and student class chapels. Prayer meetings and regularly scheduled revival meetings provide helpful spiritual influences. All students are expected to attend a local church regularly.

A Prayer Chapel, for private meditation, is provided in McClurkan Hall.

Campus Ministries coordinates all religious life activities on campus and offer opportunities for involvement and ministry through its three major divisions: (1) Public Worship which assists in the planning of Chapels and Prayer and Praise services; (2) Discipleship Ministries which coordinates the dorm chaplaincy program and arranges for small groups for prayer and Bible study; and (3) Outreach Ministries which plans for Outreach Teams and other opportunities for Christian service in the greater Nashville community.

In addition, the Christian Workers Association, Trevecca Ministerial Association, Missions Club and Fellowship of Christian Athletes provide other avenues for ministry.

Academic Advising

Every new freshman is assigned to a faculty-student advising team for the fall quarter. These groups meet regularly during the semester to discuss scheduling of time, goal setting, study methods, values and other adjustment problems of new freshmen.

Students are assigned to academic advisors according to their choice of field of study. The Assistant Academic Dean provides assistance for students with academic problems.

Counseling Services

The college offers a wide range of counseling/advising services to its students. Any member of the faculty, administration or staff is willing to be available to a student who desires assistance. The Office of Student Services provides a full time staff including the Dean of Student Services, Assistant Dean of Student Services, and Director of Women's Services who are available to help students solve personal and social problems. The Resident Counselors and Resident Assistants in the dormitories also assist in this area. In addition, professional counselors and a career plan-

ning counselor are available by appointment. The College Chaplain is available for counseling during regular office hours and at other times by special appointment. The Counseling Center is located on the top floor of the Jernigan Student Center.

Food Services

The Cafeteria is located in the Jernigan Student Center and is catered by Pioneer College Caterers, Inc. Its manager is trained in food services. Wholesome menus are provided through the company's staff of registered dietitians. In order to provide a good liaison with the boarding students, a food committee meets with the manager periodically to discuss ways and means of improving the food services. All resident students are required to participate in the Boarding Plan.

A College Center is located in Bud Robinson Hall which serves as a lounge for students, faculty, and staff.

The Snack Shoppe, in Bud Robinson Hall, provides a wide range of fountain, short order and packaged items.

Housing

All single students who do not live at home or with a close relative are required to live on campus. Exceptions for seniors and those over 21 years of age with a 2.5 G.P.A. and good social standing are granted by special permission of the Dean of Student Services and the Student Life Council. The Assistant Dean of Student Services exercises general supervision over all of the residence halls. In addition, there are Resident counselors and Resident Assistants in each dormitory. Councils are organized to assist in all matters pertaining to dormitory life and residence regulations. Dormitory regulations are stated in the Student Handbook.

Trevecca offers approximately 80 apartments for rent on or nearby campus for married students and other personnel. The majority are one-bedroom and two-bedroom unfurnished apartments in the Bush-Redford-Shingler Apartment complex. The Director of Housing in the Student Services Office can give more specific details regarding the amount of rent, availability, and regulations.

Health Services

The Clinic, located on the ground floor of Georgia Hall, provides the services of a campus physician and registered nurse. Students should contact the clinic during office hours and dormitory Resident Counselors at other times. Students may bring to the clinic any injectable medications prescribed by private physicians with instructions for administration. The clinic will assist in securing doctors appointments for students.

Employment

The Director of Student Employment handles all matters relating to student work. Those desiring employment should request a job application form. Interviews for positions in various offices and other jobs should be arranged through the Director's Office which is located on the main floor of the Administration Building.

Post Office

The Post Office is located on the ground level of the Jernigan Student Center. All students are assigned a mail box in the Post Office upon registration. Each student is responsible for securing the mail box combination and for all information sent through the mail. The Post Office is open from 8:30 a.m. to 4:30 p.m. Monday through Friday, and closed on Saturday.

Library

The Mackey Library provides a place for quiet study and research. The library is open six days a week. The hours are posted for each semester. Books may be borrowed for a period of two weeks and may be renewed provided they are not in demand. Reserve books may be checked out for periods of two hours, two days, and one week.

Bookstore

The College Bookstore is located on the ground level of the Jernigan Student Center and is open Monday through Friday 8:30 a.m. to 4:00 p.m. Textbooks, paper, pencils, pens, and other necessary stationery supplies may be purchased there, as well as a limited supply of personal items such as greeting cards, toothpaste, school sweaters, shirts, and jackets.

STUDENT ORGANIZATIONS AND ACTIVITIES

Publications

Trev-Echoes, the campus newspaper, is published at regular intervals each semester. The *Darda* is the college yearbook which is published annually. Editors for both of these student publications are elected by the student body each year.

Student Government Assembly

The Student Government Assembly composed of the elected representatives of the Associated Students of Trevecca Nazarene College, serves as a liaison group between faculty and administration on the one hand and between student groups on the other. It supervises student activities including elections and class events. The Student Government Assembly plans programs for the school year in cooperation with the Dean of Student

Services, the Student Development Committee and the Lyceum Committee. It nominates student representatives to serve as voting members of faculty committees. It publicizes the various honors and awards and in conjunction with the faculty Administrative Council selects persons and organizations to receive the various awards.

Athletics

Trevecca's athletic program is divided into three basic areas: intercollegiate sports, intramural societies, and a student activities program in the afternoons and evenings in the Physical Education Center.

The Intercollegiate Program, begun at Trevecca in the winter of 1968-69, includes basketball, baseball, and tennis for men and volleyball and tennis for women. The Intercollegiate Athletic Program is under the administrative leadership of the Director of Athletics and the Intercollegiate Athletic Board (composed of faculty, administrators, and students). Trevecca is a member of the Tennessee Collegiate Athletic Conference and the National Association of Intercollegiate Athletics. Cheerleaders for the Varsity Cheerleading Squad are chosen by the Student Body.

The Intramural Program is under the administrative supervision of the Director of Intramural Athletics and the immediate sponsorship of the Trevecca Intramural Association. It is composed of four societies which form the units of competition for both men and women. A year-long point system determines the society of the year. Sports included in the intramural program are football, basketball, volleyball, softball, handball, golf, ping pong, badminton, track, archery, and racquetball.

The Student Activities Program in the Physical Education Center during afternoons and evening includes the use of the gymnasium, swimming pool, handball courts, exercise rooms, ping pong room, gymnastics, and practice range for archery and golf, tennis courts, and jogging track.

ACADEMIC ORGANIZATIONS

Scholastic Departmental Organizations—are organized to develop among students an appreciation for their intended profession. They are the Music Club; Speech-Pi Kappa Delta; Science-Mu Omega Sigma; Business-Phi Beta Lambda; Education-Tau Epsilon; Pre-Med Society-Pi Mu Alpha; and Theatre Arts Club of Trevecca.

Music Organizations—These include the following performing groups: Wind Ensemble, Madrigalians, Pep Band, Stage Band, Concert Choir, Ambassadors, TrebleTones and Choral Union. Music majors and minors are encouraged to belong to the Music Club.

WNAZ-FM—The college owned 1500 watt radio station serves as a training facility and provides religious and educational programming for the Nashville community.

Forensics Team—Trevecca students compete in a variety of intercollegiate speech contests. Traveling to several tournaments each semester, the squad members go against speakers from top colleges across the nation. Award-winning performances by Trevecca speakers have won the college recognition at national championships. The team is sponsored by the Department of Communication Studies.

Drama/Theatre Arts Club of Trevecca—Each year, drama students in the Department of Communication Studies produce plays for the college community. These performances provide students with valuable experience in all aspects of theatre. The plays are open to the public and are attended by the Nashville community.

Lyceum Series—An outstanding program of cultural enrichment is presented each semester. Nationally-known artists in various fields are invited to participate in these programs.

Honor Society—This society is composed of students (sophomores and above) who have a cumulative average of 3.5. Seniors with a cumulative 3.5 average or higher are eligible for election to the Zeta Chapter of the National Nazarene Society, Phi Delta Lambda.

CLUBS

Trevecca Intramural Association—This student organization maintains an active and interesting program of intramural athletics for both men and women. It is composed of four societies: Alpha, Beta, Delta, and Gamma. All students belong to one of these societies for purposes of competition and healthful recreation.

Service Clubs—These include the Circle K, Civitans, Sigma Society and Civinettes which provide a stimulating and challenging outlet for various types of service both on and off campus.

STUDENT CONDUCT

High standards of Christian conduct are expected of all students. The use of alcohol, tobacco, narcotics, possession or use of fireworks or firearms on campus, and loud or questionable conduct are prohibited. Students are not to attend or participate in entertainment, the nature or reputation of which would not be in keeping with the building of Christian character or which diminishes moral perceptivity and judgment.

The College expects its students to observe standards of dress as outlined in the *Student Handbook*.

All students are permitted to bring cars to campus. However, all cars must be registered with campus security and are subject to the College's and Metro's Traffic Control regulations.

Attendance at Trevecca Nazarene College is both a privilege and a responsibility. The College may request the withdrawal of any student who fails to comply with the standards and regulations of the institution.

ADMISSIONS

ADMISSIONS PROCEDURE

Applying for admission to Trevecca Nazarene College is a fairly simple procedure.

1. Write to the Admissions Office of the College for an application form. The address is: Office of Admissions, Trevecca Nazarene College, Nashville, Tennessee 37203.
2. The form should be completed and returned along with:
   a. A $15 non-refundable admission fee. Dormitory students are required to pay an additional $20 room deposit which is refundable if the applicant withdraws two weeks prior to the fall semester and 30 days prior to the beginning of any other semester.
   b. Each applicant must submit the confidential health history and physical forms to the Student Health Clinic. All information on the form will be maintained in strictest confidence by the professional medical staff.
   c. Official final high school transcript. Full acceptance will be given when the College has received an official final high school transcript. Since many high school offices are closed during the summer, applicants should request the high school to forward his or her final transcript at the time of graduation.
3. The applicant is required to take the American College Test (ACT) available in local designated testing centers. The results will automatically be sent to the College if the applicant specifies Trevecca as his or her college choice. The ACT data base is used in academic advising and is the official academic documentation for admission. (ACT code 4016).
4. Upon receipt of all information, and approval of a student's application, a certificate of acceptance is mailed to each applicant. Applicants not approved are also notified by letter. The certificate of acceptance must be presented at the time of registration.

The above procedure is followed by applicants wishing to register for the first time any semester. Former students who have not been enrolled in the College the previous semester must apply for re-admission.

Notice of Nondiscriminatory Policy as to Students

Trevecca Nazarene College admits students of any race, color, national and ethnic origin to all the rights, privileges, programs and activities generally accorded or made available to students at the College. It does not discriminate on the basis of sex, race, color, handicap, national and ethnic origin in administration of its educational policies, admissions policies, employment, scholarship and loan programs, and athletic and other college-administered programs.

Re-Admission Procedure

Former students need to submit a Re-Admission form and should write to the Director of Admissions and advise him of their desire to re-activate their credentials. If they have attended other colleges after leaving Trevecca, official transcripts from each college attended must be sent to the Office of Admissions prior to registration.

Admission of High School Graduates

Freshman admission requirements include graduation from an approved secondary school with at least 15 units of credit. The College is most interested in the general promise and quality of work of the applicant rather than in the completion of specific courses. It is recommended that for the best preparation for college, secondary school credits should include:

English — 4 units
Mathematics — 2 units
Foreign Language — 2 units
Natural Science — 1 unit
Social Science — 2 units

This background provides a broad foundation for college studies.

The College believes that all students who can profit from post secondary training should be given such an opportunity. Therefore admission to Trevecca is classified into two areas: Regular Admission and Admission through the Academic Enrichment Program.

Trevecca accepts as the official academic admissions document, the American College Test (ACT). The ACT is used for academic advising and placement and for determining the type of Freshman admissions granted.

Students with an ACT Standard Composite Score of 16 or above will be given Regular Admission.

Any student with an ACT Standard Composite Score of 15 (or below), AND an ACT Standard Score in English of 15 (or below), or in Math with 15 (or below), will be accepted through the Academic Enrichment Program (AEP).

Early Admissions Program

The high-achieving and mature students whose school officials, parents and others from whom the College may seek information, believe they can profit by entering college a year early may be admitted under the Early Admission program. To do so, these minimum requirements must be fulfilled.

1. Completion of the junior year in high school with a grade point average of 3.50.
2. Completion of at least 12 units of secondary credit, 7 of which must be college preparatory subjects (including English, 3 units; mathematics, natural science and social science).
3. A Standard Composite Score of 26 on the ACT.

4. Provide favorable recommendations and/or approval from high school officials and others as may be designated by the Director of Admissions. If advisable, personal interviews may be requested. An applicant desiring high school graduation should ascertain from his or her high school officials whether or not college credits earned may be applied back for a high school diploma.

5. It is desirable and may be required that an applicant enter summer school to demonstrate ability to do successful college work. In such cases, a minimum of two courses would be carried and a grade point average of 2.00 necessary.

6. Completion of all regular admission requirements.

Pre-College Honors Programs

This is a special program planned for high school juniors who desire to inaugurate their college work during the summer between their junior and senior years. The program is designed for students who rank in the upper 25% of their class and who are recommended by their high school principals or counselors. Students who have graduated from high school and plan to enroll in college in the fall may also profit from this program.

Students in this program will be allowed to take regular college courses; credits received will apply toward a degree after the student has enrolled in the College full-time. In addition to the regular academic work, special conferences and activities will be provided under the guidance of the Academic Dean.

Advanced Placement

Applicants who have participated in the Advanced Placement Program, sponsored by the College Entrance Examination Board while they are in high school, will receive credit if they earn a score of 3, 4, or 5. Trevecca Nazarene College's CEEB Code Number is 1809.

Credit For CLEP

For waiver of courses, scores for the College Level Examination Program will be evaluated by the registrar and credit assigned to the appropriate areas. Courses may be waived up to 28 hours credit and will be entered on the student's official transcript after attendance at Trevecca for one semester. Payment for such credit received is paid for at a reduced tuition rate. Only the examination charge is made for students taking the examination and not passing it at a sufficient level to place it in the official transcript. Examinations must be taken by the beginning of the sophomore year.

To earn credit, the minimum qualifying scores must be 500 on the English exam and at the 50 percentile level on the sub-test in the other exams. CLEP credit awarded at other schools must also meet the above standard before received in transfer.

Admission to Professional Programs

The professional programs:

Physician Assistant
Medical Technology
Teacher Education

have special admission requirements and in some cases, a limited enrollment. The specific procedures for each program are described in the Allied Health and Education/Psychology department sections of this catalog.

Transfer from Other Colleges

Applicants from other institutions seeking admission to advanced standing in the College must present evidence of honorable dismissal from the institution last attended and official transcripts of all college work taken. Applicants with less than 10 transferable semester hours will need to follow the admission requirements for high school graduates.

Grades of D on transfer work will be accepted with the following qualifications: (1) A transfer course in which a D has been earned will not be allowed to count toward a major or minor. (2) Applicants who transfer a D grade in a course equivalent to ENG 1020—English Composition will be subject to the requirement of taking English 1050 unless they have also completed the equivalent of ENG 1080—Critical Reading and Writing. (3) Policy will apply only to work transferred from regionally accredited institutions of higher learning. Applicants from junior colleges may generally transfer only 64 semester hours.

Courses taken by correspondence are not accepted.

Transfer From Non-Accredited Colleges

After one semester of satisfactory work at Trevecca, a student may have credits earned at a non-accredited college reviewed for acceptance as a basis for academic standing. The normal procedure is to require a statement from three accredited colleges that have previously accepted credits earned from the non-accredited college. Evaluation of courses will be made on an individual basis. No credit will be given for courses below **C**, and courses must parallel course offerings at Trevecca Nazarene College. Only hours earned (not grades or g.p.a.) will transfer. A committee composed of the Registrar, Dean of the College and the student's Department Chairman will review the work at Trevecca and transfer credit for a final determination of credit hours.

Admission from Bible Colleges

Trevecca Nazarene College will accept up to 96 semester hours credit (but not g.p.a.) for courses with grades of C or above from Nazarene Bible College and other Bible Colleges accredited by the American Associa-

tion of Bible Colleges. In addition to credits accepted, applicants must meet all requirements for graduation at TNC, including general education requirements and departmental requirements.

Admission of International Students

Trevecca welcomes students from other lands. Applicants whose native language is not English are required to take an examination of their English-language ability before official acceptance will be granted. The test required is the Test of English as a Foreign Language (TOEFL), and a score of 500 is acceptable.

All regular admission requirements must be completed. A non-refundable fee of $15 must be submitted with the application. Trevecca's certification of financial support must be on file at the time an I-20 is issued. International students will have the same financial policy applied to them as any other student. In addition a $1,000 deposit is held in escrow for the total period of enrollment for students coming directly from outside the U.S.A. An exception to the deposit requirement is made for students who are citizens of Canada and Mexico. The deposit must be received prior to the issuance of the acceptance card which is required for registration. Unless there is documented proof of reading, writing and math skills, international students will be required to register for academic enrichment courses.

Admission of Non-High School Graduates — GED

Applicants may be admitted on the basis of a score of 45 on the USAFI Test of General Educational Development (GED) High School level. Transcripts of all high school work must be submitted. Applicants who are granted college admission on this basis must take the placement tests given to freshmen and do any additional work indicated by these test scores.

Special Students

Adult (Degree Students)

Applicants who do not have a high school diploma or a GED score of 45 may be admitted to the provisional Adult Special program, which allows the student to prove his/her ability to do college-level work. The student will be limited to 9 - 12 hours of course work per semester, must earn a passing grade of S in all S/U courses, and must maintain a 2.0 GPA the first semester to be allowed to enroll for the second semester. On completion of two semesters with a passing grade of S in all S/U courses, a 2.0 GPA or better, and a minimum of 18 hours of credit, the student may petition the Admissions Committee for status as a regular student.

Adult (Non-Degree Students)

Applicants who are 18 years of age or older and who do not wish to pursue a degree program may be admitted as adult special students to take occasional courses for personal enrichment. A maximum of 16 semester hours may be earned in this status.

High School Students

High school students, upon recommendation of the high school principal or counselor, will be accepted as special students for individual classes. Credits received will apply toward a degree after the student has qualified for admission to the College.

Dual Enrollment

High school seniors, upon recommendation of the high school principal or counselor, may be granted dual enrollment admissions during the senior year in high school. It will be required that before dual admissions is granted, the applicant must take the American College Test and have the scores sent to Trevecca. Such students may take college classes while completing their high school diploma.

Transient Students

Students enrolled in another college or university who wish to take courses at Trevecca must have a "letter of good standing" sent to the Office of Admissions at TNC each semester from the Academic Dean of their present institution. If the letter designated a period for enrollment longer than one semester, an additional letter will not be required.

Freshman Orientation and Testing

The pre-registration orientation (see dates in calendar) includes the testing program, group guidance sessions, personal counseling regarding curriculum, and social, recreational and religious events. Students who have not taken the ACT test previously will be required to arrive on campus earlier to take the test at a charge of $15.00. Freshman Studies (INT 1000) is required of all freshmen entering in the fall or spring term.

FINANCIAL INFORMATION

FINANCIAL INFORMATION

Trevecca Nazarene College is an institution of the Church of the Nazarene. Charges at Trevecca are maintained at a level commensurate with the cost of a quality educational program. Each student is charged tuition and certain fees which cover approximately 2/3 of the cost of the student's education. The remaining 1/3 comes from the generous support of the Southeastern Region of the Church of the Nazarene and individual and corporate contributions.

SCHEDULE OF CHARGES (1987-88)

Tuition—Per Semester Credit Hour (1)	$126.00
Mini-term (per credit hour)	126.00
Summer School (per credit hour)	126.00
Graduate Program (per credit hour)	115.00
Auditing (per credit hour)	50.00
General Fee—Per Semester (2)	
Full-time (12 or more hours)	130.00
Part-time (6-11 hours)	60.00
Part-time (1-5 hours)	30.00
No General Fee for summer school or mini-term	
Room and Board—Per Semester (3)	
Air Conditioned Room	499.00
Non-Air Conditioned Room	474.00
Board (21 meals per week)	642.00
Department Charges	
ALH Clinical Practice (ALH 2010 and 2020)	20.00
ALH Externship (ALH 2030)	10.00
ALH PA Clinical Procedures (ALH 3350)	45.00
Science Laboratory Fee	20.00
Medical Dictation-Transcription (BSE 2000)	20.00
P.E. Fee (Bowling)	15.00
Business Fee (typing, bus. machines)	30.00
Teacher Education (student teaching)	50.00
Private instruction in Music (per credit hour)	90.00
Child Care Internship (EDU 4030)	25.00
Education Practicum Lab Fee (EDU 1010 and 2010)	15.00
Early Learning Center Lab Fee (EDU 4045 and 4050)	10.00
Fee for all CIS and CSC courses and BSE 2100	45.00
Photography 2990	25.00
Foundations of Education (EDU 2000)	30.00

Special Fees

ACT Test Fee	15.00
Application Fee (non-refundable) (graduate and undergraduate)	15.00
Dorm Deposit (4)	20.00
Key Deposit (5)	5.00
Testing Fee (pd. first semester by Freshmen)	10.00
Graduation Fee (last semester Senior year)	25.00
Re-application Fee	5.00
Physician Assist. Application Fee	10.00
Physician Assist. Admission Fee (applies toward tuition if actually enrolls; otherwise, non-refundable)	200.00
Change in Registration (per item)	5.00
Late Registration	20.00
Registration Fee: Graduate Program and Workshop	5.00
Professional Growth Classes (teacher workshops) per credit hour (6)	45.00
Continuing Education Unit (per unit)	20.00
Processing Charge (per item) (7)	5.00
CLEP Credit and Advanced Placement (per credit hour)	15.00
ELP—Evaluation Fee	30.00
ELP—Per Credit Hour	15.00
Directed Study Fee	25.00
Transcript Fee (first one free)	2.00
Medical Technology Admission Fee (applies toward tuition if actually enrolls; otherwise, non-refundable (to be paid to UTI)	100.00
Application Fee, Medical Technology Program (to be paid to UTI)	10.00

(1) Senior citizens 60 yrs. of age or older, may take courses tuition-free on space available with approval of instructor and academic dean. Does not apply to trips or course fees. If credit desired, workshop rate applies.

(2) Includes student activities, yearbook, student health services, student newspaper, ID card, use of Library, use of PE facilities, and free entrance to athletic events. Part-time fee does not include yearbook and free entrance to athletic events.

(3) Every student living in college housing will be assessed a $100 security deposit against vandalism in the residence halls. This will be added to the school bill when the student registers and will be maintained at $100 a semester. The deposit is to cover the cost of vandalism in public or general areas of the residence halls during the entire school year. Damage in a residence hall for which responsibility cannot be determined will be charged on a pro rata basis to all residents during the semester. The deposit will be refunded after the student vacates college housing, following all provisions of proper checkout

procedures, except that it may be offset against any indebtedness to the college. Persons known to be responsible for vandalism will be charged the full amount personally. Such amounts will not then be charged to the general security fund. Damage in a student's room is chargeable to the residents of that room, or to the person(s) known to have caused the damage.

(4) Non-refundable after August 1st if student does not attend Trevecca. Deposit renewable each semester while student is college resident. Partial or full refund will depend on the condition of the room after student has left. Request for a refund of room deposit must be made to the Student Services Office within one year after student leaves the residence hall.

(5) Paid to dormitory resident counselor when student receives room key. Refunded when key is returned to the college.

(6) Applies only to students who have a bachelor's degree and are not working on a second degree.

(7) Added to amounts of fines, returned checks or other similar charges placed on account.

METHODS OF PAYMENT

All charges are due and payable at the time of registration at the beginning of each semester. If a student cannot pay all charges at registration, satisfactory payment arrangements must be made with the Business Office during the first seven days of the semester. Satisfactory payment arrangements are as follows:

1. A minimum of Tuition and General Fee must be paid in cash, check or pre-determined loans and grants at registration.
2. The balance of charges must be paid in two equal installments which will be due on the following dates:

   Fall Semester: September 30 and October 30
   Spring Semester: January 30 and February 28
   Summer: In full at registration
   Mini-term: In full at registration

A one and a quarter percent (1¼%) interest charge is added at the end of the month to any unpaid balance which is at least thirty (30) days old. Each quarter must be paid in full before registering for a new quarter. Any financial agreements between the College and its students will be binding only if such agreements are in printed or written form. Any student who has become delinquent through failure to make payment or proper financial arrangements may be disenrolled until such matters are satisfactorily resolved with the Business Office.

No degrees or certificates will be awarded and no transcript of credits will be issued until all financial obligations to the College are discharged in full. All sales in the bookstore are to be cash or check. The College reserves the right to make financial changes for tuition, room, board and fees between times of publication of the catalog.

Refund Policy

For students dropping out of school or dropping a course, the following refund policy applies to tuition and fees.* The same policy applies to moving from dorm room.

1st Week**	90%	4th Week	50%
2nd Week	75%	5th Week	40%
3rd Week	60%	6th Week	20%

After the 6th week no refund on tuition, fees and room.

Board is returned on a pro-rated basis. No deposit or credit balance will be refunded unless all financial obligations to the College are satisfied, including Married Student Housing.

When sufficient space is available, a non-enrolled student may remain in college housing for one additional semester. Approval must be granted by the Student Services Office and completed by making satisfactory financial arrangements with the Business Office. Permission will be contingent upon paying (1) a partial activity fee of $60.00, (2) full board, and (3) full room cost. Full payment is due at the beginning of the semester.

When a student is due a refund according to the refund policy, and Title IV assistance programs are involved in helping the student meet the cost of attendance, the financial aid administrator uses a simple fraction to determine the amount of the Federal portion of the refund that would otherwise return to the student.

The fraction is as follows:

$$\frac{\text{total Title IV aid (minus work earnings)}}{\text{total student aid package (minus work earnings)}}$$

The resulting fraction is applied to the institutional refund, and the resulting amount is that portion of Title IV funds to be returned to the Title IV program(s).

The allocation procedures for treating refunds are as follows: First priority is to return a portion of the refund to NDSL, second priority to SEOG, third priority to FISL or GSL, fourth priority to Pell Grant, and fifth priority to TSAC not to exceed the amount disbursed to such student for such payment period.

* No portion of the general fee is refunded after the 1st week of classes.

** Begins with Monday of week classes begin.

FINANCIAL AID

Trevecca Nazarene College offers a comprehensive program of financial aid in the form of scholarships, grants-in-aid, loans, and part-time employment. A student must be fully admitted to the college before an award will be made.

The financial aid program at Trevecca serves a two-fold purpose: (1) to recognize overall academic scholarship and outstanding achievement in specific areas and (2) to assist students who find it difficult or impossible to attend college without financial help.

Student Aid is administered in conjunction with a nationally established philosophy which is based on the belief that parents are the primary resource for helping students to meet educational expenses. The student's assets also should be considered. Financial Aid becomes a bridge to fill the gap between the student's potential resources and college costs.

To determine need, the College utilizes the services of the ACT Family Financial Statement.

Family Financial Statement

All students seeking financial assistance (except those applying for Academic Scholarships only) are required to submit a copy of the Family Financial Statement to the American College Testing Program designating Trevecca Nazarene College as one of the recipients. Forms are available through high school guidance offices or from Trevecca Student Aid Office. Trevecca's ACT code number is 4016. This form serves as your application to the Financial Aid office for all financial aid programs.

Deadlines

Applications should be submitted in the early spring for the following fall. Aid is awarded on a rolling basis, first come-first served, with April 15 serving as a priority date. The later you file, the less your chance of getting aid. Only one application is required to determine your eligibility. If you are a resident of Tennessee, the application will also determine your eligibility for a Tennessee Student Assistance Award. Begin in February or March, whenever possible.

A family's ability to contribute may fluctuate from year to year. Therefore, awards are made for one academic year only. Each applicant must submit a family financial statement annually. The processing of the Family Financial Statement takes approximately six weeks at peak periods. All inquiries and requests should be directed to the Financial Aid Office.

Satisfactory Progress for Financial Aid

Students must receive satisfactory grades (A, B, C, D, S, IP) in 9 hours if taking 12 or more hours, in 8 hours if taking 9-11 hours, in 6 hours if taking 6-8 hours and must meet retention standards for cumulative grade

point average as well. Failing to meet the standards listed above places a student on financial aid probation for one semester. He/she may be removed from probation the next semester if he/she completes at least 6 hours with satisfactory grades. Students may be removed from financial aid (1) if he/she fails to be removed from financial aid probation or (2) without a probation period any semester he/she receives all F's, U's, W's, or I's (or any combination of these). Students may have financial aid reinstated by enrolling in Trevecca for one semester, for at least six hours, without financial aid and meeting the satisfactory progress standard stated above.

In addition, a student must complete his/her undergraduate degree within six years as follows:

Academic Year	Cumulative Hrs. Completed
1	18
2	36
3	59
4	82
5	105
6	128

SCHOLARSHIPS

Trevecca Nazarene College offers a number of scholarships annually in recognition of outstanding scholastic achievement. These scholarships are made for the period of one academic year (fall and spring semesters) and are distributed in two payments. A student may receive only one academic scholarships at a time. Academic scholarships are not granted to students who do not attend full time.

Trevecca Scholars

The freshman, sophomore and junior with the highest grade point average in his/her class shall be recognized as a Trevecca Scholar. The three class scholars shall receive $1650.00 maximum grants (tuition only). The Scholarship Committee will select recipients.

President's Scholarships

A $1100.00 scholarship is available to incoming freshmen who have a standard composite score of 26 or above on the American College Test (ACT). The College must receive this report directly from ACT. Students must apply for this scholarship.

A $825.00 scholarship is available to incoming freshmen who have a standard composite score of 23 to 25 on the ACT. Students must apply for this scholarship.

A $550.00 scholarship is available to incoming freshmen who have a standard composite score of 20 to 22 on the ACT. Students must apply for this scholarship.

Dean's Scholarships

A $1100.00 award will be made to students who attain a 3.90 GPA for 2 consecutive semesters provided they are progressing from one class level to the next.

A $825.00 award will be made to students who attain a 3.70 GPA for 2 consecutive semesters providing they are progressing from one class level to the next.

A $550.00 award will be made to students who attain a 3.50 GPA for 2 consecutive semesters and progress from one class level to the next.

Students must apply to be considered. Transfer students are eligible for the Dean's Scholarship if they meet the specified requirements.

National Merit Finalist

A scholarship of $1100.00 will be awarded to all National Merit Finalists who designate Trevecca as their college choice. This scholarship will be divided equally into two payments and will be renewable if a GPA of 3.9 is achieved.

Freshman Leadership Scholarship

Up to three $550.00 Leadership Scholarships will be awarded annually. These scholarships are to be for incoming Freshmen who have established academic excellence in high school, been involved in leadership activities in high school and/or church or civic groups, but slightly missed the President's Scholarship based on the ACT Test results. Apply to the Director of Admissions. A special committee selects the recipients from the pool of applicants.

Accounting Scholarship

Gerald D. Skinner, CPA, has provided an endowment for an annual scholarship to be awarded to a regularly enrolled junior or senior student satisfactorily pursuing an academic program in the field of accounting.

The Agape Scholarship Fund

A scholarship has been made available to assist qualified full-time students attending Trevecca Nazarene College. It is the intention of the donors to assist exceptional students with high integrity and a definite financial need. The scholarship committee of the college serves as the selection committee. The scholarship committee will also decide the number of scholarships per year as well as the amount. The recipient should be a strong, committed Christian, have definite financial need, and be willing to send an annual thank you letter to the donor.

John T. and Eva Green Benson Scholarship Fund

A permanent scholarship has been established by Robert G. Benson in memory of his parents, John T. and Eva Green Benson. The principal of the fund shall be invested and the entire income used by the college to provide scholarships for Trevecca students. In choosing recipients consideration shall be given to those students having the highest grade point average. Financial need may also be considered.

The Charles A. Frueauff Foundation Inc. Scholarship

The recipient or recipients should be students with need, preferably from the Appalachian region. The recipients shall be chosen by Trevecca's Scholarship Committee.

The Ausby E. Guyer Scholarship

A sizeable endowed scholarship has been established for needy students preparing for the ministry or missions. Recipients are chosen by the Scholarship Committee, in consultation with the Department of Religion.

R.C. and Jean Henderson Living Investment Scholarship

A scholarship has been provided by a gift to Trevecca by R.C. and Jean Henderson for the benefit of qualified full-time students at Trevecca. The scholarship committee of Trevecca shall serve as the selection committee for the recipients and must choose worthy students with financial need.

Jernigan Ministerial Scholarship

Funds have been made available by Dr. Don Jernigan to provide up to six $500 awards to students preparing for the ministry. Recipients will be chosen by the Scholarship Committee, in consultation with the Department of Religion.

The Arthur E. and Flora Rhoades Kelly Scholarship

A scholarship has been made available by Rev. Arthur E. Kelly to assist married students at Trevecca who are preparing for full-time pulpit ministry. This scholarship will be administered by the scholarship committee of Trevecca with first priority going to students from South Carolina. Ministerial students with children will be given priority for this scholarship. A thank you letter and a brief report of the recipient's work would be welcomed by Rev. Kelly.

The Kercher Memorial Scholarship Fund

A scholarship provided by R. Paul Kercher and Grace Kercher Boyett in memory of Rev. and Mrs. George Kercher and son, John Wesley Kercher. This scholarship is established to provide assistance to older full-

time ministerial students who accept the call to the ministry later in life. The interest earned from the investment of the corpus shall be used to benefit such students as may qualify and will be selected by the scholarship committee of Trevecca. The recipient should be a full-time older student who has accepted the call to ministry later in life. The amount of the scholarship will depend upon the interest earned annually.

A.B. Mackey Memorial Scholarship

A fund was established by the Alumni Association to perpetuate the memory of A.B. Mackey, who gave 46 years of service to Trevecca - 26 years as President. Interest from this fund allows a limited number of scholarships to be given annually.

Lillie Nielsen Scholarship

Raymond A. Nielsen contributed an Indian Relics Collection valued at $48,000 to be used in the establishment of a scholarship in memory of his mother. The interest earned by the Lillie Nielsen Scholarship fund is awarded annually to worthy students.

Pastor's Scholarships

This scholarship is available to incoming Freshmen or first time students at Trevecca Nazarene College. It is awarded by the individual churches who have paid their educational budgets in full. It is entirely up to the church to decide who receives this scholarship. The scholarships, if not used the preceding years, are good up to three years. The awards certificate is available at your local church office. The certificates are not transferable to any other church.

The Rodger and Belle Parker Living Investment Scholarship Fund

A scholarship made available by Rodger and Belle Parker to assist qualified full-time students who are children of pastors or full-time commissioned evangelists of the South Carolina District Church of the Nazarene. The recipients are chosen by the scholarship committee of Trevecca. The scholarship is based on financial need. Grants will be made available from the interest earned annually from the corpus.

The J. Dwight and Betty Ragsdale Scholarship

The scholarship has been made available by J. Dwight Ragsdale to assist qualified full-time students at Trevecca Nazarene College. The student must show financial need. The scholarship committee of Trevecca serves as the selection committee for this scholarship.

The Fred Sartin Scholarship for Ministerial Students

A scholarship has been made available in the memory of Rev. Fred Sartin to assist needy students at Trevecca Nazarene College. The

recipient must be a Christian, and must believe in and preach holiness and purity of heart and life. Priority will be given to the children of ministers or children from non-Christian homes who show great financial need.

Nettie V. Spence Living Investment Scholarship

A scholarship has been provided from the estate of the late Nettie V. Spence of Mobile, Alabama, to assist qualified full-time students at Trevecca. The scholarship committee at Trevecca serves as the selection committee. A student must be full-time and must show financial need.

M.H. and Joyce Stocks Scholarship

A scholarship has been established by M.H. Stocks to assist qualified students in the ministerial or missions fields, as well as accounting or business. A special committee has been established to choose the recipients. Should there not be any qualified candidates in the religion or business field, the committee may choose to award the scholarship to students in other areas. For further information regarding the selection process, please write directly to Professor Morris Stocks in care of Trevecca Nazarene College. The scholarship is designated for juniors and seniors with 3/4 of the available funds going to students preparing to be a missionary or minister and 1/4 for students majoring in accounting or business administration.

The Teagle Foundation

Fifteen $500 scholarships are provided per semester (fall and spring) from the Teagle Foundation of New York. The funding of this scholarship is on an annual basis at the discretion of the foundation. These scholarships are made to students on the basis of need with reference given to those from the Appalachian area.

J.R. Vaughan Ministerial Scholarship

An annual scholarship made available in honor of Reverend J.R. Vaughan for an older married ministerial student, who is accepting the call to the ministry later in life and is uprooting his family to come to Trevecca to prepare for the ministry. The scholarship is made available in various amounts but is usually at least $3,000.00 for the year.

Earl and Elizabeth Vennum - Scholarship

An annual scholarship made available by Howard and Gladys Marks in honor of Rev. Earl and Elizabeth Vennum. At least $1,500.00 annually is awarded to a student of outstanding ability preparing for the preaching ministry. The recipient is recommended by the Religion Department in consultation with the Director of Financial Aid.

Howard T. Wall, Jr. Memorial Scholarship

A scholarship has been established in the memory of Howard T. Wall, Jr. to assist students at Trevecca Nazarene College. Students should be full-time, and should show financial need as well as promise. The scholarship committee of Trevecca will choose the recipients.

Special Scholarship Funds

Funds ranging up to $3,000 have been made available for scholarships to worthy students of Trevecca by friends interested in higher education. In some cases the funds bear the names of the donors; others are given in memory of relatives or friends. Each fund has its own established criteria which is available from the Student Financial Aid Office.

Among these programs are:

Alumni Scholarship Fund
Gregg Anderson Broadcasting Scholarship
Mrs. J.H. Cate Memorial Scholarship
Charles L. Childers Scholarship
Leon and Marie Cook Scholarship
George Coulter Senior Sermon Award
J.F. and Dolly Dunlap Scholarship
Ben E. Feltner Memorial Scholarship
General Superintendent's Scholarship Fund
International Students Scholarship Fund
Buford M. Jewell Scholarship
Erskine C. Key, Sr. Scholarship
Logan-Matthews Physician's Assistant Scholarship
Ozzie Claude Mingledorff, Jr. Scholarship
Pate Bible Class Scholarship
Soroptimist International of Nashville Scholarship
Jeff Spahr Memorial Baseball Scholarship

GRANTS-IN-AID

Grants are a form of gift aid awarded on a non-repayable basis.

INSTITUTIONAL

Assistantships (Departmental)

The College offers a limited number of assistantships annually to students of exceptional ability in the various departments. Recommendations are made by the Department Chairperson and approved by the Academic Dean.

Athletic Grants

Grants for Intercollegiate Athletics are awarded to students who assist in the P.E. program. Applications for this type of assistance should be made to the Athletic Department. Awards are made through the Student Aid Office and become part of the "financial aid package."

Music, Forensics, Radio and Education Awards

A limited number of awards are made annually to Music, Forensic, Radio, and Education students upon recommendation of the Music Department, the Director of Forensics, the Director of Radio Broadcasting, and the Education Department.

Student Government

Awards are made to officers of the Student Government and editors of student publications.

Nazarene Youth International Grants-in-Aid

Nazarene Youth International Grants-in-Aid Funds are provided by some Districts and/or District N.Y.I. organizations of the Southeast Educational Zone to assist needy and qualified students from their respective districts who attend Trevecca. Conditions under which these grants are awarded may be obtained by corresponding with the District Superintendent or the N.Y.I. President of the district the student is a member of. The award is made through the financial aid office of the college.

GOVERNMENTAL

PELL Grant Program

The Pell Grant, funded by the Federal Government, presently ranges in value from $150 up to $2100 depending on need. Applications are available from the high school guidance counselors, the Trevecca Financial Aid Office, and other public facilities.

Supplemental Educational Opportunity Grant

The SEOG is funded by the Federal Government. This grant is made available to students with financial need and is always part of a financial aid package in accordance with Federal regulations. The duration of student eligibility (enrolled at least half time) is for the period required for the completion of the first undergraduate bachelor's degree. Students applying for the SEOG must demonstrate academic or creative promise. Awards will range from $200 to $2000 annually.

The Tennessee Student Assistance Award

The State of Tennessee has appropriated limited funding to assist Tennessee residents with Awards from $54 to $1098. Awards are made by the Tennessee Student Assistance Corporation and are based on need. A family financial statement is required. Applications for this program are available from high school guidance counselors, the Trevecca Student Aid Office, or the Tennessee Student Assistance Corp., B-3, Capitol Towers, Suite 9, Nashville, TN 37219. The priority deadline for making application (including a completed Family Financial Statement) is May 15. Applicants are urged to have their information in the mail by early April. The ACT code for Tennessee Student Assistance Corporation is 4015.

LOANS

Perkins Loan

The Perkins Loan Program provides money to students with established need at a low interest rate and long term repay. The loans bear no interest to the borrower until nine months after graduation or interruption of study; then the interest rate is 5% of the unpaid balance. The minimum monthly repayment is $30.00. Repayment may be deferred up to three years for Armed Forces, Peace Corp, Vista; full-time graduate study; volunteer service in a private non-profit, Vista or Peace Corps type organization; service as an officer in the U.S. Public Health Service Commissioned Corps; temporary total disability; and service in an internship preceding a professional practice. A new 9-month grace period is provided after statutory determent periods. Cancellation of a portion of this loan is possible under certain conditions.

Guaranteed Loan Program

Each state has educational loan programs at low interest charges. Entering freshmen are urged to see their guidance counselors or their local bank for further information. Others should check with their local bank or inquire at the Financial Aid Office. In some states the United Student Aid Funds, Inc. is the guaranteed loan program.

Pickett and Hatcher Educational Loan Fund

This loan fund was created by the late Claude Adkins Hatcher of Columbus, Georgia, founder of the NEHI Corporation. It is available through its trustees to worthy students who are unable to complete their education without financial assistance and who are enrolled in schools offering "broad liberal training" rather than "strictly professional" education.

PLUS LOANS

Each state has PLUS loans available for parents and independent students who do not qualify for the Guaranteed Student Loan. The lender requires this loan to be repaid within 45 to 60 days after the loan is disbursed. Interest is paid by the borrower and the payment, per month, will normally be less than $60.00.

SPECIAL LOAN FUNDS

Funds have been made available to create low interest loans for worthy students of Trevecca by friends interested in Christian higher education. In some cases the funds bear the names of the donors; others are given in memory of relatives or friends. Each loan fund has its own established criteria which is available from the Student Financial Aid Office. Among these programs are:

Alumni Loan Fund
Jacquelyn Beth Lee Scholarship and Loan Fund
Vashti Burnett McGraw Memorial Fund
Chilton Scholarship and Loan Fund
Gary Kinnamon Memorial Loan Fund
Bill Knowles Loan Fund
Erskine C. Key Memorial Fund
Amanda Ferguson Ministerial Loan Fund
Winnie H. McFadden Missionary Loan Fund

EMPLOYMENT

College Work Study Program

Federal funds are available at Trevecca to assist students who have established that they need part-time employment in order to pursue their college studies. CWSP jobs may be on campus or at an off campus non-profit agency. CWSP employment is determined by the student's need, skills, availability of funds, job vacancies, and willingness to work.

Campus Employment

A limited number of Trevecca funds are available for students who have established need and who do not qualify for CWSP. TNC campus employment is determined by the student's skills, availability of funds, job vacancies, and willingness to work.

Off-Campus Employment

The campus Student Employment Office will assist students in locating community work opportunities.

OTHER AID PROGRAMS

Vocational Rehabilitation

Students who feel they may qualify under this program should contact their local office or the Financial Aid office.

Monthly Payment Plans

Trevecca Nazarene College has authorized the use of the Tuition Plan, Inc., and the Insured Tuition Payment Plan. These programs advance semester payments to the college. Repayment may be extended to four or more years.

Benefits for Veterans

Veterans who have served on active duty since January 31, 1955, may be eligible for educational assistance under Public Law 94-502 and 95-202. Application should be made to the Veterans Administration regional office having custody of the veteran's file.

Public Law 634 and Public Law 90-631 provide educational assistance to (1) widow, sons, and daughters of deceased veterans who died while in service, or after discharge from a service-connected disability; and (2) wives, sons, and daughters of veterans who have service-connected disability considered to be total and permanent in nature. Application should be made to the Veterans Administration regional office having custody of the veteran's file.

Under the provisions of Public Law 894, veterans who, as a result of a service-connected disability, require re-training or other vocational rehabilitation, may be entitled to educational assistance. Inquiry should be made to the Veterans Administration regional office having custody of the veteran's file.

Certificates of eligibility to be used at registration will be issued by the appropriate regional office of the Veterans Administration to those who are eligible for educational benefits. The Director of Student Financial Aid also serves as the campus Veteran's Coordinator.

Company Aid

Many employers have scholarships and/or loans for children of their employees. Parents should investigate this possibility.

CURRICULUM CHART

Department	Degree	Major	Minor	Pre-Professional Studies	Para-Professional Studies
Allied Health	B.S.	Physician Assistant		Pre-Physical Therapy	
	B.S.	Medical Technology		Pre-Medical Record Administration	
	A.S.				Medical Assistant
Business	B.S.	Bus. Admin.	Bus. Admin.		
			Economics*		
	B.S.	Accounting	Accounting		
	B.S.	Bus. Educ.*			
	B.S.	Office Administration	Office Administration		
	B.S.	Computer Information Systems	Computer Information Systems		
	A.S.				Computer Information Systems
			Marketing		
	A.S.				Sec. Administration
	A.S.				Medical Secretary
Communication Studies	B.S.	Communications & Human Relations	Human Relations		
	B.S.	Mass Communication	Mass Communication		
	B.S.	Cross-Cultural Communication	Cross-Cultural Communication		
	B.S.	Communication Studies	Communication Studies		
	B.A.	Communication Studies			
	B.A.	Drama	Drama		
	B.A.	Speech	Speech Education*		
	A.S.		Speech		Sales
	A.S.				Radio Broadcasting
Education and Psychology	B.S.	Elementary Education*			
	B.S.	Early Childhood Educ.*	Early Childhood Educ.*		
			Library Science*		
			Professional Elementary Education*		
	B.S.	Special Education*	Professional Secondary Education*		
	B.S.	Psychology*	Psychology*		
	A.S.				Child Care
English	B.A.	English	English		

History and Social Science	B.A.	History*	History*	Pre-Law	
	B.A.	History & Political Science			
	B.A.	Social Science*	Social Science Political Science*		
	B.S.	Behavioral Science	Behavioral Science Sociology*		
	B.S.	Social Welfare	Social Welfare		
Music	B.S.	Music	Music		
	B.S.	Music Education*			
	B.S.	Church Music			
Physical Education	B.S.	Physical Education*	Fitness Management Physical Education		
	B.S.	Fitness Management	Coaching		
	B.S.	Health*	Health		
Religion and Philosophy	B.A.	Religion Pastoral Ministry Compassionate Ministry Christian Education Youth Ministry	N.T. Greek Philosophy Religious Studies Biblical Studies Lay Ministry Missions and Anthropology		
	B.A.	Religious Studies			
	A.A.				Lay Ministry
Science and Mathematics	B.S.	Biology*	Biology*	Pre-Nursing Pre-Medical Pre-Dental	
			Physical Science	Pre-Pharmacy	
	B.S.	Chemistry*	Chemistry*		
	B.S.	General Science*	General Science		
	B.S.	Mathematics	Mathematics	Pre-Engineering	
	B.S.	Mathematics Educ.*			
	B.S.	Mathematics and Computer Science	Mathematics and Computer Science		
General Studies	A.A.				General Studies

*A program leading to teacher certification is available in these fields. Changes in endorsement requirements at the Tennessee State Dept. of Education level may require changes in published TNC programs in teacher education.

GENERAL ACADEMIC INFORMATION

Academic Policies

The Academic Council, a committee of faculty, administrators, and students is responsible for developing the academic policies of the College. The items listed below are an attempt to answer student questions concerning the most frequently asked items of academic information.

Classification

Students are classified at the beginning of each semester on the basis of work already completed, as follows:

Freshman: Approved entrance credit
Sophomore: 32 semester hours college credit
Junior: 64 semester hours college credit
Senior: 96 semester hours college credit.

Full Time: Students carrying 12 hours or more each semester. Participation in intercollegiate athletics, college traveling groups, student government scholarships and most financial aid programs require this minimum academic load.

Part-time: Students currently enrolled for fewer than 12 hours of work for college credit, with the exception of seniors who may lack less than the minimum load of meeting graduation requirements in their senior year.

Registration

All presently enrolled students are expected to submit a pre-registration schedule of courses to the Registrar on assigned dates during the fall and spring semesters. This schedule is made out by the student with the assistance of the faculty advisor and requires the signature of the advisor. A late fee of $20.00 is charged for submission of the registration schedule after classes have begun.

The last day to add classes is five days after school starts in any semester including the first day of classes. The last day to drop classes without a grade appearing is 5 class days after the first day of classes including the first day of class.

Summer School

The College operates on the basis of two semesters during the regular school year (August-May). In addition, two three-week summer terms are available with many of the regular courses taught at this time along with selected special course offerings. A maximum of two regular courses may be taken each term.

May Mini-Term

A two-and-a-half week mini-term is scheduled each year during May for both regular and special courses which can be offered in a concentrated time period. A maximum of one course or 4 hours may be taken.

Course Numbering System:
1000—courses—Freshmen
2000—courses—Sophomores
3000—courses—Juniors
4000—courses—Seniors

The numbers enclosed within parentheses opposite the course number and name represent the number of credit hours awarded for the course.

REQUIREMENTS FOR GRADUATION

Requirements for B.S. or B.A. Degree

The degree of Bachelor of Arts or Bachelor of Science is conferred upon successful completion of a major, at least one minor, and 54 hours of General Education courses which (except REL 4000) must be taken by the end of the junior year. These General Education Core Courses have been selected to give a broad liberal arts training as a foundation to students majoring in any field.

The following provisions apply to all 4-year degrees:

1. The candidate must complete a total of at least 128 semester hours of credit with a 2.00 grade point average.
2. The senior year must be taken in residence at Trevecca Nazarene College, with a minimum of 24 semester hours. A summer graduate must be within 12 hours of graduation by the end of spring semester.
3. A student is to graduate under the terms of the catalog at the time of his/her graduation, or the one immediately preceding.
4. The candidate must have completed a department approved major with an average of "C" or better in the major field. Any substitutions or waivers of listed requirements must be approved by the department head. Beginning with freshmen of fall 1986, a minimum of "C" is required in all courses counting on a major.
5. The candidate must also present an approved minor or a second major. Careful selection of electives will allow a second major and expanded career opportunities.
6. The candidate is limited to a total of 32 hours of non-traditional credit such as ELP, CLEP, or military service on the degree program.
7. The candidate must take a minimum of 9-12 hours of courses in the major at Trevecca.
8. The maximum number of hours a student may take in one major is 35% of the total 128 (45 hours).
9. The candidate is limited to 12 hours of Directed Study, 8 hours of Internship (exclusive of Student Teaching), and 4 hours of Practicums on a degree program.
10. A candidate expecting to teach must meet certification requirements under the guidance of the faculty advisor and the Director of Teacher Education.

11. A candidate must make application for graduation and submit to the Registrar a program for meeting graduation requirements in November (the last day of pre-registration for spring semester) preceding the graduation date.
12. A candidate must pay a graduation fee of $25.00 by April 1st of the senior year, or if finishing prior to spring semester, the graduation application must be completed and fee paid (along with other financial obligations) before a transcript will be issued. An additional $5.00 charge will be made for remaking a diploma in the event the candidate fails to meet requirements for the specified graduation date.
13. All work must be completed (grades recorded in Registrar's Office) by August 31st.
14. A candidate is required to participate in Baccalaureate and Commencement exercises unless excused by the Dean of the College.
15. The candidate must meet the following General Education requirements which should be taken during the freshman and sophomore years but no later than the junior year with the exception of REL 4000.

GENERAL EDUCATION CORE CURRICULUM BACHELOR OF ARTS OR BACHELOR OF SCIENCE DEGREE

Purpose of the Core Curriculum

The General Education Core at Trevecca Nazarene College reflects the cultural heritage of the liberal arts tradition. Each course in the six essential outcome areas is meant to explore some part of the students' cultural and historical heritage and thereby provide them with knowledge and skills to deal with current and future problems associated with this heritage. Each course in the core is also designed to be values-based. Students are provided with the educational resources and experiences to clarify or expand their current values or to acquire new values within the framework of Christian holiness in the Wesleyan tradition. These values are to be related to current social, political, and religious issues and to the students' lives and career plans.

Outcome Areas

The Core is organized and defined by six essential outcome areas. These outcome areas are composed of a number of objectives which delineate each area. Coursework developed from these outcome areas should reflect a breadth in its totality but also a certain depth; i.e., general education courses are not designed primarily as introductory courses to academic disciplines. Indeed many disciplines are represented, but the General Education Core must stand on its own. A student-product of the Core should evidence the understandings and skills of this heritage-based and values-processing general education program. The core is designed

to be taken over a four year collegiate career, with certain courses taken at different student maturational and classification points.

Below are the outcome areas with their defining objectives:

Outcome One: Personal Development in a Christian Values Context

1. Personal values identification and development.
2. Values-based decision making in a Christian context.
3. Integration of life, learning, and faith based on Biblical knowledge.
4. Authority of the Bible and basic Bible study skills.
5. Christian holiness in the Wesleyan tradition.
6. Church of the Nazarene's doctrinal-ethical standards.
7. Personal physical development in a Christian values context.

Outcome Two: Development of an Effective Style of Communication

1. Enhancement of reading skills.
2. Enhancement of writing skills with attention to subject, audience, purpose, and style.
3. Development and enhancement of speaking skills with demonstrated awareness of the elements of effective oral communication.
4. Awareness of the types of listening required by different communication situations.
5. Use of mathematical skills as communication tools: to think quantitatively, to apply numeric and symbolic skills appropriately.

Outcome Three: Critical, Reflective and Creative Thinking

1. Thinking in ways that are analytic, synthetic, interpretative, reflective, interactive, evaluative, and creative in order to analyze varied types of personal and societal issues.
2. Selecting, developing, creating, and implementing solutions to problems.
3. Application of the tools of philosophy.
4. Use of the tools of thinking in exploring academic fields.
5. Development of a clear, logical prose style.
6. Development of the tool of the research paper.

Outcome Four: Artistic, Aesthetic and Literary Dimensions of Culture

1. Exploration of the literary genres of short story, poetry, the novel, and drama.
2. Recognition of the elements of art and music.
3. Identification of the elements of music composition.
4. Analysis of the sociocultural climate of various historical periods.
5. Recognition of representative art forms, artists and composers.
6. Exploration of personal appreciation and cultivation of art.

Outcome Five: Living in Community With Others

1. Understanding the historical-social dimensions of human behavior, of human life in time and place.

2. Interpretation of the present through the past as a means of planning for the future.
3. Exploration of systems of meaning that are woven into foreign languages and cultures and the communicative process involved in foreign languages.
4. Analysis of individual and group behavior.
5. Analysis of social, political, and economic forces that make an impact on institutions.
6. Examination of global forces, of historical movements and personalities.
7. Understanding of effective ways to develop and maintain relationships with others.
8. Exploration of the importance of creative and intelligent Christian service in a global community.

Outcome Six: Science and Technology in Life and Culture

1. Examination of the methodology of science.
2. Recognition of technology as an outcome of the process of science.
3. Exploration of the characteristics, attitudes, and limitations of science and technology.
4. Interpretation of the basic laws of physical science.
5. Analysis of significant biological processes.
6. Problem solving in environmental and technological issues.
7. Appreciation of wise use of resources.

General Education Curriculum

Basic Skills

Students who fail to establish competency in the skills indicated by course titles through ACT and various entrance testing programs will be required to establish competency by taking the following courses graded on an S-IP basis. These hours will be in addition to the 128 hours required for graduation:

ENG 0910 Writing Skills	(a) 3 hours
EDU 0920 Reading Skills	(b) 3 hours
MAT 0930 Math Skills	(c) 3 hours

1. English - 9
   ENG 1020 English Composition - 3 (d)
   ENG 1080 Critical Reading and Writing - 3
   ENG 2000 Introduction to Literature - 3 (e)

2. Communications - 3
   COM 1010 Speech Communication - 3

3. Religion and Philosophy - 12
   REL 2000 Introduction to Biblical Faith - 3
   PHL 2010 Introduction to Philosophy - 3
   REL 3000 Introduction to Christian Thought - 3
   REL 4000 Christian Life and Ministry - 3

4. Fine Arts - 3
   MUS 1500 Fine Arts in the Western World - 3 (f)

5. History and Social Science - 15
   Introductory Language I (French, Spanish, or German) - 3 (g)
   HIS 1400 World Civilization I - 3
   HIS 1450 World Civilization II - 3
   Social Science - *choose two:*
      COM 1020 Communications and Social Relations - 3
      ECO 2000 Principles of Economics I - 3
      SOC 2010 General Sociology - 3
      PSY 2010 General Psychology - 3
      POL 2020 American Political Institutions - 3
      ATH 3010 Introduction to Anthropology - 3
      Introductory Language and Culture II (French, Spanish, or German) (3)

6. Science and Mathematics -10
   MAT 1040 Concepts of Math - 4 (h)
   SCI 1500 Life Science - 3 (i)
   SCI 1600 Physical Science - 3 (i)

7. Physical Education - 2 (j)
   PED 1000 Introduction to Health and Fitness - 1
   Two 1/2-hr. P.E. Activity Courses - 1

Total: 54 hours

(a) Required if ACT English standard Score score is 15 or below.
(b) Required if raw score on Nelson-Denny Reading Test is 64 or less on Form E or F.
(c) Required if ACT math standard score is 15 or below.
(d) May be by-passed if ACT standard score in English is 21 or above.
(e) Prerequisite: ENG 1080
(f) Music majors will take MUS 1010 instead.
(g) May be waived on basis of 2 years of same foreign language in high school. Voice majors may substitute 4 hours of vocal diction. Religion majors may substitute Greek 2010.
(h) Competency testing by Math Department will determine if other math options (MAT 1050, 1060, 2010, or 2090) are required or MAT 1040 math requirement is waived.

(i) Science majors with advisor's guidance may take beginning courses in major instead.
(j) Varsity athletics does not count toward this requirement.

Policy on general education waiver and substitution in relation to major or minor course work.

Course work can count toward the completion of a major or minor and simultaneously satisfy a general education requirement. This can be done by: (a) **waiver** of a general education requirement when the completion of a course listed as part of the general education core directly contributes to the fulfillment of a major or minor, as approved by the department; (b) **substitution** of one or more courses completed to fulfill a major or minor for a course in the general education core in the same field, as approved by the Curriculum Committee.

Requirement for the A.A. or A.S. Degree

In addition to the above 4-year degrees, Trevecca offers the Associate of Arts degree and the Associate of Science degree in selected para-professional programs of study. These 2-year programs are career-oriented and require approximately one year in general education including six hours of required religion courses. The balance of the program is in the specialty area selected. The college requires 64 semester hours of college work with a 2.00 grade point average for graduation with the A.A. or A.S. degree. The residency requirement for the A.A. or A.S. degree is 16 hours exclusive of ELP credit.

Requirement for Obtaining a Second Degree

A second Bachelor's degree may be obtained with a minimum of 32 hours of additional work including meeting requirements for a second major. In no case will more than one degree be conferred upon a candidate at any one commencement. Second degree candidate are eligible for graduating honor ranks, Honor Society and Dean's List but not for membership in Phi Delta Lambda.

ACADEMIC POLICIES

ACADEMIC ENRICHMENT PROGRAM

Trevecca's Academic Enrichment Program (AEP) is a special program for students who score fifteen and below on the ACT Standard Composite score and fifteen or below on the ACT Standard score in English and/or fifteen or below in Math. They must successfully complete the program before they are given regular admission to the College.

Courses structured for the AEP are Writing Skills, Reading Skills and Math Skills. Applicants who score within the ranges listed above on ACT will be placed in appropriate writing skills classes. Students who score eighteen or below (ACT Standard score) in Social Studies will be required to take the Nelson-Denny Reading Test - Form E or F. Students scoring forty-six through sixty-four on the Nelson-Denny are required to be in the Comprehension section of Reading Skills. Those scoring forty-five and below are required to be in the Vocabulary section of Reading Skills. Students who score into the Vocabulary section should anticipate the probability of being in the Comprehension section of Reading Skills the second semester. Students are required to enroll in the writing skills classes and the reading skills classes their first semester. Placement in appropriate math skills classes will be made on the basis of supplementary tests given to all freshman. Those showing specific deficiencies in fractions, decimals and percents, and negative numbers will be required to take a math skills class first semester and should anticipate the possibility of having to take it both semesters before the deficiencies can all be cleared. Those with fewer deficiencies may defer the math skills class until second semester to try to refresh math skills on their own and to then succeed on a retest before the second semester begins. A passing score on a retest will offset the need for a math skills class.

All basic skills courses are graded primarily on the Satisfactory, Unsatisfactory, and In-Progress basis. Students required to take them may have more than one semester (two semesters maximum) to complete the competencies they must achieve for regular admission. Students who do excellent work may receive A. Those who fail to participate may receive F. A and F will count on g.p.a.

Students receive only institutional credit for basic skills courses. Credits earned in basic skills classes do not count toward graduation credits.

Students who are required to enroll in the AEP will have a special developmental studies counselor until they have completed the basic skills program and have begun regular college courses on a full-time basis.

Regularly admitted students who score within the ranges listed above on the ACT and the Nelson-Denny Test will be placed in appropriate courses.

Policy for IP Grade

In Progress (IP) grades may be assigned in basic skills courses if a student has worked diligently but has not yet attained the required competency. A student receiving an IP grade is required to register and pay for the same course again the following semester or the next semester he/she is enrolled. Failure to re-enroll as required will cause the IP grade to become F. A student may only receive the IP grade for one semester in each basic skills course. At the end of the second semester of work, a student must earn a grade of S or receive a grade of U (F if too many unexcused absences). If a student receives a U or an F at the end of the second semester in more than one skills class, he/she is suspended according to school policy. In the case of deficiency in one class only, the decision of the student's suspension or retention will be made by the Basic Skills Director in conjunction with the Academic Dean. If a student receives a U or an F in a basic skills course for two consecutive semesters, that student will be suspended according to the school's suspension policy. When a student satisfies the suspension, he/she has only one semester to finish the basic skills classes.

Any questions concerning the Academic Enrichment Program should be directed to the Director of Developmental Education.

ACADEMIC PROBATION AND SUSPENSION

To encourage and ensure satisfactory progress toward a degree, the office of the Dean of the College administers the following system of probation and suspension. As a student advances in class, the minimum academic level increases according to the following scale to assure that the 2.0 minimum average requirement is met for graduation.

Probation Limits By Student Classification

Four-Year Degrees		
Classification	**Hours Attempted**	**Probation Level**
Freshman	0-31	less than 1.60
Sophomore	32-63	less than 1.80
Junior	64-95	less than 1.95
Senior	96-completion	Less than 2.00
Two-Year Degrees		
First Year	0-31	less than 1.80
Second Year	32-64	less than 2.00

All students' records will be evaluated at the end of fall and spring semesters. Probation and suspension will be based on the cumulative grade point averages of each of these semesters. Transfer students with

grade point averages below minimum standards will be entered on probation.

Probation: designation after the first semester in which a student fails to achieve the minimum GPA for his/her class standing. Students on probation are required to maintain a 2.0 average for courses taken during the semester of probation. Social restrictions for students on probation are outlined in the *Student Handbook.*

Continued Probation: designation for students who have achieved a 2.0 average during a semester of probation but have not yet attained minimum GPA for their classification. Students on continued probation are required to have their class schedule approved by the Assistant Academic Dean before they are allowed to register and are required to maintain a 2.0 average for courses taken during the semester of probation. Social restrictions for students on continued probation are outlined in the *Student Handbook.*

One-Semester Suspension: designation any semester after a student fails to maintain a 2.00 for the courses taken during a semester of probation.

Two-Semester Suspension: designation the second time a student fails to maintain a 2.0 for courses taken during a semester of probation.

Right to Appeal Suspension

If there were extenuating circumstances (illness or family emergency) during a semester previous to suspension, a student may appeal in writing to the Admissions Committee for waiver of suspension. The extenuating circumstances and their probable solution should be documented in writing by someone such as a doctor, parent, pastor, or appropriate school official. If a waiver is granted, failure to maintain a 2.0 for the semester in the semester in which the waiver is granted automatically moves the student to the next suspension designation.

No student on academic or social probation will be allowed to fill any major office.* Students must have a 2.5 average to be approved for election to major offices.** Students serving the college as official representatives in any capacity, such as SGA officers, intercollegiate athletics, forensic team, and non-academic musical groups, must not be on academic or social probation.

*All SGA members, class and club presidents.
**If new freshman, student must have an ACT Composite score of 16 or above.

GRADING SYSTEM

Trevecca's grading system, based on class work and examinations, is as follows:

Superior Achievement.....A	4.0 quality points per semester hour.
Above average.....B	3.0 quality points per semester hour.
Average.....C	2.0 quality points per semester hour.
Below average.....D	1.0 quality points per semester hour.
Failure .....F	No credit.
Incomplete I	Given for sickness or emergency reasons near end of term and must be approved by the teacher, department head and academic dean. Must be removed within the first five weeks of the following semester (including summer) or grade becomes a permanent "F." Seniors expecting to graduate at the completion of Summer School must have all "I's" removed prior to August 31st.
Withdrawal.....W	Granted to students who officially withdraw from a class during the first five weeks. May be assigned by the Dean of the College for extenuating circumstances.
Grading for Special Courses	
Satisfactory.....S	Credit toward graduation, but no quality points. Courses numbered below 1000 carry institutional credit but not credit toward graduation.
In Progress.....IP	No credit. Given in Basic Skills courses and ENG 1020 and 1050 to students who need additional time to complete competencies. May be changed to F if student fails to register for the course the next semester he/she is enrolled.
Unsatisfactory.....U	No credit.
Audit.....N	No credit.

For graduation—128 semester hours and a 2.00 grade point average are required.

Grading Policy - Each regular course must have a minimum of two significant evaluative measures (preferably exams) - at least one by mid-term.

Change of Grade Policy - After a professor has assigned a grade in a course, changes may be made only for clerical error. Changes must be approved by the Dean of the College.

Transcript Policies

Official Transcripts: No degrees or certificates will be awarded and no transcript of credit will be issued until all financial obligations to the College are discharged in full.

Unofficial Transcripts: Currently enrolled students may obtain an unofficial student copy of their transcript from the Registrar's Office.

Transcripts of Transfer Credit: A transcript of a student's record from another university or college is not forwarded to a third institution. The student should request another transcript from the original institution.

Transient Credit From Other Colleges

Students are not permitted to register for courses in other institutions while attending Trevecca without the approval of the Dean of the College. A maximum of 12 hours transient credit is allowed. The College reserves the right to reject any courses submitted which were not first approved. Students who owe the college money or are on academic probation will not be allowed to take work at another college as an approved transient student.

Scholastic Honors

Dean's List. The Dean's List is composed of those students who achieve a 3.5 grade point average carrying 12 or more hours. Seniors who are taking all they need to graduate, even though it may be less than 12 hours, and achieve a 3.5 average are also eligible. Students with I grades are not included.

Graduating Honors. Students of high scholastic standing will graduate with honors, according to the following criteria for each honor rank:

Cum Laude — representing a cumulative standing of at least 3.5.

Magna Cum Laude — representing a cumulative standing of at least 3.7.

Summa Cum Laude — representing a standing of 3.9 or above.

Phi Delta Lambda is the national honor society of the colleges of the Church of the Nazarene. Each college maintains a chapter, the one at Trevecca Nazarene College being the Zeta chapter. Honor graduates are eligible for election to membership in this chapter. Elections are held each year by the faculty during the commencement season. Membership each year may not exceed 15 percent of the graduating class.

The Honor Society is composed of those students (sophomores and above) who have maintained a cumulative average of 3.5. This is a learned society under the sponsorship of the Assistant Academic Dean. The four Junior students who have the highest grade point averages in their class have the honor of being Junior Marshals and Flagbearers in the annual Commencement ceremonies.

Academic Advisor

Each student is assigned an academic advisor according to his/her choice of field of study. Students undecided about their majors are advised by counselors designated for undecided students. The successful plan-

ning and completion of the requirements for graduation are the joint responsibility of the student and the advisor. To change a major and/or advisor, the student must submit a request through the office of the Dean of the College.

Limitation of Student Load

The average load is 16 hours, the maximum is 18 hours. A student may not register for more than 18 hours unless the grade average for the preceding quarter was a "B" and has the approval of the Academic Dean. Students who work should limit their academic load according to the amount of work and their level of ability.

Academic Honesty

Academic honesty is expected of all students at Trevecca Nazarene College. It is an integral part of the educational process where learning takes place in an atmosphere of mutual trust and respect. Each student is responsible to maintain high standards of academic ethics, personal honesty, and moral integrity. Dishonest academic behavior will be dealt with fairly and firmly. Specific guidelines for dealing with dishonesty are outlined in the *Student Handbook.*

Examinations

A mid-term and final exam are given in most regular courses. Examinations must be taken at regularly-scheduled times. Permission will not be given to take any final examinations early or late except in the case of extreme emergency, and then only by special permission from the Dean of the College. Deadline to apply for early or late exam is one week before the last class day.

Class Schedule

A schedule of classes and examination times is published each year for the next school year.

The College reserves the right to cancel a class with fewer than seven students enrolled and to make necessary changes in schedules and programs.

Monday, Tuesday and Thursday nights are reserved for study and evening classes. No school-wide social activities are to be scheduled on these nights.

Class Attendance

Regular class attendance is expected of all students. Each instructor announces his/her attendance policy to the class at the beginning of each semester. Absences for any reason may be taken into account in the evaluation of a student's work, and a student may be dropped from a class for excessive absences with the concurrence of the Assistant Academic

Dean and the instructor. Absences are counted from the first day of class. Should students decide to drop a class prior to the end of the fifth week, they should immediately submit to the Registrar a drop slip signed by advisor and teacher.

Each instructor will keep accurate attendance records and report persistent absences to the office of the Assistant Academic Dean.

Each instructor determines whether the absence is excused or not except for extended illness verified by a doctor and travel with an official college group verified by the Dean of the College.

No student will be allowed to receive credit in a course in which the total absences (excused and unexcused) exceed more than three weeks of the class meetings. After the end of the fifth week, the grade will be "F" unless it can be shown the absences were excused by sickness in which case the grade will be a "W." Prior to the end of the fifth week, the grade will be "W," regardless of the circumstances.

However, students in the Honor Society will be allowed unlimited cuts in a course where the nature of the course does not depend on class participation.

Directed Study

A limited amount of directed study is available for students to do individual research, special problems, and further study in a particular subject area. Regular courses are not to be taken by directed study except in cases regarding unavoidable schedule conflicts with graduation requirements in the senior year. When regular courses are taught by directed study, they must have essentially the same requirements as those taught in the classroom, including exams. A student is limited to one course of directed study per term and a total of 12 hours credit by directed study. Students on academic probation are not permitted to take any courses by directed study. Correspondence courses are not offered or accepted for credit.

Academic Grievance Policy

Students with grievances or problems with the way a particular course is conducted and how their grades are assigned should first seek a solution with the professor of the course. If there is not a satisfactory solution, the student should ask the professor's department chairperson to help solve the problem. If there is still no satisfactory solution, the student may consult the Dean of the College who will try to find a reasonable solution or may refer the matter to the Academic Council as an appeal.

Withdrawals From Courses

The last day to drop classes without a grade appearing is 5 class days after the first day of class including the first day of class.

Thereafter, a student will receive a grade of "W" in a class anytime up to the end of the fifth week. Unless there are extenuating circumstances,

no student will be allowed to withdraw after the fifth week. A grade of "W" given after the fifth week must be approved by the Academic Dean. If the student withdraws from any course without following the proper procedure with the Registrar's office and Business office, the grade in the course will be recorded as "F."

A student who finds it necessary to withdraw from all of his/her courses must secure the proper forms from the Dean of Student Services Office and complete them to ensure accurate grades and financial arrangements.

Course Repeat Policy

Students may repeat courses if the second course is equivalent to the first. The repeat grade is the grade recorded as part of the G.P.A. Course equivalencies are decided by Department Chairmen, Dean, and Registrar. A failed course may not be repeated by Directed Study.

Student Rights and Responsibilities in the Academic Area

Every student at Trevecca Nazarene College has the **right** to:

1. Respect as an individual and to forthright, friendly, tactful, and helpful treatment, the right to ask sincere questions and receive polite answers.
2. Expect that the course material reflect the current state of learning in the field.
3. Information in a printed syllabus as to course objectives, requirements, evaluation procedures, and attendance policy.
4. Be informed by the teacher at regular intervals as to individual progress in courses.
5. Expect assignments back within a reasonable period of time, including corrections and criticisms of student work either orally or in writing.
6. Personal consultation with teachers and advisor during regular posted office hours.
7. Withdraw from any course during the first five weeks of the semester with a grade of "W."
8. Due process for appeals about grades or academic matters relating to a course through the Teacher, Department Head, and Academic Dean who has the right to make a decision on whether or not to refer the matter to the Academic Council.

Every student at Trevecca Nazarene College also has the **responsibility** to:

1. Attend classes regularly and participate in class discussions.
2. Complete all assignments on time to the best of his/her ability.
3. Know the academic policies of the College as stated in the College Catalog and annual class schedule, including requirements for graduation.

4. Consult with his/her faculty advisor each semester regarding academic planning for the next semester.
5. Plan extra-curricular activities and work schedule so as not to interfere with academic work.
6. Maintain honesty and integrity in all academic work.
7. Take proper care of equipment and materials used in academic work, such as in the science labs and library.
8. Maintain appropriate conduct in the various areas on-campus, such as the classroom, chapel, and library.
9. Maintain a standard of professional conduct off-campus in areas such as student teaching, practicum, internship, clinical training, field trip, forensics, music group, athletics, and outreach ministry.

Army-Navy-Marine-Air Force ROTC

Trevecca has a cooperative agreement with the Army-Navy-Marine ROTC at Vanderbilt University and the Air Force ROTC at Tennessee State University in which students from Trevecca may receive credit for ROTC courses and transfer them back on their degree program at Trevecca. Upon successful completion of the bachelor's degree program at Trevecca and successful completion of the ROTC program, the student will receive a commission in the Army, Navy, Marine, or Air Force as well as the degree from Trevecca. A student must be enrolled full-time at Trevecca to be eligible to apply for the ROTC program. Scholarships are available on a competitive basis to qualified students. There is no military commitment until entering the Advanced Program. Upon graduation, there is an active duty and reserve duty obligation for scholarship students.

The location of Trevecca makes these cross-town agreements attractive for students desiring officers training in the new, voluntary Army, Navy, Marine, or Air Force. Students may use ROTC credit for a minor in Air Science, Military Science or Naval Science.

CONTINUING EDUCATION PROGRAM

The Continuing Education Program is designed to meet the educational needs of adult learners. Credit may be earned by attending regular classes (day or evening), through Continuing Education units, through the Experiential Learning Program, and through Teacher Workshops and Minister's Workshops.

Teacher Workshops

Teacher workshops are offered regularly in various content and professional fields for the in-service professional growth of teachers. Two or three semester hours of undergraduate credit may be earned in one week of concentrated study. Credit earned in this program may be used to meet teacher certification requirements of a particular state in areas such as: (1) persons already holding a bachelor's or above degree who are seeking to meet the professional secondary certificate who may need to add an elementary endorsement or vice versa (2) persons whose certificate is expiring who, according to state law, have to take a specified number of hours in order to renew a certificate, (3) persons who may be taking these courses as part of the requirements for a bachelor's degree, and (4) for refresher self-enrichment purposes, or similar professional growth as may be required by the board of education of a local school district.

Experiential Learning Program

This program recognizes the validity of experiential learning and provides opportunity to receive academic credit for work or other equivalent training. Up to 16 semester hours of academic credits are allowable with proper validation and approval. Such credit will be awarded as the final portion of the total hours required for the completion of a bachelor's degree. It will not be transferrable credit until the degree program is completed and the degree granted. Post Grad students may earn up to 6 hours of ELP credit after they have completed 12 regular hours of academic credit.

Degree Program Option For Adults

The primary purpose of the degree program options for adults is to provide for the mature adult learner a more flexible program for obtaining a bachelor's degree. It is for the mature adult who may have completed the majority of the requirements for a bachelor's degree but may lack some portion that could be met through an individualized program. Some of the options in such an individualized program are:

Credit for Regular On-Campus Courses
Credit for Seminars, Workshops, and Similar Short-Term courses
Credit from Other Colleges
Credit by Directed Study
Credit for Experiential Learning
Credit for Military Service

Continuing Education Unit

Certain non-credit educational activities are awarded Continuing Education Units. A CEU is defined as "ten contact hours of participation in an organized continuing education experience under responsible sponsorship, capable direction and qualified instruction." CEU awards may be earned as class units or individual units.

Minister's Workshops and Seminars

An annual Minister's Workshop is held on the campus of Trevecca Nazarene College which may be taken for credit or non-credit. In addition, Continuing Education Seminars for Ministers are available on the various districts in the southeast. For further information, write to: Dr. Don W. Dunnington, Director of Minister's Workshops, at the College.

Workshops, Conferences, Seminars and Study Tours

As need and opportunity arise, the college may provide sponsorship or resources for credit or non-credit training in a variety of educational programs.

The Southwestern Program

This program is a cooperative program with the Southwestern Company involving approximately sixty hours or more for a week of instruction in salesmanship and related areas. This is followed by a field experience of 10-12 weeks. The students' progress is evaluated by a designated professor from Trevecca along with the assistance of personnel from the Southwestern Company. The grade and two to three semester hours of credit is awarded by Trevecca Nazarene College.

For further information concerning any continuing education program contact the Director of Teacher Workshops and Special Programs (615-248-1233).

GRADUATE PROGRAMS

Graduate Programs in Education

Trevecca offers the Master of Education degree in the following areas:

Elementary Education
Administration and Supervision
Curriculum and Instruction (with Enrichment Emphasis in Reading Specialist, Special Education, Computer Education, Elementary Education, and Early Childhood Education)

Graduate Programs in Religion

Trevecca offers the Master of Arts degree in Religion with the following emphases:

Practical Studies
Biblical Studies
Theological Studies

Degree Requirements

1. A minimum of 33 semester hours is required.
2. Up to 9 semester hours of approved transfer credit may be applied to the degree.

Admission Requirements

1. A baccalaureate degree from an accredited institution and minimum 2.7 GPA.
2. Satisfactory score on the GRE, NTE, or MILLER ANALOGY (Religion - GRE or MILLER ANALOGY, preferably MILLER ANALOGY).
3. Two letters of recommendation.
4. Non-degree students may enroll for graduate credit as a Special Student.

Graduate Schedule of Classes

A schedule of classes is available upon request from the following offices:

Education
Dr. William E. Griffin
Director of Graduate Studies in Education
Trevecca Nazarene College
Nashville, TN 37203
615-248-1201

Religion
Dr. H. Ray Dunning
Director of Graduate Studies in Religion
Trevecca Nazarene College
Nashville, TN 37203
615-248-1387

PROGRAMS BY DEPARTMENTS

INTERDEPARTMENTAL STUDIES

Interdepartmental Courses:

INT 1000—Freshman Studies (1)
An orientation course required of all entering freshmen each fall to acquaint them with academic procedures, study habits, scheduling, and career planning. Graded on S/U basis.

INT 2010—Career Planning and Placement (2)
To introduce the students to career opportunities suited to his/her abilities, interests, values. To explore entrance requirements into various careers and to expose the student to job finding skills and techniques.

A.A. IN GENERAL STUDIES

The Associate of Arts in General Studies is a two-year program designed for the student who does not desire to concentrate in one major field of study. The program provides the student with a general exposure to the major fields of knowledge with 35-37 hours of required courses and 27-29 hours elective courses selected with the guidance of an advisor. This degree is for students who complete their college work at this level and is not awarded to those who plan a four-year degree.

ENG 1020	English Composition - 3
ENG 1030	English Grammar - 3 or ENG 1080 Critical Reading and Writing - 3
COM 1010	Speech Communication - 3
REL 2000	Introduction to Biblical Faith - 3
REL 2030	Christian Beliefs - 3
MUS 1500	Fine Arts in the Western World - 3
HIS 1400 or 1450	World Civilization I or II - 3 (either one may be taken as one of the Social Science options below)

SOCIAL SCIENCE - (Choose two)

ECO 2000	Principles of Economics I - 3
SOC 2010	General Sociology - 3
PSY 2010	General Psychology - 3
COM 1020	Communication and Social Relations - 3
ATH 3010	Introduction to Anthropology - 3
POL 2020	American Political Institutions - 3

SCI 1500 Life Science - 3 or SCI 1600 Physical Science - 3
MAT 1040 Concepts of Math - 4 or BUS 2030 Personal Finance - 3
PED 1000 Introduction to Health and Fitness - 1 and Two 1/2 hour P.E. Activity Courses - 1
or
Personal Community Health - 3

Total: 35-37 hours
Electives: 27-29 hours
64 hours

DEPARTMENT OF ALLIED HEALTH

The Department of Allied Health administers baccalaureate degree programs for students majoring in Physician Assistant and Medical Technology, associate degree program in Medical Assistant, and pre-professional studies in Pre-Physical Therapy and Pre-Medical Records Administration. These programs seek to combine liberal arts, career and professional education, and Christian values in the development of each student.

Departmental Objectives

1. To train Physician Assistant students to perform the more routine tasks of health care management presently performed by the primary care physician, thereby allowing the physician greater freedom and time to deal with more complicated patient problems.
2. To prepare Medical Technology students to perform both routine and highly sophisticated clinical laboratory procedures in the areas of microbiology, hematology, urinalysis, chemistry, serology, and blood banking, and to supervise technicians and laboratory aids.
3. To train Medical Assistant students in both administrative and clinical office duties to assist the physician in providing optimum health care.

B.S. PHYSICIAN ASSISTANT

A physician assistant (PA) is a skilled health practitioner qualified by academic and clinical experience to provide a broad range of medical services under the direction and supervision of a licensed physician. PAs,

working with physicians, provide a broad range of medical services in a variety of practice settings from rural communities to metropolitan areas.

The Physician Assistant Program, established in 1976, was developed to train assistants to the primary care physician to work in areas of Christian service in the United States and in the field of mission service abroad. The PA Program at Trevecca is fully accredited by the Committee on Allied Health Education and Accreditation of the American Medical Association and is the only accredited PA training program in Tennessee. An entering class of 20-25 students is selected annually to begin studies in August. The program welcomes students of other religious affiliations who subscribe to the ideals of the college and who qualify under its standards.

Entrance Requirements

Prerequisite requirements for admission into the PA Program at Trevecca include:

1. Minimum completion of 56 semester or 84 quarter credit hours of previous college study.
2. Completion of all science (SCI) and general education studies (GES) coursework required for admission.

*Science Course Requirements		Sem. Hrs.
CHE	Chemistry	(8)
BIO 2010, 2020	Anatomy and Physiology I and II	(8)
BIO 3520	Microbiology I	(4)
PSY 2010	Gen. Psychology	(3)
ALH 3060	Medical Terminology	(1)

*General survey courses in anatomy, physiology and microbiology are not recommended as substitutes.

General Education Studies Course Requirements

ENG 1020	English Composition	(3)
ENG 1080	Critical Reading and Writing	(3)
COM 1010	Speech Communication	(3)
MAT 1040	Concepts of Math	(4)
REL 2000	Intro. to Biblical Faith	(3)
REL 2030	Christian Beliefs	(3)
ENG 2000	Intro. to Literature	(3)
HIS 1400	World Civilization I	(3)
HIS 1450	World Civilization II	(3)
PED 1000	Intro. to Health and Fitness	(1)

Note: Individuals who have already earned a baccalaureate degree from a regionally accredited college are exempt from having to satisfy Trevecca's GES prerequisite course requirements. All SCI prerequisite course requirements must, however, be completed.

3. For purposes of admissions, the PA Admissions Committee places strong emphasis on applicants having had health care experience with direct patient contact. While this is not an absolute requirement, previous health care experience is regarded as an index of the applicant's awareness and commitment to the field of medicine.

Individuals are eligible to apply for admission into the class beginning in the fall semester provided the necessary hours of previous college study and all SCI and GES course requirements are (or will be) completed by the end of the preceding summer session.

Selection Factors

Acceptance into the PA Program is determined by evaluation and recommendation of the PA Admissions Committee. Admission is based on the applicant's academic ability, (minimum cumulative GPA of 2.5), knowledge of the professional role, past health care experience, personal integrity, adequate career planning and demonstrated interest in Christian service.

All application materials including college transcripts and letters of recommendation must be submitted to the PA Program office prior to the **February 1** deadline. Applicants considered most competitive will be invited to come for a personal interview. The final selection of candidates is made by the PA Admissions Committee.

Application Procedure

Submit the following materials to the Physician Assistant Program by **February 1.**

- PA Program application
- Trevecca Nazarene College application
- Official transcripts (college seal affixed) of all previous college work completed. Applicant must have each academic institution forward two (2) transcripts to the Physician Assistant Program office. No student transcripts will be accepted.
- Three (3) letters of recommendation from the following:
  - — physician for whom you have worked
  - — college faculty advisor
  - — professor in college major
  - — current supervisor/employer
  - — minister/pastor whose church you were a member
  - — personal acquaintance of five or more years
- Three (3) recent 2''x 2'' photos
- A $25.00 admission processing fee (non-refundable). This includes the $15.00 fee for processing the Trevecca Nazarene College application.

Qualified individuals are encouraged to submit their applications and all supporting materials beginning as early as the months of October-November for preliminary screening.

Credentials

Students who successfully complete the PA Program receive the Bachelor of Science degree from Trevecca Nazarene College and a diploma from the PA Program. Applicants must complete all GES prerequisite course requirements prior to matriculation in the PA Program to qualify to receive the Bachelor of Science degree from the college.

Graduates subsequently qualify to make application to sit for the National Certifying Examination for Physician Assistants which is developed by the National Board of Medical Examiners and administered by the National Commission on Certification of Physician Assistants.

Pre-Professional (Pre-PA) Program

Trevecca has a two-year pre-professional (Pre-PA) program in which students may enroll. The Pre-PA Program curriculum prepares the student for application to the professional program. Students enrolled in the Pre-PA Program have the advantage of being better known by the faculty and members of the PA Admissions Committee. Enrollment in the Pre-PA Program does not, however, assure admission into the professional program.

Academic Requirements for Students in the Physician Assistant Program

Scholastic performance in the didactic phase (junior year) will be reported by using the letters "A," "B," "C," "D," "F" and "I." In the clinical phase (senior year) only grades "S," "U" and "I" will be used. Letter grades "S" and "U" indicates performance at satisfactory (passing) and unsatisfactory (failing) levels, respectively.

All required courses (didactic phase) and all assigned required and elective clinical rotations (clinical phase) must be passed with a final course grade of "A," "B," "C" or "S." Maintenance of a GPA of 2.5 in the didactic phase of the professional curriculum is required for promotion to the clinical phase.

A student must repeat any course or clinical rotation in which he/she has received a final course grade of "D," "F" or "U." If a student receives one or more final course grades of "D," "F" or "U" during the same semester, he/she will be allowed to advance to the next semester subject to the following conditions:

The student will be 1) placed on academic probation;
2) required to repeat the course(s) or clinical rotation in which he/she received a final course grade of "D," "F" or "U"; and

3) terminated from the PA Program if he/she receives a subsequent final course grade of "D," "F" or "U" in a succeeding (including repeated) course or clinical rotation.

Verification of Acceptance by Candidates Selected for Admission

Candidates selected for admission are required to submit written correspondence to the Program Director verifying their acceptance into the next class and are required to submit a $200.00 (non-refundable) deposit to the program within 30 days after being notified of their acceptance by the PA Admissions Committee in order to hold a position in the next entering class. This deposit is applied toward the first semester's tuition.

Professional Curriculum

The professional curriculum is two calendar years in length (six academic semesters) and is entered at the junior class level. It is divided into two major components:

DIDACTIC Phase - consists of twelve (12) months of basic science and clinical medicine courses completed primarily on campus.

CLINICAL Phase - consists of twelve (12) months of required and elective rotations completed in medical centers, hospitals, clinics and private physician offices.

JUNIOR DIDACTIC YEAR - 44 weeks

FALL Semester (15 weeks)

ALH 3000	Clinical Human Physiology	(3)
ALH 3040	Applied Anatomy	(3)
ALH 3050	Pathophysiology	(3)
ALH 3030	Medical Ethics	(2)
ALH 3010	Intro. to PA Profession	(1)
ALH 3120	Intro. to EKG	(1)
ALH 3130	Psychosocial Aspects of Medicine	(3)
ALH 3060	Medical Terminology	(1)
Total Hours		(17)

SPRING Semester (15 weeks)

ALH 3100	Clinical Medicine I	(4)
ALH 3140	Physical Diagnosis	(4)
ALH 3110	Pharmacology	(4)
ALH 3220	Clinical Nutrition	(1)
ALH 3250	Laboratory Medicine	(3)
ALH 3230	Clinical Practicum I	(1)
Total Hours		(17)

SUMMER Semester (14 weeks)

ALH 3200	Clinical Medicine II	(4)
ALH 3210	Preventive Medicine	(2)
ALH 3340	Intro. to Surgery	(3)
ALH 3360	Intro. to Pediatrics	(2)
ALH 3320	Intro. to Ob/Gyn	(3)
ALH 3350	Clinical Procedures	(2)
ALH 3330	Clinical Practicum II	(1)
Total Hours		(17)

SENIOR CLINICAL YEAR — 48 weeks

REQUIRED Rotations		**Weeks/Credit**
ALH 4000	Family Medicine I	(6)
ALH 4100	*Family Medicine II	(6)
ALH 4200	Emergency Medicine	(6)
ALH 4300	Internal Medicine	(6)
ALH 4400	Obstetrics/Gynecology	(6)
ALH 4500	Pediatrics	(6)
ALH 4600	Surgery	(6)
ALH 4800	Psychiatry	(4)
		(46)

ELECTIVE Rotations (Choose one)		**Weeks/Credit**
ALH 4340	Dermatology	(2)
ALH 4370	Correctional Medicine	(2)
ALH 4350	Geriatrics	(2)
ALH 4640	Orthopedics	(2)
ALH 4380	Radiology	(2)
ALH	Other	(2)
		(2)

*Scheduled as last clinical learning experience (preceptorship)

B.S. - MEDICAL TECHNOLOGY

The Medical Technology Program is a four year course of study which leads to a B.S. Degree in Medical Technology. The student may become eligible for the B.S. degree and National Certification as a registered Medical Technologist through this program by: 1) successfully completing the three year curriculum on campus, 2) successfully completing a twelve month internship program at United Technical Institute and 3) qualifying for the National Registry.

The medical technologist performs both routine and highly sophisticated clinical laboratory procedures in the areas of: microbiology, hematology, urinalysis, chemistry, serology, and blood banking. He/she is qualified to supervise technicians and laboratory aides and conduct in-service training of medical personnel.

United Technical Institute is accredited by the Committee on Allied Health Education and Accreditation, American Medical Association upon recommendation by the National Accrediting Agency for Clinical Laboratory Sciences (NAACLS).

Admission

Enrollment in the professional program is limited to 15 students per year. Students will be considered for acceptance during the second semester of their sophomore year by a special admission committee composed of faculty and health professionals. Candidates for the professional program must have completed two full years of college work (64 semester hours). Prerequisites required and/or recommended are General Biology, Anatomy and Physiology, Chemistry, and Math. Students must complete all college general education requirements for the degree, as shown.

Any student may enroll in the pre-medical technology program. However, enrollment in this phase of the program does not assure admission to the senior-internship phase of the program.

Candidates selected for the professional program must make a $100.00 non-refundable deposit to United Technical Institute to hold their position in the class. This deposit will be applied to the first semester's tuition. A $10.00 non-refundable application fee must also be submitted with application to United Technical Institute.

Transfer credits from other approved hospital based Med. Tech. programs will be accepted. Tuition will be paid to TNC at the standard rate.

Students accepted into Trevecca's official Medical Technology Program must pay their senior year tuition direct to United Technical Institute. Appropriate student fee will be paid to Trevecca.

Academic Requirements for the Professional Phase of the Medical Technology Program

All laboratory science courses must be passed with a minimum of a "C" grade. A student must repeat any laboratory science course in which he/she received below a "C" while at Trevecca.

If a student receives a second "D" or "F" during their first year of the professional program, he/she may be terminated from the program.

Maintenance of GPA of 2.5 in the professional phase of the program is required for advancement to the senior year.

Students entering their senior year of the professional program will transfer to United Technical Institute and will be under the jurisdiction of the administrator and faculty of that institution.

Students not admitted to the professional Med. Tech. curriculum will be required to complete all general education requirements for graduation with other majors.

MEDICAL TECHNOLOGY PROGRAM OF STUDY

Freshman Year:		**hours**
BIO 1510 - 1520	General Biology I & II	(8)
CHE 1040 - 1050	General Chemistry I & II	(8)
REL 2000	Intro. to Biblical Faith	(3)
ENG 2000	Intro. to Literature	(3)
COM 1020	Communications & Social Relations	(3)
ENG 1020	English Composition	(3)
COM 1010	Speech Communication	(3)
PED	Physical Education	(1)
		32

Sophomore Year:		**hours**
*CHE 2010 - 2020	Organic Chemistry I & II	(8)
BIO 3520 - 3530	Microbiology I & II	(8)
BIO 3110	Clinical Microscopy	(3)
ENG 1080	Critical Reading and Writing	(3)
PHL 2010	Intro. to Philosophy	(3)
REL 3000	Intro. to Christian Thought	(3)
CIS 2100	Intro. to Computers	(3)
ALH 3060	Medical Terminology	(1)
		32

Junior Year:		**hours**
BIO 3700	Genetics	(5)
BIO 3560	Pathogenic Microbiology/Immunology	(3)
BIO 2010 - 2020	Anatomy & Physiology I & II	(8)
HIS 1400 - 1450	Western Civilization I & II	(6)
BIO 3010	Histology	(3)
MAT 1040	Concepts of Math	(4)
PSY 2010	General Psychology	(3)
**ALH 3250	Laboratory Medicine	
		32

Senior Year:

Students will transfer to United Technical Institute - School of Medical Technology.

UTI—MT: Clinical Chemistry
Hematology/Urinalysis
Immunology/Immunohematology
Bacteriology
Mycology
Parasitology
Virology

35

*Biochemistry may be substituted for one (1) semester of organic chemistry
**Recommended but not required

A.S. in MEDICAL ASSISTANT

The Medical Assistant is one of the fastest growing of the Allied Health Professionals. Medical Assistants are utilized in many ways, but their primary role is to assist physicians in the management of their offices. They perform both administrative and clinical duties to assist the physician in providing optimum health care.

The Medical Assistant Program at Trevecca is accredited by the Committee on Allied Health Education and Accreditation (CAHEA) of the American Medical Association. The American Association of Medical Assistants recommends programs to CAHEA for accreditation.

Admission:

A student may enter the program at the beginning of any semester but must take the professional courses in sequential order. It is recommended but not required that students have one year of high school typing. A physical exam which can be done prior to admission to the college or during the program of study must be completed before entering the Externship phase of the program.

Academic Requirements:

Students must earn a grade of "C" or better in each of the professional courses. He/she must repeat any course with a grade below "C." A 2.0 GPA is required for graduation. Refer to the Academic Probation information for Associate Degree probation standards.

Evaluation of Student Success:

Evaluation will be done by:

1. The National Certification examination.
2. Oral and/or written tests constructed by the faculty of the program.
3. Standardized tests.

MEDICAL ASSISTANT CORE CURRICULUM

REL 2000	Intro. to Biblical Faith	(3)
REL 2030	Christian Beliefs	(3)
ENG 1020	English Composition	(3)
ENG 1080	Critical Reading and Writing or ENG 1030 English Grammar	(3)
COM1010	Speech Communication	(3)
MAT 1040	Concepts of Math or BUS 2030 Personal Finance	(4) or (3)
ALH 3030	Medical Ethics	(2)
PSY 2010	General Psychology	(3)
BIO 2010	Anatomy & Physiology I	(4)
BIO 2020	Anatomy & Physiology II	(4)
		31 or 32 hours

MEDICAL ASSISTANT PROFESSIONAL CURRICULUM

ALH 2000	Administrative Practice	(4)
ALH 2010	Clinical Practice I	(4)
ALH 2020	Clinical Practice II	(4)
ALH 2030	Externship	(3)
ALH 2040	Senior Seminar	(2)
ALH 3060	Medical Terminology	(1)
BSE 1100	Typewriting I or BSE 1200 Typewriting II	(3)
BSE 2000	Medical Dictation & Transcription	(3)
BSE 2100	Word Processing	(3)
BSE 2300	Business Machines	(3)
BIO 3110	Clinical Microscopy	(3)
		33 hours

PRE-PHYSICAL THERAPY

General Education

ENG 1020	English Composition	(3)
ENG 1080	Critical Reading and Writing	(3)
COM 1010	Speech Communication	(3)
ENG 2000	Intro. to Literature	(3)
HIS 1400 & 1450	Western Civilization I & II	(6)
PED	Physical Education (activity courses)	(2)
MUS 1500	Fine Arts in Western World	(3)

Pre-Professional

SOC 2010	General Sociology	(3)
PSY 2010	General Psychology	(3)
BIO 1510 & 1520	General Biology I & II	(8)
BIO 2010 & 2020	Anatomy and Physiology I & II	(8)
PHY 1110 & 1120	General Physics I & II	(8)
CHE 1040 & 1050	General Chemistry I & II	(8)
MAT 1060	College Algebra and Trigonometry	(4)
MAT 2010	Calculus and Analytic Geometry	(4)
*BIO 3010	Histology	(3)
*BIO 3020	Embryology	(3)
ALH 3060	Medical Terminology	(1)
ALH 2900	Practicum	(1-4)

Students may choose to complete a B.S. degree at Trevecca and then enter a Physical Therapy program at the Masters level. If this choice is made, then all Trevecca General Education Requirements must be met.

*recommended

PRE-MEDICAL RECORDS ADMINISTRATION

General Education

ENG 1020	English Composition	(3)
ENG 1080	Critical Reading and Writing	(3)
COM 1010	Speech Communication	(3)
ENG 2000	Intro. to Literature	(3)
HIS 1400 & 1450	Western Civilization I & II	(6)
PED	Physical Education (activity courses)	(2)
MUS 1500	Fine Arts in Western World	(3)

Pre-Professional

SOC 2010	General Sociology	(3)
PSY 2010	General Psychology	(3)
BIO 1510 & 1520	General Biology I & II	(8)

BIO	2010 & 2020	Anatomy and Physiology I & II	(8)
BIO	3520	Microbiology I	(4)
MAT	1040	Concepts of Math	(4)
MAT	1060	College Algebra and Trigonometry	(4)
BSE	1100 & 1200	Typing I & II	(6)
BSE	2100	Word Processing	(3)
CIS	2100	Intro. to Computers	(3)
BUS	2250	Business Communications	(3)
BSE	2320	Records Management	(3)
ALH	3060	Medical Terminology	(1)
CIS	2400	COBOL Programming I	(3)
CIS	3100	Data Processing Systems	(3)

Requirements will vary slightly depending on the University you transfer to for the Medical Records Administration Degree.

ALLIED HEALTH COURSES

ALH 2000 - Administrative Practice (4)
Designed to introduce the student to the administrative role of the physician's office including telephoning, scheduling, medical records, insurance, accounting, and payroll. Medical legal issues, the history of medicine and interpersonal relationships are also included.

ALH 2010 & 2020 - Clinical Practice I & II (4), (4)
Designed to prepare competent and versatile medical assistants by introducing them to the clinical setting and teaching the clinical procedures which are necessary for them to perform independently and/or with the physician in the office setting.

ALH 2030 - Externship (3)
Each student will spend a minimum of 280 hours in a physician's office utilizing the skills of administrative and clinical practice which the student has learned in previous classroom lectures and laboratory experiences.

ALH 2040 - Senior Seminar (2)
Taken concurrently with the externship. Designed for students to share the learning experiences of the externship, to hear special speakers, and to prepare for the certification exam.

ALH 2100 - Public School Health (4)
Designed for education majors to give the future teacher a concept of the relationship between the health of their students and their educational process, as well as providing some guidelines for teaching good health care and prevention of diseases.

ALH 2200 - School Health Services (3)
Designed to help Health Education majors develop a good perspective about school Health Services: their programs, purposes and personnel.

ALH 2900 — Physical Therapy Practicum (1-4)
Designed for Pre-Physical Therapy majors to help them gain knowledge and experience in the field of Physical Therapy.

ALH 3000 - Clinical Human Physiology (3)
An advanced course in human physiology designed for Allied Health professionals. Requires a prior course in animal physiology or a basic course in human physiology. Integrated with ALH 3040 accompanying laboratory sessions.

ALH 3010 - Introduction to the PA Profession (1)
To acquaint the students with the physician assistant profession.

ALH 3030 - Medical Ethics (2)
Designed to prepare the student entering a health care field to utilize personal, social, moral and spiritual values in the conduct of his/her future professional life. Open to all Allied Health and pre-professional students.

ALH 3040 - Applied Anatomy (3)
An advanced course in human anatomy designed for Allied Health professionals. Requires a prior course in comparative anatomy or basic course in human anatomy. Integrated with ALH 3000. Lab with gross prosected anatomical materials.

ALH 3050 - Pathophysiology (3)
Presents the mechanisms of disease production.

ALH 3060 - Medical Terminology (1)
Designed to help the students who major in one of the Allied Health areas to recognize, spell, pronounce, and define medical terms correctly.

ALH 3100 — Clinical Medicine I (4)
Provides an introduction to clinical medicine. It serves to acquaint the student with the diagnostic process and the use of diagnostic tools.

ALH 3110 - Pharmacology (4)
Designed to provide an understanding of the basic concepts related to pharmacology; to begin to prepare the student to evaluate drug usage in light of pharmacologic principles, toxicities, benefits, side effects and interactions; and to familiarize the student with drugs and drug classification in general usage today.

ALH 3120 - Introduction to EKG (1)
To provide basic skills in the interpretation of the EKG.

ALH 3130 - Psychosocial Aspects of Medicine (3)
Understanding human behavior both in health and illness, with a review of human growth and development, including diagnosis and treatment of common psychiatric disorders.

ALH 3140 - Physical Diagnosis (4)
Designed to provide for the physician assistant skills in the technique of performing physical examinations. Techniques are presented for obtaining medical histories. Physical examinations are performed on a variety of patients under supervision. Prerequisites: ALH 3000, ALH 3040, and ALH 3050.

ALH 3200 - Clinical Medicine II (4)
Presents the etiology, pathophysiology, clinical findings, laboratory findings, diagnostic criteria and current treatment of the more common diseases affecting the human organism. Prerequisites ALH 3100.

ALH 3210 - Preventive Medicine (2)
Provides an introduction to epidemiology and to the practice of preventive medicine.

ALH 3220 - Clinical Nutrition (1)
The use of regular and special diets in the management and prevention of health problems.

ALH 3230, 3330 - Clinical Practicum I,II (1), (1)
An introduction to patient care for the physician assistant. Students are assigned a limited number of patients to follow and assist with their care. Prerequisites: ALH 3050, 3140, and 3100.

ALH 3250 - Laboratory Medicine (3)
Provides physician assistant students with skills in the performance of selected clinical laboratory procedures.

ALH 3320 - Intro. to Obstetrics and Gynecology (3)
A study for physician's assistant students in assessment of normal and abnormal clinical situations involving the female genital tract, including pregnancy and delivery.

ALH 3340 - Introduction to Surgery (3)
Designed to acquaint the student with the skills and concepts of surgical practice.

ALH 3350 - Clinical Procedures (2)
Develops skills in performing procedures that a physician assistant will use in clinical practice.

ALH 3360 - Introduction to Pediatrics (2)
To acquaint physician assistant students with the health problems of the pediatric patient.

***ALH 4000 - Family Medicine I** (6)
A clinical practicum in an office or clinic setting to provide physician assistant students with skills to assist the family physician.

ALH 4010 - Family Medicine I Elective (2)
A two week elective clinical practicum in family medicine for physician assistant students.

ALH 4100 - Family Medicine II (6)
A clinical practicum in an office or clinic setting to provide physician assistant students with skills to assist the family physician. Student is assigned to complete this clinical practicum as the last rotation of their clinical year.

ALH 4200 - Emergency Medicine (6)
A clinical practicum in a hospital emergency room to provide physician assistant students with skills for the management of the trauma patient as well as other patients who present life threatening medical problems.

ALH 4210 - Emergency Medicine Elective (2)
A two week elective clinical practicum in emergency medicine for physician assistant students.

ALH 4300 - Internal Medicine (6)
A clinical practicum in an inpatient or outpatient medicine service to provide physician assistant students skills for evaluation and management of patients with internal medicine problems.

ALH 4310 - Internal Medicine Elective (2)
A two week elective clinical practicum in internal medicine for physician assistant students.

*All ALH courses numbered 4000 and above except ALH 4330 are graded on S/U basis.

ALH 4320 - Cardiology Elective (2)
A two week elective in the specialty of cardiology for the physician assistant student.

ALH 4330 - Allied Health Study and Research (1-3)
Individual guided study and research on special problems related to the medical disciplines. Project must be approved by the professor before enrollment.

ALH 4340 - Dermatology Elective (2)
A two week elective clinical practicum in an office or clinic setting to provide physician assistant students with skills in evaluation and management of common disorders of the skin.

ALH 4350 - Geriatrics Elective (2)
A two week elective clinical practicum at the Trevecca Health Care Center to provide physician assistant students skills for evaluation and management of common health problems associated with the elderly patient.

ALH 4370 - Correctional Medicine Elective (2)
A two week elective clinical practicum in a prison-based medical department to provide physician assistant students skills for evaluation and management of common medical problems associated with the imprisoned.

ALH 4380 - Radiology Elective (2)
A two week elective clinical practicum in radiology for physician assistant students.

ALH 4400 - Obstetrics and Gynecology (6)
A clinical practicum for physician assistant students providing skills for evaluation and management of patients with obstetric and gynecologic problems.

ALH 4410 - Obstetrics and Gynecology Elective (2)
A two week elective clinical practicum in obstetrics and gynecology for physician assistant students.

ALH 4500 - Pediatrics (6)
A clinical practicum in a pediatric office or clinic setting to provide physician assistant students with skills for evaluation and management of common health problems in children.

ALH 4510 - Pediatrics Elective (2)
A two week elective clinical practicum in pediatrics for physician assistant students.

ALH 4600 - Surgery (6)
A clinical practicum in a hospital and office setting to provide physician assistant students with skills for assisting in the evaluation and management of patients with surgical problems.

ALH 4610 - Surgery Elective (2)
A two week elective clinical practicum in surgery for physician assistant students.

ALH 4620 - Otorhinolaryngology Elective (2)
A two week elective clinical practicum for the physician assistant student with a special interest in ear, nose, and throat problems.

ALH 4630 - Ophthalmology Elective (2)
A two week elective for the physician assistant student to familiarize him/her with the evaluation and treatment of ophthalmological disorders.

ALH 4640 - Orthopedics Elective (2)
A two week elective clinical practicum in an office or hospital setting to provide physician assistant students skills for evaluation and management of common musculoskeletal problems.

ALH 4700 - Medical Technology Internship (35)
A 12 month course of study consisting initially of a core curriculum of clinical laboratory courses. After successful completion of core curriculum, the student is eligible to begin rotations in the various Clinical Laboratories. Includes 17 hours each semester of the senior year at United Technical Institute of Medical Technology.

ALH 4800 - Psychiatry (4)
A clinical practicum for physician assistant students to provide experience in working with psychiatric patients and developing familiarity with symptomatology and management of common mental health disorders.

ALH 4810 - Psychiatry Elective (2)
A two week elective clinical practicum in psychiatry for physician assistant students.

DEPARTMENT OF BUSINESS

Business Administration majors are given broad training in liberal arts subjects and in addition take the core program in business. Business majors are encouraged to minor in mathematics, accounting, economics, marketing or behavioral science. This major program is designed to prepare young men and women for careers in business and industry directly or through the many management training programs available in modern corporations. Students with outstanding records are encouraged to go on to graduate school from this program.

Accounting data is widely used by all types of businesses and by the government. Students who have a broad training in the field of business supplemented by a major in accounting may find professional opportunities in public or private accounting, or in governmental or non-profit institutional services.

The student who is interested in public accounting may prepare for the C.P.A. examination which is given twice each year by the State Board of Examiners of Certified Public Accountants. The requirements for taking this examination are established by the State Board; therefore, the student should make inquiry regarding the specific requirements well in advance of the examination.

Business Education majors are given training to make them effective teachers in secondary schools. Basic business subjects are included in the curriculum. Business Education majors select a minor in economics, accounting, or office administration. The student must meet the professional educational requirement for certification. A student should prepare for a minimum of certification in three fields of business selected from: typewriting; shorthand; business law; economics; accounting.

Office Administration, a course of study leading to the bachelor's degree, is offered to students wishing to prepare themselves specifically for executive secretarial or office management positions. This major provides the graduate with a broad liberal arts background and tool courses of business such as economics, accounting, and management, plus secretarial skills.

The two-year Associate of Science degree in Medical Secretarial prepares students to work in medical environments where secretarial skills are needed—hospitals, doctors' offices, health care centers or insurance agencies.

The Secretarial Administration program is a two-year program leading to an Associate of Science. Students are prepared for responsible secretarial or administrative assistant positions.

There is currently a large nationwide demand for college graduates in the liberal arts with secretarial and management skills. Note that these are highly professional programs designed to develop office administrators and executive secretarial talent for commerce and industry.

Computer Information Systems gives students a chance to write, test, and debug programs written in BASIC, RPG, PASCAL, and COBOL using up-to-date equipment. The various courses in this program are designed not only to present the technical aspects of computer programming and operations, but also to study the computer as an integrated component of many modern information systems. Students have a choice of three programs in the computer field: a minor in Computer Information Systems in a four-year degree program; a two-year degree program in Computer Information Systems; or a four-year degree in Computer Information Systems. Even students who did not major or minor in this field will find some exposure to computer information systems to be a desirable component in a broad education.

Departmental Objectives

1. To obtain a working knowledge of the functional or tool courses of business.
2. To gain experience in human relations and to learn the value and necessity of team work in an effective organization.
3. To be able to integrate the functional tool courses into a comprehensive view of the total operating system.
4. To integrate and apply the principles of the various business areas to actual business situations.
5. To become a Christian business-person with high moral and ethical standards who can be a leader in the business community.

B.S. IN BUSINESS ADMINISTRATION

General Education (ECO 2000 is taken in major) ..... 51 hours

Professional Business Requirements ..... 15 hours

ECO 2000	Principles of Economics I	(3)
ECO 2010	Principles of Economics II	(3)
ECO 3250	National Income or	(3)
ECO 3260	Intermediate Economic Theory	(3)
CIS 2100	Introduction to Computers	(3)

One of the following:

CIS 2150	PASCAL Programming	(3)
CIS 2200	Basic Programming	(3)
CIS 2400	Cobol Programming I	(3)

Major: ..... 30 hours

ACT 2210	Principles of Accounting I	(3)
ACT 2220	Principles of Accounting II	(3)
MKT 3100	Principles of Marketing	(3)
BUS 3020	Statistics for Business and Economics I	(3)
BUS 3030	Business Management	(3)
BUS 4030	Business Finance	(3)
BUS 4040	Business Law I	(3)
BUS 4050	Business Law II	(3)
BUS 4110	Business Policies	(3)

Electives from upper division courses in Accounting, Business Administration or Economics (3)

Minor: Selected from any field ..... 15 hours

Electives ..... 17 hours

Total ..... 128 hours

Minor in Business Administration ..... 15 hours

ACT 2210	Principles of Accounting I	(3)
ACT 2220	Principles of Accounting II	(3)
ECO 2000	Principles of Economics I	(3)
ECO 2010	Principles of Economics II	(3)
BUS 3030	Business Management	(3)

Minor in Economics ..... 15 hours
Includes 15 hours of approved courses

Minor in Marketing ..... 15 hours
Includes 15 hours of approved courses

B.S. IN ACCOUNTING

General Education (ECO 2000 is taken in major) ..... 51 hours
Professional Business Requirements: ..... 21 hours

ECO 2000	Principles of Economics I	(3)
ECO 2010	Principles of Economics II	(3)
ECO 3250	National Income or	(3)
ECO 3260	Intermediate Economic Theory	(3)
BUS 3020	Statistics for Business and Economics I	(3)
BUS 3030	Business Management	(3)
BUS 4040	Business Law I	(3)
BUS 4050	Business Law II	(3)

Major: ..... 30 hours

ACT 2210	Principles of Accounting I	(3)
ACT 2220	Principles of Accounting II	(3)
ACT 3240	Intermediate Accounting I	(3)
ACT 3250	Intermediate Accounting II	(3)
ACT 3300	Advanced Accounting	(3)
ACT 3350	System Design and Auditing	(3)
ACT 4100	Tax Accounting	(3)
ACT 4110	Cost Accounting I	(3)
ACT 4120	Cost Accounting II	(3)
ACT 4330	Accounting Theory	(3)

Minor: Selected from any field ..... 15 hours

Electives ..... 11 hours

Total ..... 128 hours

Minor in Accounting ..... 15 hours

ACT 2210	Principles of Accounting I	(3)
ACT 2220	Principles of Accounting II	(3)
ACT 3240	Intermediate Accounting I	(3)
ACT 3250	Intermediate Accounting II	(3)
Elective in Accounting		(3)

B.S. IN COMPUTER INFORMATION SYSTEMS

General Education (ECO 2000 in taken in major) ..... 51 hours
Professional Business Requirements: ..... 21 hours

ACT 2210	Principles of Accounting I	(3)
ACT 2220	Principles of Accounting II	(3)
ECO 2000	Principles of Economics I	(3)
ECO 2010	Principles of Economics II	(3)

ECO 3250	National Income or	(3)
ECO 3260	Intermediate Economic Theory	(3)
BUS 3020	Statistics for Business and Economics I	(3)
BUS 3030	Business Management	(3)

Major: .....30 hours

CIS 2100	Introduction to Computers	(3)
CIS 2400	Cobol Programming I	(3)
CIS 2410	Cobol Programming II	(3)
CIS 2500	Data Structures for Information Systems	(3)
CIS 3100	Data Processing Systems	(3)
CIS 3300	Data Base Techniques	(3)
CIS 3400	System Utilities	(3)
CIS 4300	Special Problems in Systems Development	(3)

Two electives from the following:

CIS 2150	PASCAL Programming	(3)
CIS 2200	Basic Programming	(3)
CIS 2300	RPG Programming	(3)

Minor: Selected from any field.....15 hours

Electives .....11 hours

Total .....128 hours

Minor in Computer Information Systems.....15 hours

CIS 2100	Introduction to Computers	(3)
CIS 2400	Cobol Programming I	(3)
CIS 2500	Data Structures for Information Systems	(3)
CIS 3100	Data Processing Systems	(3)

One elective from the following:

CIS 2150	Pascal Programming	(3)
CIS 2200	Basic Programming	(3)
CIS 2300	RPG Programming	(3)

B.S. IN BUSINESS EDUCATION

See the "Teacher Education Program" section for this teacher certification program offered by the Business and Economics Department.

B.S. IN OFFICE ADMINISTRATION

General Education (ECO 2000 is taken in major) ..... 51 hours
Professional Business Requirements: ..... 18 hours

ACT 2210	Principles of Accounting I	(3)
ACT 2220	Principles of Accounting II	(3)
ECO 2000	Principles of Economics I	(3)
ECO 2010	Principles of Economics II	(3)
BUS 3030	Business Management	(3)
BUS 4040	Business Law I	(3)

Major: ..... 30 hours

BSE 1050	Shorthand I	(3)
BSE 1150	Shorthand II	(3)
BSE 1200	Typewriting II	(3)
BSE 2050	Dictation and Transcription	(3)
BSE 2100	Word Processing	(3)
BUS 2250	Business Communications	(3)
BSE 2300	Business Machines	(3)
BSE 2320	Records Management	(3)
BSE 3000	Executive Office Procedures	(3)
CIS 2100	Computer Information Systems	(3)

Minor: Selected from any field ..... 15 hours
General Electives ..... 14 hours
Total ..... 128 hours

Minor in Office Administration ..... 15 hours
Includes 15 hours of approved courses

A.S. DEGREES IN BUSINESS DEPARTMENT (TWO-YEAR PROGRAM)

Students who cannot devote four years to a degree program may register for one of the two-year programs which will qualify them for the Associate of Science degree. These two-year programs are sufficiently flexible to enable a student to later complete the requirements for a Bachelor of Science degree.

The Associate of Science degree will be granted to students who meet the general requirements of Trevecca Nazarene College, the specific requirements for this section, and complete one of the prescribed two-year curricula as outlined.

GENERAL REQUIREMENTS

Students must present a minimum of 64 credit hours with an average grade of "C" or above. Grades of "C" or above must be earned in Upper Division courses.

Sixteen of the last 32 hours required for the degree must be registered for and carried in residence at Trevecca Nazarene College.

General Education Core Requirements .....25 hours

ENG 1020	English Composition	(3)
ENG 1080	Critical Reading and Writing or ENG 1030 English Grammar	(3)
MAT 1050	Intermediate Algebra	(4)
*SCI 1500	Life Science or SCI 1600 Physical Science	(3)
HIS 1400 or 1450	World Civilization I or II	(3)
BUS 2250	Business Communication	(3)
REL 2000	Introduction to Biblical Faith	(3)
REL 2030	Christian Beliefs	(3)

*Medical Secretaries should take:

PED 2850	Anatomy and Physiology instead of SCI 1500 or SCI 1600	(3)

CONCENTRATION IN COMPUTER INFORMATION SYSTEMS

General Education Core Requirements .....25 hours

CIS Concentration .....36 hours

ACT 2210	Principles of Accounting I	(3)
ACT 2220	Principles of Accounting II	(3)
ECO 2000	Principles of Economics I	(3)
ECO 2010	Principles of Economics II	(3)
CIS 2100	Introduction to Computers	(3)
CIS 2400	Cobol Programming I	(3)
CIS 2500	Data Structures for Information Systems	(3)
CIS 3100	Data Processing Systems	(3)
BUS 3030	Business Management	(3)

Elective from one of the following:

CIS 2150	PASCAL Programming	(3)
CIS 2200	Basic Programming	(3)
CIS 2300	RPG Programming	(3)

Two electives from Computer Information Systems, Mathematics, Accounting, Business Administration, or Economics (6)

Electives ..... 3 hours

Total hours in Program .....64 hours

CONCENTRATION IN SECRETARIAL ADMINISTRATION

General Education Core Requirements ..... 25 hours

Secretarial Administration Concentration ..... 36 hours

ACT 2210	Principles of Accounting I	(3)
ECO 2010	Principles of Economics II	(3)
BSE 1050	Shorthand I	(3)
BSE 1150	Shorthand II	(3)
BSE 1200	Typewriting II	(3)
BSE 2050	Dictation and Transcription	(3)
BSE 2100	Word Processing	(3)
BSE 2300	Business Machines	(3)
BSE 2320	Records Management	(3)
BSE 3000	Executive Office Procedures	(3)
BUS 3030	Business Management	(3)
BUS 4040	Business Law I	(3)

Electives ..... 3 hours

Total hours in Program ..... 64 hours

CONCENTRATION IN MEDICAL SECRETARY CURRICULUM

General Education Core Requirements ..... 25 hours

Medical Secretarial Concentration ..... 34 hours

BSE 1050	Shorthand I	(3)
BSE 1150	Shorthand II	(3)
BSE 1200	Typewriting II	(3)
BSE 2000	Medical Dictation and Transcription I	(3)
BSE 2050	Dictation and Transcription	(3)
BSE 2100	Word Processing	(3)
BSE 2300	Business Machines	(3)
BSE 2320	Records Management	(3)
BSE 3000	Executive Office Procedures	(3)
ACT 2210	Principles of Accounting I	(3)
CIS 2100	Introduction to Computers	(3)
ALH 3060	Medical Terminology	(1)

Electives ..... 5 hours

Total hours in Program ..... 64 hours

BUSINESS FOUNDATION COURSES

Principles of Accounting courses (Accounting 2210-2220) are required of all freshman majors and minors. Principles of Economics courses (Economics 2000-2010) are foundation courses and generally prerequisites for all other business courses. Therefore, these courses must be taken during the student's freshman or sophomore year.

BUSINESS COURSES

A. ECONOMICS

ECO 2000-2010 - Principles of Economics I & II (3), (3)
An introduction to the study of economics. Discusses the economizing principle in production, consumption, and exchange. Prerequisite to all advanced courses in the department except as noted.

ECO 2020 - Money and Banking (3)
Analyzes the relationship between money and credit and the level of economic activity. Prerequisite: ECO 2000 (alternate years).

ECO 3090 - Labor Relations (3)
Management's role in the negotiation and administration of collective bargaining agreements essential to the development of good labor-management relations. Prerequisite: ECO 2010 (alternate years).

ECO 3250 - National Income (3)
Intermediate economic theory concerned with macroeconomics - national income accounts, factors affecting levels of economic activity, inflation, stabilization and economic growth. Prerequisites: ECO 2000, 2010.

ECO 3260 - Intermediate Economic Theory (3)
Intermediate micro-economic theory: the role of prices in allocating resources in production and distributing income under both perfectly competitive and imperfectly competitive market situations. Prerequisites: ECO 2000, 2010.

ECO 3270 - International Trade (3)
Theories of trade; U.S. and world trade patterns; barriers to trade, balance of payments and international monetary policy. Prerequisite: ECO 2010 (alternate years).

ECO 4330 - Special Problems in Economics (1-3)
Self-study courses under faculty direction in areas of economics of special interest to students and not currently available in class. Including economic development, comparative economic systems, history of economic thought. Prerequisites: ECO 2000, 2010.

B. BUSINESS ADMINISTRATION

BUS 2030 - Personal Finance (3)
A course to bring the student an awareness and understanding of the economic environment we live in and how we can best operate within its conditions, with specific emphasis on the individual's questions concerning income, credit, insurance, and budgeting. No prerequisites.

BUS 2110 - Insurance (3)
The role of insurance in business and society (alternate years). No prerequisites.

BUS 2250 - Business Communication (3)
A study of the basic letters that must be written in different businesses, organization of research reports, and company leases (alternate years). No prerequisites.

BUS 3020 - Statistics for Business and Economics I (3)
Classification and tabulation of data; frequency distributions; statistical estimation and decision making, and linear regression and correlation with relevance to other social sciences. Prerequisite: MAT 1050.

BUS 3025 - Statistics for Business and Economics II (3)
More advanced methods of statistical analysis including statistical inference, tests of hypotheses, non-parametric methods, correlation, regression, multivariate analysis, decision theory. Prerequisite: BUS 3020 (alternate years).

BUS 3030 - Business Management (3)
The development of modern management: management problems of direction, planning, organization, coordination and control. Prerequisite: ACT 2220.

BUS 3040 - Personnel Management (3)
The job of the personnel manager and his place in the organization; personnel and manpower programs, organizations and policy in personnel activities.

BUS 3400 - Investments (3)
Introduction to the stock market and other investment alternatives (alternate years).

BUS 3500 - Production and Operations Management (3)
Management of production systems with emphasis on the production process, system inputs, transformations, system outputs, and techniques for decision making. Prerequisites: BUS 3025, 3030 (alternate years).

BUS 4030 - Business Finance (3)
Business financial problems, credit availability, credit rationing, short term and long term finance and financial policy. Prerequisite: ACT 2220.

BUS 4040-4050 - Business Law I & II (3), (3)
Basic principles of law covering contracts, agency, bailments and negotiable instruments. Prerequisite: ACT 2210 or permission of instructor.

BUS 4060 - Real Estate (3)
Fundamentals of real estate practice; leasing and property management; valuation, financing, and taxation (alternate years).

BUS 4100 - Government and Business (3)
Activities of government in their relation to business management in such areas as labor relations, wages, production, and prices; trend and change in economic activity and its bearing upon government policy (alternate years).

BUS 4110 - Business Policies (3)
A systematic approach to company-wide problems; the structure of deciding integrated policies and the administrative processes that are necessary to carry out policies. Senior Business Administration or Accounting majors only.

BUS 4330 - Special Problems in Business Administration (1-3)
Special problems of business administration are analyzed with the view of developing a practical solution. Prerequisite: BUS 3030.

BUS 4510 - Business Administration Internship (3)
Business Administration service laboratory (on-the-job experience) under faculty supervision. Prerequisite: BUS 3030 (maximum of six hours). Graded S/U.

C. MARKETING

MKT 3100 - Principles of Marketing (3)
Business activities in moving goods from production to final consumption. Prerequisite: ECO 2010.

MKT 3200 - Sales Management (3)
Organization of the sales department, sales planning and forecasting quotas, territories, performance standards, and analysis and control of distribution cost. Prerequisite: MKT 3100.

MKT 3220 - Advertising Management (3)
Advertising as a function of marketing and merchandising; uses and limitations of advertising as a tool of management; fundamentals in getting a finished advertisement before potential customers; media selection; evaluation criticism and control of advertising. Prerequisite: MKT 3100.

MKT 3240 - Purchasing (3)
Purchasing organization, procedures, and policies, market relationships; selection of merchandise and sources of supply; vendor relations and negotiating and pricing; procurement practices in industry. Prerequisite: MKT 3100.

MKT 3260 - Retail Management (3)
Managerial problems and policies concerning financing, location, organization structure, merchandise policies, advertising and sales promotion, personnel management, operating and service policies, accounting and control, and other related management problems. Prerequisite: MKT 3100.

MKT 4330 - Directed Study in Marketing (1-3)
Critical review of the development of retailing thought and important retailing literature. Special and current problems and/or trends in retailing and their impact on the firms and society. Prerequisite: MKT 3100.

MKT 4510 - Marketing Internship (3)
Marketing Service Laboratory (on-the-job experience) under faculty direction. Prerequisite: minimum of six credits completed in marketing courses (maximum of six hours). Graded S/U.

D. ACCOUNTING

ACT 2210-2220 - Principles of Accounting I & II (3), (3)
Accounting principles and practices as applied to sole proprietorships, partnerships, and corporations. Prerequisite to all other accounting courses.

ACT 3240-3250 - Intermediate Accounting I & II (3), (3)
Accounting theory and problems including accountants' working papers, preparation and analysis of financial statements, inventory procedures, asset valuation, liabilities and ownership interest. Prerequisite: ACT 2220.

ACT 3300 - Advanced Accounting (3)
Advanced problems in bankruptcy, estates and trusts, installment and consignment sales, insurance settlements, consolidated statements, and other areas of importance to the practice of public accounting. Prerequisite: ACT 3250.

ACT 3350 - System Design and Auditing (3)
The design of accounting systems is considered from the point of view of the operating information and control needed by management, with reference to the records, procedures, and machines commonly used in such systems. Such information is related to independent audit examinations, which rely heavily on the client's procedures and system of internal control.

ACT 3355 - Auditing Practice (3)
A critical study of the standards of audit reporting; an advanced study of certain auditing procedural problems; and a study of current auditing topics. Application of auditing procedures to a simulated audit. Prerequisite: ACT 3350.

ACT 3500 - Managerial Accounting (3)
An integrated accounting course which ties together portions of other accounting courses as an aid to management decision making. Emphasis on financial statements and their analysis. This does not count on an accounting major.

ACT 4100 - Tax Accounting (3)
Income tax accounting with emphasis on personal and small business procedures. No prerequisites.

ACT 4105 - Federal Tax Practice (3)
Advanced problems of federal tax practice such as the tax statement of partnerships, estates, trusts, corporate organizations, foreign income and gifts, use of tax services: assessment, collection and refund procedures. Prerequisite: ACT 4100.

ACT 4110-4120 Cost Accounting I & II (3), (3)
Accounting by functions and department. Cost analysis for business firm management.

ACT 4150 - Governmental Accounting (3)
Problems relating to government appropriation accounts, encumbrances and fund accounting. Emphasis on municipal and state government accounting with an introduction to federal accounting. Prerequisite: ACT 2220.

ACT 4300 - Accounting Theory (3)
Development of basic accounting principles and concepts with a review of some of the major contributions to accounting literature and with special reference to current thought as reflected in the pronouncements of the American Institute of Certified Public Accountants and the American Accounting Association. Must be a senior.

E. COMPUTER INFORMATION SYSTEMS

CIS 2100 - Introduction to Computers (3)
Introduction to business data processing equipment in developing total information systems; introduction to software packages.

CIS 2150 - PASCAL Programming (3)
Introduction to structured programming using the PASCAL language.

CIS 2200 - Basic Programming (3)
BASIC is a simple terminal language designed for easy data input and output and offers editing features. Prerequisite: CIS 2100.

CIS 2300 - RPG Programming (3)
The study of the design, coding, and testing of computer programs in the RPG language. Prerequisite: CIS 2100.

CIS 2400 - Cobol Programming I (3)
CIS 2410 - Cobol Programming II (3)
The study of the design, coding, and testing of computer programs in the COBOL language. Prerequisite: CIS 2100.

CIS 2500 - Data Structures for Information Systems (3)
Systems of computer programming using data structures and business problems programmed for computer solution; emphasizes data relationships. Prerequisites: CIS 2400.

CIS 3100 - Data Processing Systems (3)
Basic principles and methods of data systems analysis, design, and implementation. Prerequisite: CIS 2400.

CIS 3300 - Data Base Techniques (3)
Fundamental CIS concepts: conventional data systems, integrated management information systems, data base structure systems, data integration, complex file structure, on-line access systems. Emphasis on total integrated information systems data base and data base management languages. Prerequisite: CIS 2500.

CIS 3400 - Systems Utilities (3)
Introduction to structuring, organizing, and manipulating files, using WANG system utilities. Areas covered include report writers, screen-generated programs, and job control languages. Prerequisites: CIS 2410, 2500.

CIS 4300 - Special Problems in Systems Development (3)
Practical experience in the management, analysis, design, programming, and implementation of a data processing system. Prerequisites: CIS 2400, 3100.

F. BUSINESS EDUCATION AND OFFICE ADMINISTRATION

BSE 1050 - Shorthand I (3)
Basic Theory of Gregg Shorthand with an introduction to transcription. Students with one year of high school Gregg shorthand may omit this course.

BSE 1100 - Typewriting I (3)
Introduction to the touch system with emphasis on the correct techniques, mastery of the keyboard, simple business correspondence and tabulation. Students with one year of high school typewriting may omit this course.

BSE 1150 - Shorthand II (3)
Composite skill in writing, reading, and transcribing shorthand developed through typical business correspondence. Prerequisite: BSE 1050 or one year of high school Gregg Shorthand.

BSE 1200 - Typewriting II (3)
Emphasis on production typing problems and speed building. Prerequisite: BSE 1100 or permission of instructor.

BSE 2000 - Medical Dictation and Transcription (3)
Introduction to medical transcribing using a typewriter, transcribing unit, and prerecorded cassettes. Prerequisites: BSE 1100, ALH 3060.

BSE 2050 - Dictation and Transcription (3)
Improvement of ability to take shorthand dictation to transcribe it into mailable copy. Emphasis upon skill necessary to meet occupational standards. Prerequisite: BSE 1150.

BSE 2100 - Word Processing (3)
Principles and applications of efficiently processing, editing, and printing text using a microcomputer.

BSE 2300 - Business Machines (3)
Introduction to the essential techniques for successful machine operation. Prerequisite: one year high school typing or BSE 1100.

BSE 2320 - Records Management (3)
Filing methods, systems, and equipment, retention, transfer, and evaluation of filing procedures; creation, design, and use of forms.

BSE 3000 - Executive Office Procedures (3)
Acquaints the student with the responsibilities encountered by a secretary during a work day. Prerequisite: BSE 1200.

BSE 4330 - Directed Study in Business Education (1-3)
Includes special projects and/or specialized research in the field.

BSE 4510 - Business Education Internship (3)
Business education service laboratory. On-the-job office experience under faculty supervision. Limited to a maximum of six hours. Graded S/U.

DEPARTMENT OF COMMUNICATION STUDIES

The Department of Communication Studies offers broad training in the general area of human communication. The curriculum provides considerable flexibility and gives attention to (1) Interpersonal Communication and Human Relations, (2) Public Speaking, (3) Mass Communication, (4) Drama, and (5) Cross-Cultural Communication. These five programs lead to the Bachelor's degree and are designed to fit a variety of student needs and career interests. The Department also offers a general "Communication Studies Major" consisting of courses selected from the specialized programs listed above. This Communication Studies major makes an effective double major for those who have chosen their vocation and is often recommended by other departments.

A minor in any of the Department's major programs consists of 18 hours of course work in the specific area. A minor in Speech Education is also available. See the Teacher Education Programs portion of this catalog for details.

The Department of Communication Studies also offers two 2-year Associate degrees in the areas of Broadcasting and Sales. These programs are career oriented and require selected general education credit hours along with learning experiences within the specific program.

In addition to classroom course offerings, practical experience can be achieved through internships and individualized instruction in both the Associate and Bachelor degree programs.

DEPARTMENTAL OBJECTIVES

For all majors:

1. To assist students in developing effective communication skills for a variety of contexts.
2. To broaden students' understanding of the nature and role of communication in human affairs.
3. To enhance students' appreciation for effective communication.
4. To help prepare students for careers and professions which rely heavily on communication skills.

5. To provide students with the undergraduate background that is required for entering graduate study in communication.

For specific majors:

Communication Studies Major — To enable students to examine and evaluate any type of human communication from an appropriate theoretical perspective.

Communication and Human Relations Major — To enable students to examine and evaluate a human relations situation from an interpersonal communication perspective.

Mass Communication Major — To prepare students for management and operations positions in broadcast facilities.

Drama Major — To train students for vocations in educational, community, or professional theatre.

Speech Major — To prepare students for creating and delivering speeches in a variety of public speaking situations.

Cross-Cultural Communication Major — To enable students to examine and evaluate communication occurring across cultural lines.

B.A. OR B.S. IN COMMUNICATION STUDIES

This program provides a broad based study of human communication. The program consists of communication courses from all areas within the department. The course of study is designed by the student with the advisor's consent. Students whose programs consist primarily of Drama and Speech courses will be awarded the Bachelor of Arts degree while those who concentrate in Human Relations and Mass Communication will be awarded the Bachelor of Science degree.

Major .....30 hours

B.S. IN MASS COMMUNICATION

A general orientation to mass media is provided through the Mass Communication program. The curriculum specifically emphasizes radio and television broadcasting and applied journalism in this area. The program is conducted in conjunction with the training offered in the operation of the college-owned, 1400-watt stereo radio station WNAZ-FM 89.1.

Major .....30 hours

Core requirements .....15 hours

COM 2100	Introduction to Mass Communication	(3)
COM 2300	Media and Society	(3)
COM 3800	Communication Law	(3)
COM 4200	Pre-Internship	(3)
COM 4510	Internship	(3)

Electives in Mass Communication .....15 hours

B.S. IN COMMUNICATION AND HUMAN RELATIONS

The Communication and Human Relations program provides an indepth study of human communication in interpersonal contexts. The program is multi-disciplinary in nature and taught from a social-behavioral perspective to the study of personal interaction and relationships.

Major .....30 hours

Core requirements .....18 hours

COM 2010	Interpersonal Communication	(3)
COM 2800	Small Group Theory and Research	(3)
COM 3220	Human Relations in Organizations	(3)
COM 3350	Minority Group Relations	(3)
COM 3500	Nonverbal Communication	(3)
COM 4060	Social Influence	(3)

Electives in Human Relations .....12 hours

Up to 9 hours from Behavioral Science may be applied as well as other appropriate substitutions with advisor consent.

B.A. IN DRAMA

The Drama program provides opportunity for study of and participation in educational, community, or professional theatre. Learning occurs not only in classroom settings but also through actual experiences in every phase of dramatic production. Students are encouraged to integrate their personal Christian faith and belief with the goals and aim of drama.

Major .....30 hours

Core requirements .....22 hours

COM 2250	Introduction to Drama	(3)
COM 2400	History of Drama	(3)
COM 3140	Acting	(3)
COM 4030	Stage craft	(3)
COM 4040	Play Directing	(3)
COM 4220	Drama Practicum	(3)
COM 4510	Internship	(3)

Electives in Drama.....8 hours

B.A. IN SPEECH

The Speech program is designed to develop excellence in the preparation, delivery, and evaluation of speaker-audience communication. The curriculum provides a balance between theoretical and applied learning

experiences. Participation in intercollegiate speech competition is an important part of the program.

Major ..... 30 hours

Core requirements ..... 18 hours

COM 2230	Oral Interpretation	(3)
COM 2500	Argumentation and Debate	(3)
COM 3150	Advanced Public Speaking	(3)
COM 3200	History of Public Speaking	(3)
COM 4020	American Public Address	(3)
COM 4210	Forensics Practicum	(3)

Electives in Speech ..... 12 hours

B.S. IN CROSS-CULTURAL COMMUNICATION

As our increasing mobility places us in contact with people from other cultures, we experience a heightened need for training to improve our communication efforts and relationships. The Cross-Cultural Communication program is designed to meet this need. The major is especially useful for individuals preparing for missionary or intercultural service.

Major ..... 30 hours

Core requirements ..... 16 hours

COM 2010	Interpersonal Communication	(3)
ATH 3010	Introduction to Anthropology	(4)
COM 3350	Minority Group Relations	(3)
COM 3500	Nonverbal Communication	(3)
COM 4100	Seminar in Cross-Cultural Communication	(3)

Electives in Cross-Cultural Communication ..... 14 hours

Substitutions are possible from Missions, Anthropology, and other areas with advisor consent.

A.S. IN BROADCASTING

This two-year program is a specialized career-oriented program which provides training and experience primarily in radio broadcasting. The program is sufficiently flexible to enable a student to later complete the requirements for a Bachelor's degree. The Associate of Science degree consists of selected General Education requirements, Broadcasting content requirements, and Electives chosen from the College curriculum at large as outlined below. A typing competency is strongly recommended. Typing skills may be acquired by successfully completing BSE 1100

Beginning Typing if needed. These 3 hours may then be applied to the elective total.

General Education .....21-22 hours

ENG	1020	English Composition	(3)
ENG	1030 or 1080	English Grammar OR Critical Reading & Writing	(3)
COM	1010	Speech Communication	(3)
HIS	1400 or 1450	World Civilization I or II	(3)
REL	2000	Intro Biblical Faith	(3)
MAT	1040	Concepts of Math OR	(4)
BUS	2030	Personal Finance	(3)
REL	2030	Christian Beliefs	(3)

Major .....27 hours

Core requirements .....18 hours

COM	2100	Intro to Mass Communication	(3)
COM	2110	Radio and TV Announcing and Production	(3)
COM	3600	Broadcast Advertising and Sales	(3)
COM	3800	Communication Law	(3)
COM	4200	Pre-Internship	(3)
COM	4510	Internship	(3)

Electives in Broadcasting .....9 hours

General Electives .....16 or 17 hours

Total .....64 hours

A.S. IN SALES

This two-year program is a specialized career-oriented program which provides training and experience in basic selling skills. The program is sufficiently flexible to enable a student to later complete the requirements for a Bachelor's degree. The Associate of Science degree consists of selected General Education requirements in addition to the Sales program courses and general electives from the college curriculum.

General Education .....21-22 hours

ENG	1020	English Composition	(3)
ENG	1030 or 1080	English Grammar OR Critical Reading & Writing	(3)
COM	1010	Speech Communication	(3)
HIS	1400 or 1450	World Civilization I or II	(3)
REL	2000	Intro Biblical Faith	(3)
MAT	1040	Concepts of Math OR	(4)
BUS	2030	Personal Finance	(3)
REL	2030	Christian Beliefs	(3)

Major ..... 27 hours

Core requirements ..... 15 hours

COM 3000	Principles of Public Relations	(3)
COM 3220	Human Relations in Organizations	(3)
COM 3300	Sales Fundamentals	(3)
COM 4060	Social Influence	(3)
COM 4170	Seminar in Sales Training	(3)

Electives in Sales & Marketing ..... 12 hours

Courses in Retailing and Marketing may be chosen with consent of advisor.

General Electives ..... 16 or 17 hours

Total ..... 64 hours

COMMUNICATION COURSES

A. MASS COMMUNICATION:

COM 2100 - Introduction to Mass Communication (3)
Surveys the chronological developments in mass communication technologies. The study begins at the invention of movable type for the printing press and concludes with the most recent advances in electronic communication. The study will focus on the people and the machines having a part in the evolution of modern mass communications.

COM 2110 - Radio & TV Announcing and Production (3)
A lecture and laboratory course designed to familiarize students with a variety of general broadcast speaking situations and techniques, as well as a study of the equipment, principles, and techniques of program production.

COM 2300 - Media and Society (3)
Study of the current theories and practices of mass media in the world today: their structures, functions, processes, and effects. The study will analyze the varieties of mass media and assess their impact on norms, ethics, values, and attitudes of society. The issues of accountability and control, along with the changing role of media, will be examined.

COM 2600 - Yearbook Production (1)
Involves the student in the production of the college yearbook *DARDA.* Through class instruction and practical experiences the student learns about all phases of yearbook and similar publications. Recommended for students of mass communications and those interested in public relations.

COM 2650 - Audio-Visual Media (2)
Introduces the student to the varieties of media commonly used in public communication: systems of sound reinforcement, slide presentations, overhead transparencies, visual displays, etc. Recommended for mass communication majors, education majors, and students interested in public relations careers.

COM 2990 - Principles of Photography (2)
A study of the camera, film, lighting, composition and basic photographic techniques. It also introduces the student to darkroom equipment and procedures. Also PHO 2990.

COM 3600 - Broadcast Advertising and Sales (3)
An in-depth study into sales and advertising for the broadcast media. It includes locating prospects, developing techniques and promotions, and using rate cards. Students will have contact with local broadcast sales professionals as part of the course.

COM 3800 - Communication Law (3)
Covers the American judicial system, First Amendment rights, communication acts, Federal Communication rules and regulations, and copyright laws. It is designed to give the student interested in mass communication an overview of the laws governing mass communications.

COM 4010 - Station Management and Promotion (3)
Designed to acquaint students with the practical management of the broadcast station. Topics will include: applying for station permits, planning facilities, selecting equipment, training and supervising staff members, determining community needs, and meeting operating costs.

COM 4120 - Broadcast Engineering (3)
Designed to introduce the student to the duties, functions, and responsibilities of broadcast engineers. The study will include equipment selection, maintenance, replacement schedules, budgeting, and engineer qualifications.

COM 4140 - Seminar in Broadcast Journalism (3)
Provides instruction in the area of news collection, writing, and reporting for broadcast media. Individuals successfully completing this class should have an adequate working knowledge for an entry level position in the broadcast journalism area.

COM 4200 - Station Practics (3)
Actual practical experience at WNAZ-FM, the college's own radio station. Students will be instructed in the diverse skills necessary for the operation of the radio station. Graded S/U.

B. HUMAN RELATIONS

COM 1020 - Communication and Social Relations (3)
An interdisciplinary study of individual social development and human relationships. The course focus is an analysis of human communication behavior and self-awareness of personal relationship skills in various social contexts. Recommended for all communication courses numbered above 2000.

COM 2010 - Interpersonal Communication (3)
A concentrated study of two-person (dyadic) communication and relationship. The course examines in depth the development and role of the self-concept and interpersonal perception. The general orientation is an interactional approach to the study of "personality" and impression formation.

COM 2800 - Small Group Theory and Research (3)
Involves the study of theory and research of communication behavior in "small" problem-solving groups. Includes the effects of participants' personal characteristics and of situational constraints involved in small group interaction.

COM 3000 - Principles of Public Relations (3)
Surveys the development, scope, and role of public relations in society and provides training in basic public relations skills. Includes practical experience with news releases, PR campaigns, communication schedules, and media strategies.

COM 3220 - Human Relations in Organizations (3)
Examines concepts and literature useful in analyzing interpersonal behavior in an organizational setting. Includes reading, simulations, case studies, and field observation of situations involving problems of morale, productivity, leadership, authority, communication and the introduction of change

COM 3350 - Minority Group Relations (3)
Examines the social situation among American ethnic minorities. Includes an analysis of cultural factors and their effects on majority-minority interpersonal relationships.

COM 3500 - Nonverbal Communication (3)
A study of the nonverbal forms of human communication. Special attention is given to the creation of meaning through such nonverbal forms as facial expression, gesture, bodily movement, use of space and time, voice, and environmental setting.

COM 4060 - Social Influence (3)
Examines the role of communication and human relations in the initiation of attitude change and development within individuals, groups, community organizations, and other cultures. Consideration will be given to persuasive theory, diffusion of innovations, conflict resolution, and the development of working relationships between and within community groups.

COM 4100 - Seminar in Cross-Cultural Communication (3)
A study of how culture affects communication behavior and cross-cultural relationships. Includes an examination of the nature of cross-cultural contact via a sojourn experience in a foreign culture.

COM 4160 - Seminar in Group Process (3)
Takes an interdisciplinary approach to the understanding and diagnostic analysis of group and interpersonal relationships through the use of the laboratory method. It attempts to promote personal growth and awareness through examination and experience of group maintenance behavior. Prerequisite: COM 2010 or consent of instructor.

C. DRAMA:

COM 2250 - Introduction to Drama (3)
A broad overview of the elements of drama and performing art. It includes a brief history of the theatre, acting fundamentals, stagecraft skills, make-up and costuming, and directing. In addition to the examination of dramatic forms, it also provides an introduction to performance.

COM 2350 - Creative Dramatics (3)
Examines drama as a "playmaking" activity or type of informal drama. It is designed to develop skill in creating and directing drama in a group through guided activity and improvised dialogue. Creative dramatics is a widely used and highly effective educational tool, especially with kindergarten, elementary and middle school students. It will also look at role playing as one form of creative drama for adults.

COM 2400 - History of Drama (3)
A comprehensive survey of the theory and history of the theatre and drama including Greek Medieval, Renaissance and Restoration and contemporary drama. The study will include the division and parallels of drama and the church. Prerequisite: COM 2250.

COM 2450 - Drama and the Christian Faith (3)
Attempts to integrate drama and the Christian faith. Drama as an art form is examined in relation to theology, worship, Christian education, and personal spiritual development. Attention is paid to developing a religious drama program in the local church.

COM 3140 - Acting (3)
A comprehensive study of the fundamentals of acting, through stage movement, business, and characterization. Scenes from plays by major playwrights will be tools used for practice. A memorized scene by members of the class will be the final assignment.

COM 3400 - Modern Drama (3)
A study of playwrights from approximately 1865 to the present. An appropriate course for literature students as well as drama majors.

COM 4030 - Stagecraft for Stage and Television (3)
A study of the design and construction of stage and properties for theatre and for television. It includes the function of lighting, lighting equipment, and how to stage and light a production.

COM 4040 - Play Directing (3)
A study of the principles and practices of motivational analysis, composition, movement, stage business and rehearsal techniques. Each student will compile a prompt book for a one-act play.

COM 4050 - Acting Studio (3)
An advanced acting course designed to build upon a basic knowledge and experience in acting concentrating on individual actor problems and specific acting situations such as complex emotional scenes, dialects, nationality characterizations, etc.

COM 4220 - Drama Practicum (1)
Provides supervised participation and instruction in various aspects of drama. Open to all students with the consent of the instructor. Drama majors are required to take this one hour practicum in four of the following areas: (a) Acting, (b) Stage Management, (c) Scenery and Props, (d) Costumes and Make-up, (e) Lighting and Sound. Graded S/U.

D. SPEECH

COM 1010 - Speech Communication (3)
A survey of the principles and practices of effective human communication in a variety of contexts. Primary emphasis is on public speaking skills including topic selection, research, composition, and delivery. But attention is also given to listening skills and a wide range of other communication topics such as interpersonal communication, small group processes, and mass communication influences.

COM 2060-70 - Sign Language I and II (3), (3)
See EDU 2060-70 for description.

COM 2230 - Oral Interpretation (3)
A study in the techniques of interpretation for oral reading applied to various types of literature. Emphasis is given to selection of material, analysis of content, characteristics of verbal delivery, and methods of nonverbal interpretation. Students will work with prose, poetry, and dramatic forms of literature. Oral reading of scripture is also emphasized.

COM 2500 - Argumentation and Debate (3)
A study of the nature of reasoned discourse. Attention is given to the process of analyzing an issue, structuring arguments, using evidence, and handling refutation and rebuttal in oral communication. Actual classroom debate will enable speakers to practice the principles being studied.

COM 3150 - Advanced Public Speaking (3)
Gives students practical experience in the preparation and presentation of the speeches that are usually required in business and the professions. Areas of instruction include speech making, oral reading of reports, conference and board leadership, speech for radio and television, and parliamentary procedure. Prerequisite: COM 1010 or permission of instructor.

COM 3200 - History of Public Speaking (3)
Traces the development of the theoretical principles of speech making from the Classical Greek period to 1776 and the rhetoric of the American Revolution. Theory, practice, and criticism are studied in speeches relating to politics, religion, law, and education.

COM 4020 - American Public Address (3)
A study of selected speakers and speeches in American History. Attention is focused on American public address on the political platform, in the pulpit, and in other significant contexts. Special emphasis is given to the critical analysis of speeches.

COM 4210 - Forensics Practicum (1)
Individualized instruction for students who participate in intercollegiate speech competition. Training is provided in both speech making and oral interpretation. Students are required to compete in selected speech tournaments. Graded S/U.

COM 4240 - Communication Disorders (3)
See EDU 4240 for description.

E. SALES:

COM 3300 - Sales Fundamentals (3)
Introduces the basic principles of sales success, sales theory, sales techniques, and sales role playing. The history of selling is emphasized along with the sales person's role in today's society. The course applies communication theory and principles to the sales situation.

COM 4170 - Seminar: Sales Training (3)
A study is made of the most effective ways of training salespersons. The student is taught the responsibilities of a sales trainer and fulfills this role through interaction with sales training programs.

F. DIRECTED STUDY:

COM 433R - Readings in Communication (1-3)
Readings are directed toward Communication and Human Relations, Speech and Forensics, Radio-TV Broadcasting, or Drama.

COM 4330 - Communication Study and Research (1-3)
Individual guided study and research on special problems related to Communication and Human Relations, Speech, Drama, or Broadcasting. Projects must be approved by the instructor before enrollment.

COM 4510 - Internship (3)
Intensive study, observation, and participation in various field projects designed and contracted between the student and instructor. Internships will be arranged in conjunction with the student's major. Graded S/U.

COM 4550 - Communication Studies Seminar (3)
A seminar designed for upper division students who are investigating the interrelationship of various aspects of communication in the following areas: (a) Human Relations, (b) Speech, (c) Broadcasting, (d) Drama, (e) Cross-Cultural Communication, (f) Speech/English Education.

DEPARTMENT OF EDUCATION AND PSYCHOLOGY

The Department of Education and Psychology administers undergraduate programs for persons who major in Elementary Education, Early Childhood Education, Special Education, and Psychology. An Associate of Science degree in Child Care and minors in Library Science (a certification program), Early Childhood, and Psychology are also offered by the department. These majors are described in the Teacher Education Program section of the catalog.

At the graduate level the department houses majors in Administration and Supervision, Curriculum and Instruction, and Elementary Education. Emphasis areas include Reading Specialist, Special Education, Computer Education, Elementary Education, Early Childhood Education, and Elementary Counseling. See the Graduate Catalog for details on these graduate programs.

The Psychology Program at Trevecca has three functions: (1) to give students a solid base of preparation for graduate study in psychology, (2) to allow students to make the application of psychological ideas and principles to the post-baccalaureate work world, and (3) to provide teacher education students with appropriate support courses as well as to enhance the general education core. The following are the more specific objectives of the psychology program:

1. To assist all students in acquiring an interpretation of human behavior which is in harmony with a Christian view of people and is substantiated by the empirical information of a solidly scientific psychology.
2. To prepare the student for further professional development and graduate training.

3. To prepare the terminal bachelor's-level student for employment as a college graduate.
4. To provide practical training in psychological skills and methods useful to students who will be applying themselves in the broad spectrum of psychologically-related fields.
5. To prepare students who will apply themselves in professions other than psychology with skills in understanding human behavior.
6. To stress the value of the scientific attitude and method in problem solving as an alternative to unfounded acceptance of internal intuitive feelings or uncritical acceptance of personal experience and authority opinions.

B.S. IN PSYCHOLOGY

Major ..... 34 hours

Core requirements ..... 22 hours

PSY 2010	General Psychology	(3)
PSY 2060	Behavioral Science Statistics	(3)
PSY 2175	Human Growth & Development	(3)
PSY 3000	Intro Behav Sci Research & Design	(3)
PSY 3210	Theories of Learning	(3)
PSY 3200	Practicum in Psychology	(1)
PSY 4110	Theories of Personality	(3)
PSY 4350	Seminar in Psych & Behav Science	(3)

Professional Electives ..... 12 hours

Electives for Major. Choose 12 hours from list below:

PSY 3020	Drugs and Behavior	(3)
*PSY 3120	Social Psychology	(3)
PSY 3310	Psychology of Adjustment	(3)
PSY 4070	Principles of Counseling	(3)
PSY 4150	Abnormal Psychology	(3)
*PSY 4320	Physiological Psychology	(3)
PSY 4330	Special Problems in Psychology	(1-4)
*PSY 4410	History and Systems of Psychology	(3)
*PSY 4440	Psychological Testing	(3)

*Strongly recommended for graduate school candidates

General Education (excluding PSY 2010) ..... 51 hours

Minor ..... 18 hours

Electives ..... 25 hours

Total ..... 128 hours

MINOR IN PSYCHOLOGY
(18 HOURS)

The following courses constitute the Psychology Minor. A separate certification minor in psychology is listed in the Teacher Education Program section.

Required Courses:

PSY 2010	General Psychology	(3)
PSY 3120	Social Psychology	(3)
PSY 2175	Human Growth & Development	(3)
PSY 2060	Behavioral Science Statistics	(3)

An additional 6 hours in Upper Division Psychology

A.S. IN CHILD CARE
(64 HOURS)

This curriculum is designed to prepare a student for a career as a child care administrator or worker in a child care center. It includes work with a group of children as an intern at the Trevecca Early Learning Laboratory School in matters of (1) teaching - including classroom management, lesson planning, implementation and evaluation; (2) supervision; and (3) administration. Knowledge of child developmental needs and behavior as well as the refinement of skills in working with children are basic to the program.

Liberal Arts Core .....34 hours

ENG 1020	English Composition	(3)
ENG 1080	Critical Reading & Writing	(3)
COM1010	Speech Communication	(3)
MAT 1040	Concepts of Mathematics	(4)
SCI 1500	Life Science	(3)
PSY 2010	General Psychology	(3)
PSY 2175	Human Growth & Development	(3)
HIS 1400 or 1450	World Civilization I or II	(3)
EDU 3350	Elementary Art & Music Methods	(3)
REL 2000	Introduction to Biblical Faith	(3)
REL 2030	Christian Beliefs	(3)

Child Care Core.....30 hours

EDU 4020	Child Care Admin & Commun Relations	(3)
EDU 4040	Play in Early Childhood	(3)
EDU 4250	Language Development	(3)
EDU 3200	Children's Literature Elem School	(3)
EDU 3220	Math & Science for Early Chd	(3)
EDU 4045	Early Childhood Curriculum	(3)

EDU 4050	Methods of Kindergarten	(3)
EDU 4210	Early Learning Environ & Programming	(3)
EDU 4330	Directed Study in Education	(2)
EDU 4030	Clinical Exper in Child Care	(4)

CERTIFICATE OF CHILD CARE ADMINISTRATION
(15 HOURS)

The quality of care received by children in child care programs has been clearly linked to the quality of the administration. The completion of a series of 5 courses (listed below) will lead to the awarding of a "Certificate of Child Care Administration." These five courses are designed for either graduate or undergraduate credit for anyone desirous of enriching their knowledge and developing their skills in child care administration. They can be applied to a B.S. in Early Childhood Education, an M.Ed. in Curriculum and Instruction with an Early Childhood Emphasis, or an A.S. two year program in Child Care, whichever program is appropriate for the individual:

EDU 4020/5851 (UG,G) - Child Care Administration & Community Relations	(3)
EDU 4040/5050 (UG,G) - Play in Early Childhood	(3)
EDU 4210/5210 (UG,G) - Early Learning Environments & Programming	(3)
EDU 4045/5045 (UG,G) - Early Childhood Curriculum	(3)
EDU 4250/5250 (UG,G) - Language Development	(3)

EARLY CHILDHOOD MINOR
(21 HOURS)

The early childhood minor is designed for students who wish to specialize in the study of young children. It does not carry a teaching endorsement. Students who wish to teach in the public schools should see the Early Childhood Education major listed in the Teacher Education Program section of this catalog.

Required Coursework:

EDU 4045	Early Childhood Curriculum	(3)
EDU 4050	Methods of Kindergarten	(3)
EDU 4040	Play in Early Childhood	(3)
EDU 4020	Child Care Admin & Commun Relat	(3)
EDU 4210	Early Lrn Environ & Programming	(3)
EDU 4250	Language Development	(3)
EDU 4030	Clinical Exper in Child Care	(3)

See the "Teacher Education Program" section for the following teacher certification programs offered by the Department of Education and Psychology:

Majors in: Elementary Education
Early Childhood Education
Special Education

Minors in: Library Science
Psychology
Professional Elementary
Professional Secondary

EDUCATION AND PSYCHOLOGY COURSES

A. EDUCATION

EDU 1010 - Foundations Practicum in Education (1)
Observation and participation in the schools. Required of teacher education students, usually in conjunction with EDU 2000, in the freshman or sophomore year. 40 clock hours of field experience are completed in these areas: school policy, school community, and classroom management. Graded S-U.

EDU 2000 - Foundations of Education (3)
Surveys the historical, social, philosophical, and psychological foundations of the American school system with emphasis on an introduction to the teaching profession. Designed to be the first course taken in the teacher education program. Two important processes are part of the course: Application to the Teacher Education Program and the PPST (a basic skills test mandated by the State of TN). Registrants to the course must meet at least one of the following standards: an ACT Composite Score of 17, a 2.5 Grade Point Average, or passing scores on the PPST.

EDU 2010 - Sophomore Practicum in Education (1)
Observation and participation in the schools. Required of teacher education students, usually in conjunction with EDU 2900 or EDU 2950, in the sophomore or junior year. 40 clock hours of field experience are completed in these areas: classroom management, classroom material preparation, and classroom learning. Graded S-U.

EDU 2060-2070 - Sign Language for the Deaf I, II (3), (3)
Teaches the basic hand signs needed for working with deaf and hard of hearing in church and school settings. Interpreting signing is also taught.

EDU 2900 - Elementary Curriculum, Management, & Media (3)
Overviews elementary school curriculum and instruction. Emphasis on lesson planning, unit development, classroom management, instructional media, and current trends in the elementary school. EDU 2010 is taken in conjunction with this course. Prerequisite to all other elementary and early childhood methods coursework.

EDU 2950 - Secondary Curriculum, Management, & Media (3)
Overviews secondary school curriculum and instruction. Emphasis on lesson planning, unit development, classroom management, instructional media, and current trends in the secondary school. EDU 2010 is taken in conjunction with this course. Prerequisite to secondary student teaching.

EDU 3000 - School and Society (3)
Emphasis is placed on the American school, its theorists and practitioners from the historical and sociological point of view.

EDU 3040 - Methods of Elementary School Mathematics (3)
Appropriate materials and methods for teaching mathematics in the elementary school. Lab time is spent in participation in an elementary school.

EDU 3110 - Methods of Elementary Social Studies (3)
A materials and methods course surveying the elementary social studies curriculum with emphasis on the unit method of teaching. Lab time is spent in participation in an elementary school.

EDU 3120 - Methods of Elementary Language Arts (3)
The teaching of language skills including listening, oral, and written communications in the elementary school, with emphasis of the child's total language development. Lab time is spent in participation in an elementary school.

EDU 3140 - Methods of Elementary School Reading (3)
Stress is placed on the objectives, problems, materials, and techniques in the teaching of developmental reading in the elementary school. Lab time is spent in participation in an elementary school.

EDU 3190 - Methods of Using Educational Media (2)
Skills and techniques involved in planning and making audiovisual materials in teaching. Types of audiovisual equipment are introduced and used.

EDU 3200 - Children's Literature for the Elementary School (3)
A survey of children's literature in preparation for elementary school teaching and children's librarianship. The best of picture books and prose for children are introduced. Emphasis is placed on implementation of an effective literature program in the elementary grades.

EDU 3220 - Math and Science for Early Childhood (3)
Focuses upon relating child development principles to the physical environment of the child. Presentation of the major concepts of science and mathematics education with emphasis on preschool through the primary grades.

EDU 3350 - Elementary Art & Music Methods (3)
Materials and methods for teaching art and music in the elementary school.

EDU 3411 - Introduction to the Exceptional Learner (3)
An overview of the issues related to the characteristics of the exceptional learner. Concepts of learning and classroom management in the public school are considered. Prerequisite to all other special education coursework. Also offered as PSY 3411.

EDU 3412 - Needs & Strategies: Educationally Handicapped (4)
Study of the learning characteristics and needs, methods, materials, and techniques which will facilitate management and learning for educationally handicapped students (Mentally Retarded, Learning Disabled, Emotionally Disturbed, and Socially Maladjusted). Prerequisite: EDU 3411.

EDU 3413 - Needs & Strategies: Multiple Handicapped (4)
Study of the learning characteristics and needs, methods, materials, and techniques which will facilitate management and learning for multiple handicapped students. Prerequisite: EDU 3411.

EDU 3500 - Teaching Reading in the Content Areas (3)
The teaching of reading in the various subject matter fields at the secondary level. Stresses skills of comprehension and vocabulary building as well as skills and methods of motivating adolescents to read.

EDU 3900 - Advanced Signing (3)
Designed to enhance the student's ability to communicate more effectively with people who are deaf through the use of vocabulary learned in previous courses.

EDU 4020 - Child Care Administration & Community Relations (3)
Study of the organization and administration of a child care center with attention given to the care of infants and toddlers. Includes an emphasis on school-parent-community relations.

EDU 4030 - Clinical Experience in Child Care (4)
Observation and practice teaching of the preschool child in a group setting. Trevecca Early Learning Laboratory School is used for this directed laboratory experience. This internship is the culminating experience of the Child Care Program. Graded S-U.

EDU 4040 - Play in Early Childhood Education (3)
Focuses on the creative and developmental potential of play in early childhood and the elementary years. The cognitive and social aspects of the young child's play as a foundation to learning are emphasized. Various theories of play are investigated.

EDU 4045 - Early Childhood Curriculum (3)
Survey of early childhood curriculum and learning theory. Focuses on curriculum development for optimum physical, social, emotional, and mental growth. Also designing the preschool physical plant, selecting equipment. Laboratory experience at Trevecca Early Learning Laboratory School is included.

EDU 4050 - Methods of Kindergarten (3)
Selection and implementation of appropriate activities for kindergarten children. Recent developments in the education of young children are stressed.

EDU 4080 - Educational Assessment of Exceptional Children (3)
The principles of the assessment of educable mentally retarded and learning disabled children. Includes the use of and interpretation of standardized tests for clinical purposes. Prerequisites: PSY 2010, EDU 3411.

EDU 4140 - Diagnosis & Remediation of Reading Disability (3)
The nature and causes of reading disability, ways of diagnosing and remediating it.

EDU 4160 - Student Teaching & Seminar in Elementary School (9)
Required as the culminating, semester-long experience of all who are planning to teach in the elementary schools. Consists of observation, lesson and unit planning, and practice teaching in an elementary school. A seminar is held each week for purposes of enrichment and guidance in matters of instruction, classroom management, evaluation, and other professional issues. Prerequisite: Admission to Student Teaching. Graded S-U.

EDU 416K - Student Teaching in the Kindergarten (4)
Required as the culminating experience of all students who are planning to teach Kindergarten in the public schools. Consists of a six-week internship of observation, lesson and unit planning, and practice teaching in a kindergarten classroom. Prerequisite: EDU 4160. Graded S-U.

EDU 416S - Student Teaching in Special Education (4)
Required of all students who are planning to teach special education. Consists of a six-week internship of observation, lesson and unit planning, and practice teaching with exceptional children in partially integrated, resource and/or itinerate teaching situations. Prerequisite: EDU 4160 or EDU 4170. Graded S-U.

EDU 4170 - Student Teaching & Seminar in Secondary School (9)
Required as the culminating, semester-long experience of all who are planning to teach in the secondary schools. Consists of observation, lesson and unit planning, and practice teaching in a secondary school. A seminar is held each week for the purposes of enrichment and guidance in matters of instruction, classroom management, evaluation, and other professional issues. Prerequisite: Admission to Student Teaching. Graded S-U.

EDU 4210 - Early Learning Environments and Programming (3)
Study of the multi-faceted dimensions of the development of early learning centers. Topics include initial setup procedures (needs assessment, marketing survey, etc.), equipping the center, health, safety, nutrition, emotional climate, learning environments and programming for infants through four-year-olds.

EDU 4240 - Communication Disorders (3)
A study of speech and language development including the topics of physiological properties of the speech mechanism, basic phonetic and phonemic principles, generative grammar, and psychological studies of grammar. Also offered as COM 4240.

EDU 4250 - Language Development (3)
In depth study of the development of language in children. Topics include language acquisition, developmental processes of language, language as foundation of early thought, socialization, role of caregiver, ethnic and cultural diversity, and modeling language.

EDU 433R - Readings in Education (1)
A study of outstanding writings in Education. Prerequisite: Permission of the instructor.

EDU 4330 - Directed Study in Education (1-3)
Consists of special projects and specialized research in Education. Prerequisite: Permission of the instructor.

EDU 433S - Directed Study in Special Education (1-3)
Consists of special projects and specialized research in special education. Prerequisite: Permission of the instructor.

B. PSYCHOLOGY

PSY 2010 - General Psychology (3)
General introduction to major areas of psychology with emphasis on the psychological bases for understanding human behavior. Prerequisite to other psychology courses.

PSY 2060 - Behavioral Science Statistics (3)
An introductory course in statistics with applications from education, psychology, and sociology. Topics include descriptive statistics, probability, expected value, sampling distributions, estimation, hypothesis testing of means and proportions, regression, correlation, chi square, nonparametric statistics, and an introduction to analysis of variance.

PSY 2175 - Human Growth & Development (3)
Development of children from birth through adolescence with a consideration of the educational techniques for their guidance.

PSY 3000 - Introduction to Behav Science Research & Design (3)
Designed to introduce the student to: basic steps in planning behavioral science research, merits and limitations of different research designs, critical information on tests and measures, procedures for data processing and computer analysis, criteria for the evaluation of a research report, article, or thesis, and common mistakes made by students in behavioral science research.

PSY 3010 - Educational Psychology (3)
The application of psychological principles to teaching and learning. Includes field experience in a school.

PSY 3020 - Drugs and Behavior (3)
An introductory survey of the field of psychoactive drugs, emphasizing the behavioral modification and control of the senses, the motor responses, mood fluctuations and thought processes.

PSY 3120 - Social Psychology (3)
An examination of the psychological principles which function in the social behavior of the individual and group.

PSY 3200 - Practicum in Psychology (1)
Practical supervised experience in a local mental health setting. Open to junior or senior Psychology and Behavioral Science majors by permission of the instructor. Graded S/U.

PSY 3210 - Theories of Learning (3)
Survey of research and experiments in animal and human learning and the major theories of learning.

PSY 3310 - Psychology of Adjustment (3)
Study of certain types of mental illness with emphasis on the principles of preventive hygiene.

PSY 3411 - Introduction to the Exceptional Learner (3)
An overview of the issues related to the characteristics of the exceptional learner. Concepts of learning and classroom management in the public school are considered. Offered also as EDU 3411.

PSY 4070 - Principles of Counseling (3)
Theories and techniques of educational, vocational, and personal counseling.

PSY 4110 - Theories of Personality (3)
The nature of personality and major theories of personality development with Christian emphasis in interpretation.

PSY 4150 - Abnormal Psychology (3)
Survey of the causes, forms, and methods of treating behavior abnormalities.

PSY 433R - Readings in Psychology (3)
An advanced course in the literature of psychology designed to meet the student's needs and interest.

PSY 4320 - Physiological Psychology (3)
This course acquaints students with the physiological structures and functions that are of interest to a behavioral scientist.

PSY 4330 - Special Problems in Psychology (1-3)
For psychology majors or minors, intensive study in areas of special interest. Prerequisite: Permission of the instructor.

PSY 4350 - Seminar in Psychology & Behavioral Science (3)
Readings, discussions, reports in interest areas, senior projects for Psychology and Behavioral Science majors. Group activities. Prerequisite: Senior Classification.

PSY 4410 - History & Systems of Psychology (3)
Survey of the history of development of modern psychology.

PSY 4440 - Psychological Testing (3)
Examines test construction and application to counseling and guidance settings. Focus is on selection, administration, scoring and interpretation of achievement, aptitude, interest, vocational and personality tests.

PSY 4610 - Psychology of Religion (3)
Examination of various psychological phenomena relating to religious needs and those which pertain to the Christian religious experience.

C. DEVELOPMENTAL READING

EDU 0920 - Reading Skills (3)
Designed to increase the student's reading and study skills. Does not apply to Education major or minor or toward graduation minimum credit. Graded S-U-IP.

D. LIBRARY SCIENCE

LIS 2010 - Foundations and Principles of Librarianship (3)
A course designed to teach the background of the information profession in modern society, the range of services and librarianship as a profession.

LIS 2100 - Introductory Cataloging and Classification (3)
A course designed to teach the principles of classification, cataloging and subject headings.

LIS 2200 - Introduction to Bibliography and Reference (3)
Introduction to selected sources of bibliographical, biographical, statistical, and geographical information, emphasizing their general characteristics and uses.

LIS 2210 - Selection and Acquisition of Library Materials (3)
A course designed to teach the principles of evaluation and selection of books and non-book materials.

LIS 3400 - School Library Administration (3)
Organization and administration of the library at the elementary and secondary school levels.

LIS 3500 - Books and Related Materials For Adults (3)
A survey of young adult literature in preparation for teaching and librarianship at the secondary school level.

LIS 4330 - Directed Study in Library Science (1-3)
Includes special projects or specialized research in library science. Instructor's permission required.

E. PHOTOGRAPHY

PHO 2990 - Principles of Photography (2)
Study of the camera, film, lighting, composition, and basic photographic techniques. Introduction to darkroom equipment and procedures. Also offered as COM 2990.

TEACHER EDUCATION PROGRAM

Trevecca's program of Teacher Education is approved by the Tennessee Department of Education to offer certification programs in kindergarten, elementary, and secondary levels of education and is fully accredited by the Southern Association of Colleges and Schools.

The following statements comprise the objectives in teacher preparation at Trevecca. Students will:

I. Evidence basic writing, grammar, reading, and computational skills.

II. Demonstrate mastery of coursework in their major, minor, and general core.

III. Evidence "good teacher" personality traits of initiative, responsibility, Christian character, personal pride in dress and grooming, enthusiasm, and openness to new learning which includes an acceptance of multi-various cultures and exceptionalities.

IV. Demonstrate the skills of an effective teacher (the skills are listed on the respective student teaching evaluation forms.)

The Teacher Education Program utilizes nine different means of evaluating the four goals listed above. The emphasis is on variety of measures and comprehensiveness. The number of the goal to be evaluated is listed in parenthesis beside each means of evaluation:

1. The Pre-Professional Skills Test or PPST, a basic skills test mandated by the State of Tennessee. (II)
2. Coursework and Grade Point Average. (I, II, III)
3. Practica and other field experience. (III)
4. Screening Interviews - a screening committee of faculty interview candidates for admission to the Teacher Education Program and to Student Teaching. (I, II, III)
5. Area Exams - criterion-referenced exams constructed by the Education and Psychology faculty designed to be a summative means of assessing the objectives of courses in the major and minor. Taken as an admission requirement to Student Teaching. (I)
6. Student Teaching Seminar - taken in conjunction with the student teaching internship. (I, II, IV)
7. Student Teaching - taken in the senior year with the approval of the Teacher Education Committee, lasting eleven weeks in a local school. (I, II, III, IV)
8. National Teacher Examination - consists of a Core Battery Exam and a Specialty Area Exam, as mandated by the State of Tennessee. Its satisfactory completion is a prerequisite for certification. (I, II)
9. Follow-up Surveys and Induction - a survey of teacher graduates is made every three years as well as systematic induction procedures for first year teacher alumni. Faculty evaluate program effectiveness by observing TNC first year teachers in local schools. Seminars are arranged as needed to help in the induction process. (I, II, III, IV)

ADMISSION

Admission to the college does not constitute admission to the Teacher Education Program. Application for admission to the program should be made in Foundations of Education (EDU 2000) in the spring semester of the freshman year or the fall semester of the sophomore year. Registration for EDU 2000 is open only to students with a 2.5 G.P.A., or an A.C.T. composite of 17, or passing scores on the P.P.S.T. (the Pre-Professional Skills Test is a standardized basic skills test administered at Trevecca in EDU 2000). Junior transfer students who wish to enter the program must apply during their first term at Trevecca in EDU 2000.

The following semester each applicant is scheduled for a screening interview by an Elementary or Secondary Screening Committee. This committee makes a recommendation of approval, conditional approval, or disapproval to the Teacher Education Committee.

The Teacher Education Committee is the governing body of the Teacher Education Program and is composed of teacher education faculty and student representatives. It acts upon the screening committee recommendation which is based on the following requirements or prerequisites. Candidates must:

1. Demonstrate English competence by presenting a grade of C or better in ENG 1020 and 1080 and a recommendation from the English faculty. Satisfactory completion of the language section of the P.P.S.T. is also a requirement for demonstrating English competence.
2. Demonstrate speech competence by presenting a grade of C or better in COM 1010 and a recommendation from the Communications faculty. Students who manifest speech problems considered by the Teacher Education Committee to be detrimental to teaching success may be referred for remedial work.
3. Demonstrate legible handwriting skills. Students who manifest handwriting problems considered by the Teacher Education Committee to be detrimental to teaching success may be referred for remedial work.
4. Satisfactorily complete the reading comprehension and mathematics sections of the P.P.S.T. (as well as the language section mentioned above).
5. Pass EDU 2000 with a minimum grade of C or better and present a recommendation from the course instructor.
6. Present and maintain a grade average of not less than 2.5 (on a four point scale) in all college work. If a student has not achieved this average at the time of the screening interview, the application will be deferred. If after being admitted to the program the student's grade average falls below the minimum 2.5, he/she is suspended from the program until the minimum of 2.5 is attained. Students not admitted

to or suspended from the program may not continue in the professional education coursework.

7. Present three letters of recommendation from faculty members who have been in a position to judge scholarship, attitude, personality, and promise for future success in the field of teaching. One of these letters must be from the student's department chair or faculty advisor.
8. Exhibit responsible personal/professional behavior befitting a person preparing to teach children and adolescents and consistent with Trevecca's goal of training quality classroom teachers of Christian character and ideals. Such personal/professional behavior will be evaluated by using three sources of information: college faculty, cooperating teachers and administrators from area schools, and Trevecca's Office of Student Services.

PRACTICUM REQUIREMENTS (2 HOURS)

Teacher Education students are required to take two practica as pre-student teaching field experience. The first one, EDU 1010 - Foundations Practicum in Education - is taken in conjunction with EDU 2000 in the freshman year (ideally). The second one, EDU 2010 - Sophomore Practicum in Education - is taken in conjunction with either EDU 2900 or EDU 2950 during the sophomore year, depending on the student's major. One practicum must be a suburban or rural experience, the other an urban school experience. The practica are coordinated by the Director of Teacher Education and the Practicum Coordinator.

PROCEDURES FOR ADMISSION TO THE STUDENT TEACHING PROGRAM

All students in the Teacher Education Program at Trevecca must complete in their senior year a semester of student teaching. This internship is conducted in one of the local schools under the guidance of a classroom teacher and a college supervisor from Trevecca. Student teaching provides a laboratory over an extended period of time (eleven weeks) for the pre-service teacher to identify strengths and weaknesses and develop an effective personal teaching style.

To be admitted to student teaching, the student must make application to the Director of Teaching Education according to the following schedule of deadlines: for Fall Semester, by May 10 of the previous school year; for Spring Semester, by October 10 of the current school year. Once the student's application is on file, he or she is scheduled for an interview with an Elementary or Secondary Screening Committee to be screened for the Student Teaching Program.

The Teacher Education Committee approves or disapproves the candidate based on the screening committee's recommendation which is based on these standards of admission to student teaching:

1. Previous admission to the Teacher Education Program.
2. An overall grade average of 2.5.
3. Senior status, and completion of a minimum of half the total of Professional Education including the basic methods courses in the areas of specialization in which student teaching is to be done.
4. A minimum grade average in the major area(s) of 2.8.
5. Submission to a physical examination screening procedure (available at the campus clinic) before the student teaching application deadline.
6. Satisfactory completion of a specialty area exam as required by the student's academic department.
7. Satisfactory completion of an area exam in Professional Elementary or Secondary as administered by the Teacher Education Office.
8. For Music Education majors, pass the Keyboard Proficiency Exam.
9. For Physical Education majors, meet the Health and Physical Education Department's conditioning criteria.

Once approval of the student's application has been secured, the Director of Teacher Education and the Student Teaching Coordinator, in conjunction with Metropolitan Nashville Public Schools, assign the student teacher to a particular school, classroom cooperating teacher, and college supervisor.

If difficulty arises during the internship which causes sufficient doubt as to the student teacher's satisfactory completion of student teaching, a final screening interview will be called. Such an interview could lead to the Director of Teacher Education's decision not to recommend the student for teaching certification. Thus it is possible that the student will be interviewed three times during his or her student career: once for entry to the Program, once for admittance to Student Teaching, and once more for the certification recommendation (only if necessary this third time).

The graduating senior in teacher education must take and pass the National Teacher Examination, both the Core Battery and the Specialty Area Test. The N.T.E. is mandated by the State of Tennessee for certification. Contact the Teacher Education Office for information.

A TIMETABLE FOR TEACHER EDUCATION

	Courses	Processes
FRESHMAN	Begin General Education Core Edu 2000 Foundations of Education Edu 1010 Foundations Practicum Psy 2010 General Psychology	—Take P.P.S.T. in Foundations of Education —Apply for admission to Teacher Ed Program after satisfactorily completing Edu 2000 —Begin a file in the Teacher Education Office
SOPHOMORE	Psy 2175 Human Growth & Development Edu 2900 Curr, Mngt, & Media for Elem School or Edu 2950 Curr, Mngt, & Media for Sec School Edu 2010 Sophomore Practicum Complete General Education Core	—Pass screening interview to be admitted to the Teacher Education Program —Begin a Credential File in the office of Career Planning and Placement
JUNIOR	Psy 3010 Educational Psychology Edu 3411 Exceptional Learner Edu 3500 Tch Reading in Content Fields (for Secondary Students) Elementary and Early Childhood majors complete 7 course-methods block	—Apply for Admission to the Student Teaching Program —Pass screening interview to be admitted to the Student Teaching Program —Pass Professional Elementary or Secondary Examination
SENIOR	Edu 4160 Student Teaching and Seminar in Elem School or Edu 4170 Student Teaching and Seminar in Sec. School Early Childhood and Special Education majors complete extra Student Teaching	—Complete Credentials File in office of Career Planning and Placement —Pass final screening interview (if necessary) for certification recommendation —Apply for Teacher Certification —Pass National Teacher Examination —Graduate from Trevecca

GENERAL EDUCATION CORE FOR THE ELEMENTARY, EARLY CHILDHOOD, AND SPECIAL EDUCATION MAJORS
(63 HOURS)

I. English (12 hours)

ENG 1020	English Composition	(3)
ENG 1080	Critical Reading and Writing	(3)
ENG 2000	Introduction to Literature	(3)
Choose one 3000-Level Literature Course		(3)

II. Communications (3 hours)

COM 1010	Speech Communication	(3)

III. Religion and Philosophy (12 hours)

REL 2000	Introduction to Biblical Faith	(3)
PHL 2010	Introduction to Philosophy	(3)
REL 3000	Introduction to Christian Thought	(3)
REL 4000	Christian Life and Ministry	(3)

IV. Fine Arts (3 hours)

MUS 1500	Fine Arts in the Western World	(3)

V. History and Social Science (18 hours)

HIS 1400 or 1450	World Civilization I or II	(3)
HIS 2010, 2020	American History Survey	(6)
SOC 2500	The Family in Society	(3)
PSY 2010	General Psychology	(3)
GGY 2050	Fundamentals of Geography	(3)

VI. Science and Mathematics (12 hours)

SCI 1500	Life Science	(3)
SCI 2510	Earth and Space Science	(3)
MAT 1100, 1200	Concepts of Elementary Math I, II	(6)

VII. Physical Education (3 hours)

Choose two 1000-Level P.E. Activity Courses		(1)
PED 3230	P.E. Activities in the Elementary School	(2)

PROFESSIONAL ELEMENTARY MINOR (19 hours)

The following coursework in the Professional Elementary Minor is required of students majoring in Elementary Education, Early Childhood Education, and Special Education:

EDU 2000	Foundations of Education	(3)
EDU 2900	Curriculum, Management, & Media for Elem Sch	(3)

PSY 3010	Educational Psychology	(3)
PSY 2175	Human Growth and Development	(3)
EDU 3411	Introduction to the Exceptional Learner	(3)
ALH 2100	Public School Health	(4)

GENERAL EDUCATION CORE FOR SECONDARY EDUCATION MAJORS (57 hours)

I. English (9 hours)

ENG 1020	English Composition	(3)
ENG 1080	Critical Reading and Writing	(3)
ENG 2000	Introduction to Literature	(3)

II. Communications (3 hours)

COM 1010	Speech Communication	(3)

III. Religion and Philosophy (12 hours)

REL 2000	Introduction to Biblical Faith	(3)
PHL 2010	Introduction to Philosophy	(3)
REL 3000	Introduction to Christian Thought	(3)
REL 4000	Christian Life and Ministry	(3)

IV. Fine Arts (3 hours)

MUS 1500	Fine Arts in the Western World	(3)

V. History and Social Science (15 hours)

HIS 1400	World Civilization I	(3)
HIS 1450	World Civilization II	(3)
SOC 2010	General Sociology	(3)
PSY 2010	General Psychology	(3)
Introductory Language I (Spanish or French or German) **		(3)

VI. Science and Mathematics (13 hours)

SCI 1500	Life Science	(3)
SCI 1600	Physical Science	(3)
Additional Science Course		(3)
MAT 1040	Concepts of Mathematics	(4)

VII. Physical Education (2 hours)

PED 1000	Introduction to P.E., Health, & Fitness	(1)
Two ½ hour P.E. activity courses		(1)

** May be waived on the basis of 2 years of the same foreign language in high school.

PROFESSIONAL SECONDARY MINOR (22 hours)

The following coursework in the Professional Secondary Minor is required of students majoring in a secondary education subject area, including Business Education, Health and Physical Education, Math Education, History and Social Science, Music Education, Science, and English:

EDU 2000	Foundations of Education	(3)
EDU 2950	Curriculum, Management, & Media for Sec Sch	(3)
PSY 3010	Educational Psychology	(3)
PSY 2175	Human Growth and Development	(3)
EDU 3411	Introduction to the Exceptional Learner	(3)
AHL 2100	Public School Health	(4)
EDU 3500	Teaching Reading in the Content Fields	(3)
(Note: English majors must take an additional course in reading methods, EDU 3140		(3)

TEACHER CERTIFICATION PROGRAMS AT TREVECCA BY DEPARTMENT

1. DEPARTMENT OF BUSINESS

B.S. in Business Education (Grades 7-12 Certification)

General Education ..... 57 hours

Major ..... 32 hours

ECO 2000	Principles of Economics I	(3)
ECO 2010	Principles of Economics II	(3)
ACT 2210	Principles of Accounting I	(3)
ACT 2220	Principles of Accounting II	(3)
BUS 2250	Business Communications	(3)
BSE 1100	Typewriting I	(3)
BUS 3030	Business Management	(3)
BUS 4040	Business Law I	(3)
CIS 2100	Introduction to Computers	(3)
BUS 4030	Business Finance	(3)
	OR	
MKT 3100	Principles of Marketing	(3)
BUS 4330	Special Problems in Business Adminis	(2)

Professional Emphasis (see Bus. Dept. Chair) ..... 6-24 hours

Minor in Professional Secondary ..... 22 hours

Field Experience ..... 11 hours

EDU 1010	Foundations Practicum	(1)
EDU 2010	Sophomore Practicum	(1)
EDU 4170	Student Teaching & Seminar in Sec Sch	(9)

Total ..... 128 hours

MINOR IN ECONOMICS (Grades 7-12 Certification)

The following 15 hours of coursework enable the student enrolled in the Teacher Education Program to the certification recommendation to teach economics in the public schools, grades 7-12:

ECO 2000, 2010	Principles of Economics I, II	(6)
Electives in Economics		(9)

2. DEPARTMENT OF COMMUNICATION STUDIES

Minor in Speech Education (Grades 7-12 Certification)

The Speech Education minor consists of 18 hours from the Speech and Drama course offerings. The following courses lead to an endorsement to teach speech in the secondary schools when the student is enrolled in the Teacher Education Program:

COM 2230	Oral Interpretation	(3)
COM 2250	Introduction to Drama	(3)
COM 2500	Argumentation and Debate	(3)
COM 3200	History of Public Speaking	(3)
COM 4040	Play Directing	(3)

Total ..... 18 hours

3. DEPARTMENT OF EDUCATION AND PSYCHOLOGY

B.S. in Elementary Education (Grades 1-8 Certification)

General Education ..... 63 hours

Major ..... 30 hours

Communication in the Elementary School		(12)
EDU 3140	Methods of Elem School Reading	(3)
EDU 4140	Diagnosis & Remed of Reading Disabil	(3)
EDU 3200	Children's Literature for Elem Sch	(3)
EDU 3120	Methods of Elem Language Arts	(3)
Sciences in the Elementary School		(12)
SCI 3490 or 3500	Meth Tch Science Elem Sch	(3)
EDU 3220	Math and Science for Early Childhd	(3)
EDU 3040	Methods of Elem School Mathematics	(3)
EDU 3110	Methods of Elem Social Studies	(3)

Creative Arts in the Elementary School		(6)
EDU 3350	Elementary Art & Music Methods	(3)
EDU 4040	Play in Early Childhood Education	(3)

Electives ..... 5 hours

Minor in Professional Elementary ..... 19 hours

Field Experience ..... 11 hours

EDU 1010	Foundations Practicum	(1)
EDU 2010	Sophomore Practicum	(1)
EDU 4160	Student Teaching & Seminar Elem Sch	(9)

Total ..... 128 hours

B.S. in Early Childhood Education (Includes Kindergarten through Grade 3 and Grades 1-8 Certification)

General Education ..... 63 hours

Major ..... 39 hours

Communication in the Elementary School		(15)
EDU 3140	Methods of Elem School Reading	(3)
EDU 4140	Diagnosis & Remed of Reading Disabil	(3)
EDU 3200	Children's Literature for Elem Sch	(3)
EDU 3120	Methods of Elem Language Arts	(3)
EDU 4020	Child Care Admin & Community Relat	(3)
Sciences in the Elementary School		(12)
SCI 3490 or 3500	Meth Tch Science Elem Sch	(3)
EDU 3220	Math and Science for Early Childhd	(3)
EDU 3040	Methods of Elem School Mathematics	(3)
EDU 3110	Methods of Elem Social Studies	(3)
Creative Arts in the Elementary School		(12)
EDU 3350	Elementary Art & Music Methods	(3)
EDU 4040	Play in Early Childhood Education	(3)
EDU 4045	Early Childhood Curriculum	(3)
EDU 4050	Methods of Kindergarten	(3)

Minor in Professional Elementary ..... 19 hours

Field Experience ..... 15 hours

EDU 1010	Foundations Practicum	(1)
EDU 2010	Sophomore Practicum	(1)
EDU 4160	Student Teaching & Seminar Elem Sch	(9)
EDU 416K	Student Teaching in the Kindergarten	(4)

Total ..... 136 hours

B.S. in Special Education (K-12 Certification for Teachers of Exceptional Children)

General Education ..... 63 hours

First Major: Elementary Education ..... 30 hours
OR
Early Childhood Education ..... 39 hours

Second Major: Special Education ..... 23 hours
(9 hours of the 23 hours listed below are already found in the First Major and in the Professional Elementary Minor: EDU 3411, 3040, and 3140)

EDU 3411	Introduction to the Exceptional Learner	(3)
EDU 3040	Methods of Elem School Mathematics	(3)
EDU 3140	Methods of Elem School Reading	(3)
EDU 3412	Needs & Strategies for Educ Hndcp	(4)
EDU 3413	Needs & Strategies for Mult Hndcp	(4)
EDU 4080	Educ Assessment of Except Children	(3)
EDU 4240	Communication Disorders	(3)

Minor in Professional Elementary ..... 19 hours

Field Experience ..... 15 hours

EDU 1010	Foundations Practicum	(1)
EDU 2010	Sophomore Practicum	(1)
EDU 4160	Student Teaching & Seminar Elem Sch	(9)
EDU 416S	Student Teaching in Special Education	(4)

Total: Special Education
Elementary Education ..... 141 hours

Special Education
Early Childhood Education ..... 150 hours

COOPERATIVE AGREEMENT IN SPECIAL EDUCATION WITH GEORGE PEABODY COLLEGE OF VANDERBILT UNIVERSITY

Students who are interested in pursuing training in a specific handicapping condition (instead of or in addition to Trevecca's generic special education program) may choose from three programs at Vanderbilt University: a major in Multiple Handicaps (40 semester hours), a major in Visual Impairment (30 semester hours), or a minor in Speech and Hearing Science (18 semester hours).

The two majors in Multiple Handicaps and Visual Impairments at Vanderbilt must be accompanied by a major in Elementary or Early Childhood Education taken at Trevecca. The Speech Hearing minor can be accompanied by a major at Trevecca in Special Education or English (with a minor in speech).

Students may secure details and request permission to pursue this cooperative program from the Chairman of the Education and Psychology Department, the Special Education Coordinator and the Dean of the College.

Minor in Library Science (Librarian Certification for Kindergarten through Grade 12)

The library science minor is designed to prepare the student for service in librarianship in elementary and secondary schools. This minor of 23 semester hours must be coupled with an elementary, early childhood, or secondary education major.

LIS 2010	Foundations & Principles of Librarianship	(3)
LIS 2100	Introductory Cataloging & Classification	(3)
LIS 2200	Introduction to Bibliography	(3)
LIS 2210	Selection & Acquisition of Lib Materials	(3)
LIS 3400	School Library Administration	(3)
LIS 3500	Books and Related Materials for Adults	(3)
EDU 3190	Methods of Using Educational Media	(2)
EDU 3200	Children's Literature for the Elem School	(3)
	Total	23 hours

PHO 2990 is recommended for additional credit needed in those states with more requirements for certification.

MINOR IN PSYCHOLOGY (Grades 7-12 Certification)

The coursework below (15 hours) leads to an endorsement to teach psychology in the secondary schools when the student is enrolled in the Teacher Education Program. Psychology coursework in the Professional Secondary minor does not count toward this certification minor:

PSY 2010	General Psychology	(3)
PSY 2060	Behavioral Science Statistics	(3)
PSY 3020	Social Psychology	(3)
Upper Division Electives in Psychology		(6)
	Total	15 hours

4. DEPARTMENT OF ENGLISH

B.A. in English Education (Grades 7-12 Certification)

General Education ..... 57 hours

Major ..... 35 hours

ENG 2500	History of the English Language	(4)
ENG 4000	Literary Criticism	(3)
ENG 4600	Senior Recitation	(1)

ENG 3100	American Puritans & Romantics	(3)
ENG 3200	American Realists & Moderns	(3)
ENG 3700	Modern British & American Lit	(3)
ENG 3500	Medieval & Renaissance Lit	(3)
ENG 3550	Shakespeare	(3)
ENG 3600	Restoration to Victorian Lit	(3)
ENG 3900	Continental Literature	(3)
ENG 3800	Adolescent Literature	(3)
Choose a writing course above Freshman level		(3)

Minor in Professional Secondary .....25 hours
(Includes extra course in Reading Methods)

Field Experience .....11 hours

EDU 1010	Foundations Practicum	(1)
EDU 2010	Sophomore Practicum	(1)
EDU 4170	Student Teaching & Seminar in Sec Sch	(9)

Total .....128 hours

5. DEPARTMENT OF HISTORY AND SOCIAL SCIENCE

Certification in Social Studies (Grades 7-12 Certification)

The coursework listed below qualifies the teacher education student for the recommendation to teach history, government, geography, economics, and behavioral science in the public schools, grades 7-12.

General Education .....57 hours

Major .....36 hours

Required American History coursework (Must include HIS 435A or B-Tenn History Seminar and HIS 4060-Latin American History)	(12)
Western History coursework above 2000 level	(6)
Political Science coursework (Must include POL 2020-American Political Instit)	(6)
Geography coursework	(6)
Economics coursework	(6)

Social Studies Professional Concentration .....17 hours

Choose one of the following areas:

History (12 hours including HIS 1400, 1450 and 6 hours of American history coursework)	
Geography	(12)
Political Science	(12)
Economics	(12)

ATH 3010	Intro. to Anthropology	(4)
HIS 4199	Senior Seminar	(2)

Minor in Professional Secondary ..... 22 hours

Field Experience ..... 11 hours

EDU 1010	Foundations Practicum	(1)
EDU 2010	Sophomore Practicum	(1)
EDU 4170	Student Teaching & Seminar in Sec Sch	(9)

Total ..... 142 hours
OR
Total (If History Concentration is chosen) ..... 136 hours

B.A. IN HISTORY (Grades 7-12 Certification)

General Education ..... 57 hours

Major ..... 32 hours

HIS 2010, 2020	American History I, II	(6)
HIS 3050	Historiography	(3)
European History coursework		(6)
HIS 4199	Senior Seminar	(2)
Electives in:	American History	(9)
	Non-American above 2000 level	(6)

Electives ..... 6 hours

Minor in Professional Secondary ..... 22 hours

Field Experience ..... 11 hours

EDU 1010	Foundations Practicum	(1)
EDU 2010	Sophomore Practicum	(1)
EDU 4170	Student Teaching & Seminar in Sec Sch	(9)

Total ..... 128 hours

MINOR IN POLITICAL SCIENCE (Grades 7-12 Certification)

The following 18 hours of coursework enable the student enrolled in the Teacher Education Program to earn the certification recommendation to teach government in the public schools, grades 7-12:

POL 2000	Introduction to Political Science	(3)
POL 2060	Contemporary Political Thought	(3)
Electives in Political Science above 2000 level		(12)

MINOR IN SOCIOLOGY (Grades 7-12 Certification)

The following 18 hours of coursework enable the student enrolled in the Teacher Education Program to earn the certification recommendation to teach sociology in the public schools, grades 7-12:

SOC 2010	General Sociology	(3)
SOC 2500	Family in Society	(3)
Electives in Sociology		(12)

6. DEPARTMENT OF MUSIC

B.S. IN MUSIC EDUCATION (Grades K-12 Vocal and Instrumental Certification)

General Education for Music Education Majors.....51 hours

ENG 1020	English Composition	(3)
ENG 1080	Critical Reading & Writing	(3)
ENG 2000	Introduction to Literature	(3)
COM1010	Speech Communication	(3)
REL 2000	Introduction to Biblical Faith	(3)
PHL 2010	Introduction to Philosophy	(3)
REL 3000	Introduction to Christian Thought	(3)
REL 4000	Christian Life & Ministry	(3)
MUS 3000	Art and Culture for Music Majors	(1)
HIS 1400, 1450	World Civilization I, II	(6)
SOC 2010	General Sociology	(3)
PSY 2010	General Psychology	(3)
SCI 1500	Life Science	(3)
SCI	Additional Science Coursework	(3)
SCI 3510	Earth & Space Science	(3)
MAT 1040	Concepts of Mathematics	(4)
PED 1000	Introduction to PE, Health, & Fitness Or Two ½ hour PE Activity Courses	(1)

Music Major Core .....34 hours

MUS 1000 (R)	Music Fundamentals	(3)
MUS 1015 (R)	Sight Singing	(1)
MUS 1010 (R)	Theory/History	(3)
MUS 2010-3020	Theory I, II, III, IV	(12)
MUS 2015-3025	History I, II, III, IV	(12)
MUS 2500	Introduction to Church Music	(3)
MUS 3100-3110	Elem. and Adv. Conducting	(4)
MUS 4010	Orchestration	(3)

Music Performance Minor.....19 hours

Class Piano (R)		
MUS	Applied Study Lower Division	(4)
MUS	Applied Study Upper Division	(4)
MUS 3600	Piano Proficiency	(1)

MUS 3610	Sight Singing Proficiency	(1)
MUS 4600	Senior Recital	(1)
MUS	Ensemble	(8)

Professional Education Core.....32 hours

MUS 2300	Brass Methods	(1)
MUS 2310	Woodwind Methods	(1)
MUS 2320	String Methods	(1)
MUS 2330	Percussion Methods	(1)
MUS 4400	Materials & Methods for Elem Sch Mus	(3)
MUS 4410	Materials & Methods for Sec Sch Mus	(3)
EDU 2000	Foundations of Education	(3)
PSY 2175	Human Growth & Development	(3)
EDU 2900	Curriculum, Management, & Media Elem	(3)
	OR	
EDU 2950	Curriculum, Management, & Media Sec	(3)
PSY 3010	Educational Psychology	(3)
EDU 3411	Intro to the Exceptional Learner	(3)
EDU 3500	Teaching Reading in the Content Areas	(3)
ALH 2100	Public School Health	(4)

Field Experience.....11 hours

EDU 1010	Foundations Practicum	(1)
EDU 2010	Sophomore Practicum	(1)
EDU 4160	Student Teaching & Seminar in Sec Sch	(9)
	OR	
EDU 4170	Student Teaching & Seminar in Ele Sch	(9)

Total .....147 hours

7. DEPARTMENT OF PHYSICAL EDUCATION

B.S. IN PHYSICAL EDUCATION (Grades K-12 Certification)

General Education .....57 hours

Major .....30 hours

PED 2000	Foundations of Health, PE & Fitness	(3)
PED 2400	Teaching Restrictive & Corrective PE	(2)
PED 2500	First Aid, Safety, CPR & Emerg Mangmt	(2)
PED 2850	Anatomy & Physiology	(3)
PED 3020	Teaching Lifetime Sports	(3)
PED 3220	Methods & Materials in PE for Grades K-12	(3)
PED 3230	PE Activities in the Elementary Sch	(2)
PED 3300	Tests & Measurements	(3)

PED 3900	Adminis & Supervis of PE & Fitness	(2)
PED 4090	Physiology of Exercise	(2)
PED 4100	Kinesiology	(2)

Activity Classes Required in Addition to General Education:

	One Swimming class	(½)
PED 1010	Conditioning	(½)
PED 1090 or 190C	Gymnastics	(½)

Choose three other courses from:

1110	Bowling	(½)
1080	Badminton	(½)
1040	Golf	(½)
1020	Racquetball	(½)
1300 or 1310	Tennis	(½)
1100	Volleyball	(½)
1050	Archery	(½)

These additional studies are strongly recommended for physical education majors:

PED 3500	Care & Treatment of Athletic Injuries	(3)

At least two of the following courses:

300A	Coaching Football	(2)
300B	Coaching Baseball	(2)
300C	Coaching Basketball	(2)
300D	Coaching Track & Field	(2)
300E	Coaching Volleyball	(2)

Electives .....3 hours

Minor in Professional Secondary .....22 hours

Field Experience .....11 hours

EDU 1010	Foundations Practicum	(1)
EDU 2010	Sophomore Practicum	(1)
EDU 4160	Student Teaching & Seminar in Ele Sch	(9)
OR	OR	
EDU 4170	Student Teaching & Seminar in Sec Sch	(9)

Total .....128 hours

B.S. IN HEALTH (Grades K-12 Certification)

General Education .....57 hours

Major .....30 hours

PED 2040	Personal & Community Health	(3)
PED 2500	First Aid, Safety, CPR, & Emerg Mangt	(2)

PED 2850	Anatomy & Physiology	(3)
PSY 3020	Drugs & Behavior	(3)
PSY 3310	Psychology of Adjustment	(3)
SOC 2500	Family & Society	(3)
SOC 1900	Marriage & Family	(3)
ALH 2100	Public School Health	(4)
ALH 2300	School Health Services	(3)
BIO 2700	Nutrition	(3)

Electives ..... 11 hours

Minor in Professional Secondary ..... 19 hours
(does not include ALH 2100-found in major above)

Field Experience ..... 11 hours

EDU 1010	Foundations Practicum	(1)
EDU 2010	Sophomore Practicum	(1)
EDU 4160	Student Teaching & Seminar in Ele Sch	(9)
	OR	
EDU 4170	Student Teaching & Seminar in Sec Sch	(9)
	Total ..... 128 hours	

8. DEPARTMENT OF SCIENCE AND MATHEMATICS

B.S. IN GENERAL SCIENCE (Grades 7-12 Certification)

The coursework listed below qualifies the student enrolled in Teacher Education for the recommendation to teach biology, chemistry, physics, and earth-space science in the public schools, grades 7-12:

General Education (excluding SCI Requirements) ..... 48 hours

Major ..... 33 hours

	Biology	(8)
	Chemistry	(8)
	Physics	(8)
	Earth and Space Science	(6)
BIO 4335	Seminar in Biology	(1)
OR	OR	
CHE 4335	Seminar in Chemistry	(1)

Electives ..... 14 hours

Minor in Professional Secondary ..... 22 hours

Field Experience ..... 11 hours

EDU 1010	Foundations Practicum	(1)
EDU 2010	Sophomore Practicum	(1)
EDU 4170	Student Teaching & Seminar in Sec Sch	(9)
	Total ..... 128 hours	

B.S. IN BIOLOGY (Grades 7-12 Certification)

General Education (excluding SCI Requirements).....48 hours

Major.....33 hours

BIO 1520	General Biology II	(4)
BIO 3520-3530	Microbiology I, II	(8)
BIO 3700	Genetics	(5)
	Physical Science coursework	(6)
BIO 4335	Seminar in Biology	(1)
	Biology Electives	(9)

Electives.....14 hours

Minor in Professional Secondary .....22 hours

Field Experience .....11 hours

EDU 1010	Foundations Practicum	(1)
EDU 2010	Sophomore Practicum	(1)
EDU 4170	Student Teaching & Seminar in Sec Sch	(9)

Total.....128 hours

B.S. IN CHEMISTRY (Grades 7-12 Certification)

General Education (excluding SCI Requirements).....48 hours

Major.....33 hours

CHE 1040-1050	General Chemistry	(8)
CHE 2510-2520	Analytical Chemistry	(6)
CHE 2010-2020	Organic Chemistry	(4)
CHE 4010	Physical Chemistry	(4)
CHE 4335	Seminar in Chemistry	(1)
	Biological Science coursework	(3)
	Chemistry Electives	(3)

Electives.....14 hours

Minor in Professional Secondary .....22 hours

Field Experience .....11 hours

EDU 1010	Foundations Practicum	(1)
EDU 2010	Sophomore Practicum	(1)
EDU 4170	Student Teaching & Seminar in Sec Sch	(9)

Total.....128 hours

B.S. IN MATHEMATICS EDUCATION (Grades 7-12 Certification)

General Education (excluding MAT 1040).....53 hours

Major.....33 hours

MAT 2010-2020	Calculus & Analytic Geometry	(8)
MAT 3050	Intermediate Calculus	(4)
MAT 3010	Mathematical Theory of Probability	(4)
	OR	
MAT 3020	Mathematical Theory of Statistics	(4)
MAT 4020	Differential Equations	(4)
MAT 2060	Linear and Matrix Algebra	(4)
	OR	
MAT 2070	Modern Algebra	(4)
MAT 1060	College Algebra & Trigonometry	(4)
	OR	
MAT 1050	Intermediate Algebra	(4)
CSC 2200	Basic Programming	(3)
MAT 3060	Teaching Mathematics in the Sec Sch	(2)

Electives .....9 hours

Minor in Professional Secondary .....22 hours

Field Experience .....11 hours

EDU 1010	Foundations Practicum	(1)
EDU 2010	Sophomore Practicum	(1)
EDU 4170	Student Teaching & Seminar in Sec Sch	(9)

Total.....128 hours

MINOR IN BIOLOGY (Grades 7-12 Certification)

A minor in biology coursework totalling a minimum of 16 hours leads to a recommendation to teach biology in the secondary schools for the student enrolled in Teacher Education:

BIO 1520	General Biology II	(4)
BIO 3520-3530	Microbiology i, II	(8)
Electives in Biology		(4)

MINOR IN CHEMISTRY (Grades 7-12 Certification)

A minor in chemistry coursework totalling a minimum of 16 hours leads to a recommendation to teach chemistry in the secondary schools for the student enrolled in the Teacher Education Program:

CHE 1040-1050 General Chemistry	(8)
Electives in Chemistry	(8)

DEPARTMENT OF ENGLISH

The Department of English serves the entire college community through its emphasis on mastery of analytical reading and writing skills essential in all academic disciplines. Through courses in introductory language—French, German and Spanish—it provides students an opportunity to explore the communicative processes of other languages and cultures. It further seeks to provide students an opportunity to explore the varieties of imaginative literature, through which they may vicariously experience the full range of human introspection and interaction with themselves, their neighbors, and their God.

These programs of study may be effectively combined with a second major such as Religion, Philosophy, History, Psychology, Drama, Music, and Education. Students in all academic areas will find their language skills enhanced through an English minor with a writing emphasis.

With a strong background in writing skills and a creative understanding of human relationships, English majors and minors will be well-prepared for graduate work and careers in education, journalism, the ministry, and human resource management in both public and private sectors.

All English majors and minors are expected to support the cultural life of the academic community at Trevecca through regular attendance at recitals, plays, concerts, and forums sponsored by the Department of English, Department of Music, Lyceum, and TACT. Attendance is required at a certain number of these cultural events each semester.

DEPARTMENTAL OBJECTIVES

1. To enable students to write and speak clearly and effectively.
2. To enable students to read with appreciation and discrimination.
3. To provide a fairly adequate background of acquaintance with the genres of fiction, poetry, and drama as a basis for further reading.
4. To broaden sympathies by vicarious experience of human nature and life, and by acquaintance through translation with the literature of nations other than English and American.
5. To contribute to the total educative process of the student through consideration of the aesthetic, social, historical, political, and religious values and levels of meaning in literature, and through correlation of literary materials with those of other disciplines.
6. To acquaint students with methods of literary study and research by a series of courses organized in a variety of ways: survey, genre, author, and theme.
7. To provide a basis for graduate study in English.
8. To provide adequate preparation for teachers of English in the elementary and secondary schools.
9. To provide exploration of communicative processes in foreign languages and cultures.

B.A. IN ENGLISH

Major.....34 hours

General .....7 hours

ENG 2500	History of the English Language	(3)
ENG 4000	Literary Criticism	(3)
ENG 4600	Senior Recitation	(1)

American Literature courses.....9 hours

ENG 3100	American Puritans and Romantics	(3)
ENG 3200	American Realists and Moderns	(3)
ENG 3700	Modern British & American Lit.	(3)

English Literature courses .....9 hours

ENG 3500	Medieval and Renaissance	(3)
ENG 3550	Shakespeare	(3)
ENG 3600	Restoration to Victorian	(3)

Electives in English courses above ENG 2000 .....9 hours

Minor in English .....18 hours

18 hours in English courses above 2000.

B.A. IN ENGLISH EDUCATION

See the "Teacher Education Program" section for this Teacher Certification Program offered by the Department of English.

ENGLISH AND LANGUAGE COURSES

A. ENGLISH

ENG 0910 - Writing Skills (3)

Emphasizes basic development of language and composition fundamentals essential for continuing college-level coursework. Successful completion of the course requires passing a competency exam. Students who achieve competency should register for ENG 1020 and 1030 the following semester. Graded on S/IP basis.

ENG 1020 - English Composition (3)

Emphasizes the development of logical thinking, reading, and writing ability and the understanding of the recursive writing process through appropriate determination of subject, audience, purpose, and style. Successful completion of the course requires passing a competency exam. Those who achieve competency are expected to register for ENG 1080 the following semester. Those who do not reach competency are required to enroll in ENG 1030 the following semester. Graded A, B, C, IP, F.

ENG 1030 - English Grammar (3)

Intensive review of English grammar and usage for students who need improvement in their applied writing skills. May be taken concurrently with ENG 1020 or independently. Required of all students who do not reach required competency in ENG 1020. Graded by letter grade or IP.

ENG 1060 - English as a Second Language (3)
The study of the English language for students whose native language is not English. The course is specifically designed for international students to improve their mastery of spoken and written English.

ENG 1080 - Critical Reading and Writing (3)
Emphasizes the further development of clear, logical prose style through analytical reading and writing assignments drawn from across the academic disciplines. Also included are library orientation and bibliographic methods leading to the writing of a research paper related to the student's own academic field. Prerequisite ENG 1020 or 21 or above on ACT ENG. Standard score.

ENG 2000 - Introduction to Literature (3)
An introduction to the worlds of imaginative literature through the literary genres of fiction, poetry, and drama. Prerequisite for all other literature courses. Its prerequisite is ENG 1080.

ENG 2500 - History of the English Language (4)
The history of the English language, its dialects, and the varieties of grammar and usage. For prospective teachers.

ENG 2600 - Basic Newswriting (3)
An introduction to the journalistic field, focusing on the structure, purpose, and function of news, from story inception to completion. Prerequisite: ENG 1020.

ENG 2610 - Advanced News and Feature Writing (3)
Advanced instruction in principles and techniques of developing feature and in-depth multi-source news articles and features. Students are recommended to combine coursework with campus publications. Prerequisite: ENG 2600.

ENG 2690 - Journalism Workshop (1)
Students who work on the staff of *Trev-Echoes* or *Legacy* may receive up to 3 credit hours applied to major or minor, subject to approval by publications advisor. Prerequisite: ENG 2600.

ENG 2900 - Creative Writing (3)
The course provides opportunity for exploring and developing individual creativity through written expression and for developing critical judgment in creative writing, especially poetry and short fiction.

ENG 3100 - American Puritans and Romantics (3)
A survey of the major authors and literary movements from the Colonial period up to the Civil War, including Edwards, Franklin, Irving, Cooper, Bryant, Poe, Emerson, Thoreau, Hawthorne, Melville, Dickinson, Whitman.

ENG 3200 - American Realists and Moderns (3)
A survey of American literature from the Civil War to the present, including works by Twain, Crane, London, Dreiser, Anderson, Hemingway, Fitzgerald, O'Neill, Cather, Lewis, Updike.

ENG 3500 - Medieval and Renaissance Literature (3)
A study of the Medieval and Renaissance periods, focusing on *Beowolf,* Chaucer, Langland, Spenser, Marlowe, Shakespeare, Jonson, Donne, and Milton.

ENG 3550 - Shakespeare (3)
A study of representative plays by William Shakespeare within the context of their historical and cultural milieu of the Elizabethan and Jacobean theatre.

ENG 3600 - Restoration to Victorian Literature (3)
A survey of English literature from 1660 to 1900, including Dryden, Pope, Swift, Johnson, Blake, Wordsworth, Dickens, Tennyson, Arnold, Wilde.

ENG 3700 - Modern British and American Literature (3)
A study of Anglo-American writers of the twentieth century, including Joyce, Woolf, Lawrence, Yeats, Auden, Shaw, Eliot, Faulkner, Fitzgerald, Hemingway, the Expatriates.

ENG 3800 - Adolescent Literature (3)
A survey of young adult fiction in preparation for secondary school teaching. Emphasizes development of an effective literature program at the secondary level.

ENG 3900 - Continental Literature (3)
A survey of European literature in translation, including works by Homer, Virgil, Dante, Voltaire, Goethe, Dostoevsky, Ibsen, Mann, Camus.

ENG 4000 - Literary Criticism (3)
A study of literary history, theory, and criticism from the time of Aristotle to twentieth-century approaches, including formalism, sociological criticism, post-structuralism, and mythic criticism. The course emphasizes development of individual criteria for evaluation and teaching of literature through seminar presentations, reading of scholarly publications, and writing an article using a selected critical approach to analyze a given literary work.

ENG 4100 - Honors Writing (1-2)
Individual projects in creative writing for selected students with writing ability. Maximum of 2 hours may be applied to a major or minor. Graded S/U.

ENG 433R - Readings in Literature (1-2)
Directed readings in the works of a particular period, culture, theme, or genre. Limited to students with a strong background in literature. Maximum of 2 hours may be applied to a major or minor.

ENG 4330 - Directed Study and Research (1-3)
Individual guided study and research in areas related to the English field. Projects must be approved by the instructor before enrollment.

ENG 4500 - Seminar: Special Topics in Literature (3)
Seminar for upper-division students who desire to investigate specialized aspects of literature or cross-disciplinary studies in the arts and humanities. Course content varies, so students may register more than once. Possible areas of study include: Fantasy Literature, Women in Literature, Literature and Philosophy, Music, History, Psychology, etc.

ENG 4600 - Senior Recitation (1)
Individual guided study and research in areas related to the English field. All senior English majors are required to prepare, under faculty advisement and approval, either a collection of creative writing or a scholarly paper to be presented in a public recitation.

B. LANGUAGE COURSES

FRE 1000 - Introductory French (3)
An introduction to French vocabulary, grammar, history, and civilization.

FRE 1500 - Intermediate French (3)
Further development of language skills in French, both written and oral. Recommended for students planning on graduate school or ethnic ministries. Prerequisite: FRE 1000 or permission of instructor.

GER 1000 - Introductory German (3)
An introduction to German vocabulary, grammar, history, and civilization.

GER 1500 - Intermediate German (3)
Further development of language skills in German, both written and oral. Recommended for students planning on graduate school or ethnic ministries. Prerequisite: GER 1000 or permission of instructor.

SPA 1000 - Introductory Spanish (3)
An introduction to Spanish vocabulary, grammar, history, and civilization.

SPA 1500 - Intermediate Spanish (3)
Further development of language skills in Spanish, both written and oral. Recommended for students planning on graduate school or ethnic ministries. Prerequisite: SPA 1000 or permission of instructor.

DEPARTMENT OF HISTORY AND SOCIAL SCIENCE

History and the Social Sciences have always been important areas of study at Trevecca Nazarene College. Historians and social scientists alike believe that the perceptions of people different from ourselves in time, space, and life-expressions are built upon our understanding of our own social and political experience. The department's goal, therefore, is to promote understanding of modern societies through the methods of the historian and the social scientist. Students desiring to enter the professional fields of teaching, historic preservation, museum-related work, law enforcement, social work, criminal justice, personnel management, behavioral research, and all levels of government service select history, history/political science, social welfare, social science, or behavioral science as major fields. In addition, minors in history, political science, behavioral science, social science, social welfare, or sociology may be selected to back up work in any area of study.

The two new and expanding areas of this department are Pre-Law and Social Welfare.

The Pre-Law program will usually be organized around history and political science concentrations, but may include minors or substantial course work in communications, English and business. Thus each student is guided through a course of study tailored to meet his particular needs, and which will maximize his/her chances of success in graduate studies. Following the counsel of graduate schools of law and practicing attorneys, the department has established a personal program for each student who plans to pursue graduate legal studies. Thus far every graduate of our program who has applied to a graduate school of law, has been accepted.

The Social Welfare major is designed to prepare students for entry into careers in the expanding social work professions at any level of public or private agency, or into graduate programs for advanced study. The program combines study in Psychology and Sociology, as well as Social Welfare. Requirements include a field placement within the specific career choice of the student.

The B.A. in Social Science is recommended for teachers in Junior High School or Middle School work. In some cases it can lead to work at the Secondary level. Reference should be made to the Teacher Education Program section for listings concerning certification requirements.

The B.A. in Behavioral Science is offered to allow students who wish a broad background in Sociology, Psychology, and/or Anthropology to obtain such study which is applicable to a variety of career fields as well as graduate work in the behavioral sciences. Students interested in behavioral science research, personnel management, social services, and secondary level teaching might choose a behavioral science major.

DEPARTMENTAL OBJECTIVES:

For the History Program:

1) To assist the student in understanding and interpreting the past as an indispensable aid to understanding and dealing with the present.
2) To foster tolerance and appreciation for the various political, economic and cultural achievements of the world's civilizations, past and present.
3) To promote the understanding of the background and development of the American nation as it has attained the present position of world power and influence, and to encourage the sense of responsibility which must accompany that position.
4) To develop the student's skills in reading, writing, speaking, and critical thinking, which we believe to be among the marks of the educated citizen.
5) To help the student develop the ability to better understand events in the world community by analyzing them in the light of their historical background.
6) To engender within students the practice of applying Christian values to the study and interpretation of the past, always looking for more effective ways to integrate their faith and learning.
7) To assist students in preparing for careers in teaching, law, political life, museum or archival work, or other fields which require historical perspective and skills.

For the Political Science Program:

1) To promote student understanding of political, civil and social conditions at home and abroad.
2) To provide strong foundations for purposeful careers in public service.
3) To promote student understanding of questions of morals, ethics, justice, and democratic thought as they arise within political systems, and the application of Christian principles to those questions.
4) To promote responsible Christian citizenship and effective participation and leadership in public affairs.

For the Social Welfare Program:

1) To prepare students for entry level positions in the social work profession or other social service occupations in the public or private sector.
2) To provide students with the knowledge and skills that will enable them to continue in graduate work in social work or related fields.
3) To provide students with theoretical foundations (particularly the systems perspective) for social work practice.
4) To enable students to develop and apply their interventive helping skills.
5) To assist students in understanding social welfare issues, policies, and services and make informed decisions regarding these.
6) To provide students with a knowledge of research methods in the behavioral sciences so that they will be qualified consumers of research in the social work profession.
7) To enable students to accurately perceive human behavior in social context in order to become effective change-agents at any level of social structure (individuals, families, groups, and communities).
8) To instill in students the social work professional values and ethics and Christian values as applied to professional practice.
9) To provide students with an appreciation of the Christian heritage in the historical development of social services.

For the Behavioral Science Program

1) To provide students with a sound basis of information on human behavior which will assist them in understanding people as they deal with them in any profession or in their personal lives.
2) To assist students who wish to obtain entry level positions in fields related to the behavioral sciences in specialized knowledge of human behavior.
3) To help students integrate a knowledge of the psychological processes and social processes which bear upon human behavior.
4) To help students develop a Christian view of social and psychological processes in conjunction with scientific study.
5) To enable students to perceive human needs with empathy and develop socially responsible attitudes toward social problems and in particular "special needs" populations in society.
6) To prepare students for further graduate study in any field of behavioral science.
7) To enable students to receive secondary educational endorsements in Psychology and Sociology.
8) To provide students with an understanding of research methodology in the behavioral sciences.

B.A. IN HISTORY

Major ..... 30 hours

HIS 2010, 2020	American History I & II	(6)
HIS 3050	Historiography	(3)
HIS 4199	Senior Seminar	(2)
Electives in History:		
	American	(9)
	Non-American numbered above 2000	(10)

Minor in History ..... 18 hours

HIS 3050	Historiography	(3)
Electives in History numbered above 1000		(15)
4 hours may be in other Social Sciences		

Minor in Political Science: ..... 18 hours

POL 2000	Introduction to Political Science	(3)
POL 2060	Contemporary Political Thought	(3)
Electives in Political Science numbered above 2000		(12)

B.A. IN HISTORY AND POLITICAL SCIENCE

Major ..... 34 hours

HIS 3050	Historiography	(3)
HIS 4199	Senior Seminar	(2)
POL 2000	Intro. to Political Science	(3)
POL 2020	American Political Institutions	(3)
POL 3060, 3061	TISL Practicums I & II	(2)
Electives in History:		
	American	(6)
	Non-American numbered above 2000	(6)
Electives in Political Science numbered above 2000		(9)

B.A. IN SOCIAL SCIENCE

Major ..... 32 hours

HIS 4199 Senior Seminar	(2)
American History courses	(6)

Choice of 4 of the following:

Political Science courses	(6)
Sociology courses	(6)
Economics courses	(6)
Geography courses	(6)
Psychology courses	(6)

Minor in Social Science: ..... 18 hours

Consisting of 6 hours each in three of the following: political science, sociology, economics, history and geography.

CERTIFICATION PROGRAM FOR SOCIAL STUDIES

See Teacher Education Program section of this catalog for description.

B.S. IN SOCIAL WELFARE

Major ..... 33 hours

SOC 2500	The Family in Society	(3)
SOC 3200	Social Problems	(3)
SWF 2250	Intro. to Social Welfare	(3)
SWF 3250	Social Welfare: Our Chr. Heritage	(3)
SWF 3900	Social Welfare Methods	(3)
SWF 4200	Social Welfare Policy	(3)
SWF 4510	Social Welfare Field Experience	(3)
SWF 4580	Family Casework	(3)
PSY 2060	Behavioral Science Statistics	(3)
PSY 2175	Human Growth & Development	(3)
PSY 4070	Principles of Counseling	(3)

Minor in Social Welfare ..... 18 hours

SWF 2250	Intro. to Social Welfare	(3)
SWF 3250	Social Welfare: Our Chr. Heritage	(3)
SWF 3900	Social Welfare Methods	(3)
SWF 4580	Family Casework	(3)
SWF 4200	Social Welfare Policy	(3)
SWF 4510	Social Welfare Field Experience	(3)

B.S. IN BEHAVIORAL SCIENCE

Major ..... 30 hours

SOC 2010	General Sociology	(3)
SOC 3500	Theoretical Perspectives in Sociology	(3)

PSY 2010 General Psychology (3)
PSY 2060 Behavioral Science Statistics (3)
PSY 3000 Intro. to Beh. Sci. Res. & Design (3)
PSY 3120 Social Psychology (3)
Electives from Sociology, Psychology or Anthropology, with advisor approval ..... 12 hours

Minor in Behavioral Science ..... 18 hours
SOC 2010 General Sociology (3)
PSY 2010 General Psychology (3)
Electives from Sociology, Psychology or Anthropology, with advisor approval ..... 12 hours

Minor in Sociology ..... 18 hours
SOC 2010 General Sociology (3)
Electives: from Sociology ..... 15 hours
May include up to 6 hours from Anthropology

HISTORY AND SOCIAL SCIENCE COURSES

A. HISTORY

HIS 1400-1450 - World Civilization I and II (3), (3)
A course of study dealing with persistent and recurring issues in history with which thinking people have dealt and which have shaped our contemporary world. Prerequisite for all non-American history courses.

HIS 2010-2020 - American History Survey I and II (3), (3)
Survey of United States development, political, economic and social before and following 1877. Prerequisite for all upper division American history courses.

HIS 3050 - Historiography (3)
A course designed to acquaint the student with the outstanding historians, major historical periods and writings, and the concepts of the historical process.

HIS 3060 - Western Europe: Beginnings (3)
A detailed investigation of social, economic, intellectual and political developments in the Mediterranean Basin and Western Europe from early civilizations up to the period of the Rennaissance.

HIS 3080 - Western Europe: Age of Revolution (3)
A study of the development of the European nation states, with emphasis on the economic, scientific and political revolutions which have shaped the modern Atlantic community.

HIS 3090 - Modern Europe (3)
A study of the development of the European states in the years since the Congress of Vienna.

HIS 3250 - Modern British History (3)
A survey of the British Isles, emphasizing the growth of British democracy and its influence on the American system.

HIS 3260 - History of Asia (3)
Examines the development of Russia and the Far Eastern nations.

HIS 4010 - Colonial America (3)
A study of the establishment of the English colonies in the New World, and their movement toward revolution and the new American experiment.

HIS 4020 - Early National America (3)
A study of the new American republic from the establishment of the new Constitution to the Compromise of 1850.

HIS 4030 - Civil War and Modernization (3)
The in-depth study of the American Civil War and the years following which established the United States as an international power.

HIS 4040 - The United States in the 20th Century (3)
A study of modern America from World War I to the present day.

HIS 435A-B - Tennessee History Seminar (3), (3)
In-depth travel seminars involving the study of Middle and East Tennessee history, respectively.

HIS 4060 - Latin American History (3)
A survey of the development of the Central and South American nations, from settlement to the present day.

HIS 4090 - Living History Seminar (2-4)
In-depth travel seminars to selected sites of historical significance in the U.S. and Europe.

HIS 4199 - Senior Seminar (2)
A culminating seminar for History, History/Political Science and Social Science majors. This course will involve research and writing in the major area and an exit interview with members of the major department faculty.

HIS 433R - Readings in History (1)
Great historical writings, adapted to the student's needs and interests. Limited to advanced students, approved by instructor.

HIS 4330 - Directed Study in History (1-3)
Independent projects under faculty direction in areas of special interest to students.

B. POLITICAL SCIENCE

POL 2000 - Introduction to Political Science (3)
The basic theory, vocabulary, and methods of analysis in the study of politics.

POL 2020 - American Political Institutions (3)
The origins and development of American government, with emphasis on the concept of participatory democracy as practiced in our republican form.

POL 2060 - Contemporary Political Thought (3)
Analyzes major theorists and schools of modern political thought including current ideologies. Alternate years.

POL 3000 - International Relations (3)
Examines the basic factors of contemporary world politics; the state system, ideologies, nationalism, imperialism, attempts to achieve world unity.

POL 3020 - American Constitutional Law (3)
An introduction to major issues in constitutional development, particularly in the areas of civil rights and personal freedoms. Case study method will be used. Prerequisite: POL 2000.

POL 3050 - Federal Seminar (3)
A week-long seminar in Washington, D.C., involving participants in lectures, group sessions, and visits to various government agencies. Offered Spring Semester.

POL 3060-3061-3062 - TISL Practicum (1), (1)
A supervised experience with the annual Tennessee Intercollegiate State Legislature. The student participates in a four day mock assembly, with lead-up and follow-up activities, featuring the interchange of ideas on current political issues. Offered every fall. Graded S/U basis.

POL 4000 - Tennessee Legislative Internship (8)
A practicum experience with the Tennessee General Assembly, directed by that body, providing direct experience as an administrative aide to an Assembly member in session. Offered Spring Semester to selected students. Graded S/U basis.

POL 4100 - Political Science Project (4)
An optional research project which may be taken for extra credit in conjunction with the Tennessee Legislative Internship. Letter grade assigned.

POL 4330 - Directed Study in Political Science (1-3)
Independent projects under faculty direction.

POL 4400 - Political Science Practicum (1-3)
Supervised field work in the office of an attorney or a legislator or other public service agency which deals with political life. The purpose is to give first-hand experience with the work of such professionals. Credit is commensurate with time spent on the job. Graded S/U.

C. GEOGRAPHY

GGY 2050 - Fundamentals of Geography (3)
An introductory study of the earth as the habitat of man, emphasizing the interactions of man with his environment and its resources.

GGY 2060 - Geography of World Areas (3)
An introduction to the economic, cultural, and political environment of selected areas of the modern world in the light of their traditional physical settings. The class is designed to help the student develop an enhanced global understanding and awareness.

GGY 4330 - Directed Study in Geography (1-3)
Self-study under faculty direction in areas of special interest to students.

D. SOCIOLOGY

SOC 1900 - Marriage and Family (3)
Designed to assist the student in preparation for Christian marriage. The course suggests guidelines for mate selection, identifies common problem areas in marital adjustment, and provides general information regarding sex, contraception, and the role of parenting.

SOC 1950 - Marriage Enrichment (3)
Designed to assist couples in evaluating and enriching their marriages. Exposure to common forms of marital failure as well as characteristics which can enhance the quality of a relationship.

SOC 1975 - Divorce and Divorce Intervention (3)
Designed for upper division students with majors leading to careers in the helping professions. The course is both academic and practical. Students will gain an understanding of the meaning, frequency and consequences of divorce in our present society. They will also acquire skills to help those dealing with divorce adjustment.

SOC 2010 - General Sociology (3)
The nature and functions of sociology, the development of social ideas and institutions and the processes of social interactions and social structure. Prerequisite to courses in Sociology numbered above 2000.

SOC 2500 - The Family in Society (3)
A study of the functions of the institution of family and the inter-relationship of family and other major institutions in society including the ways in which current social conditions influence this relationship. Current sociological research on family behavior will be examined and a Christian perspective on family emphasized.

SOC 3170 - Gerontology: Sociology of Aging (3)
The study (1) of aging, (2) the social problems of the aging person, (3) developing an outlet for the tremendous potential represented by persons among the retired, and (4) a survey of community agencies for the older person.

SOC 3200 - Social Problems (3)
A sociological description and analysis of some of the contemporary social problems in American Society with an emphasis on programs designed to help remedy these problems.

SOC 3300 - Urban Sociology (3)
Population changes, institutional changes and problems developing in our urban societies. A section on urban planning and urban ministry is included.

SOC 3350 - Minority Group Relations (3)
This course examines the social situation among American ethnic minorities. Analysis of cultural factors and their effects on majority-minority interpersonal relationships is included. Cross listed as COM 3350.

SOC 3400 - Criminology (3)
A study of theoretical causes of criminal behavior, the incidence and prevalence of crime, and the methods of control and rehabilitation of our criminal justice system from a social/environmental viewpoint.

SOC 3500 - Theoretical Perspectives in Sociology (3)
A discussion of sociology as an academic discipline and a survey of outstanding contributions to its body of theory. Christian perspectives of the theoretical foundation of sociology are included. Prerequisite: 8 hours of Sociology or instructor's permission.

SOC 4330 - Directed Study in Sociology (1-3)
Individual study which provides opportunity for majors and minors to pursue some areas of interest in depth which are not covered in regular course work.

E. SOCIAL WELFARE

SWF 2250 - Introduction to Social Welfare (3)
The initial course of study in the social welfare sequence. The historical development of social welfare and the emergence of the social welfare perspective and philosophy. The course will feature guest lectures by individuals from various sectors of the social welfare profession.

SWF 3250 - Social Welfare: Our Christian Heritage (3)
A study of social work and its historical basis in the Christian reform movement of the late 1800's. Emphasis is given to the scope and integration of the profession of social work and the Christian perspective - the scripture, the church, and the individual Christian's social responsibility.

SWF 3900 - Social Welfare Methods (3)
A generic introduction to social welfare methods, a review of methods of working with individuals and groups with emphasis on systems theory and interviewing. Includes a brief exposure to methodology used in community organization and social planning.

SWF 4200 - Social Welfare Policy (3)
A study of contemporary social policy as it influences social service organizations and service delivery. Social policy development, change, and the social worker's role in these processes will be explored along with current issues in social welfare policy and planning.

SWF 4510 - Social Welfare Field Experience (3)
Supervised field work experience in a social agency. This will allow the student to deepen his understanding of the functions and mechanics of the agency's work. Prerequisite: SWF 2250 and 3250. Graded S/U basis.

SWF 4580 - Family Casework/Interventive Relationships (3)
Having established a base in social work values, knowledge, and skills, the advanced student will have the opportunity to develop professional expertise in helping individuals and families. The course focuses on the family as client and draws upon the strategies and techniques used in family therapy. The course will also emphasize family and cultural heritage as forces which strongly affect both the giver and receiver of professional help.

DEPARTMENT OF MUSIC

The Department of Music offers majors in Music, Church Music, and Music Education. Career and service opportunities in music includes serving as ministers of music, church soloists, pianists, organists, and choir directors, teaching in public and private schools and colleges which offer programs in vocal or instrumental music, private lessons, professional singing and playing in symphonies, opera orchestras, and other music groups.

The Music Department's educational philosophy is based on the premise that a student must experience the performing of music. Therefore, each degree program offers opportunities to perform with either vocal or instrumental groups on campus in addition to the basic core of music courses. There are nine performing ensembles in the Music Department: Ambassadors, Concert Choir, Treble Tones, Madrigalians, Choral Union, Wind Ensemble, Stage Band, Pep Band, and Handbells.

Students who are not music majors may elect courses in music, perform in ensembles, or study applied music in order to broaden and enrich their appreciation of the fine arts.

The Department of Music is a member of the National Association of Schools of Music which is the accrediting agency for schools and departments of music in colleges and universities.

Departmental Objectives

1. To provide opportunity for all students to broaden their understanding of music by;
   a. Developing a functional knowledge of the language and grammar of music.
   b. Developing the ability to hear, identify and relate aesthetically the elements of music - rhythm, melody, harmony, structure.
   c. Developing an understanding of the methods by which music is composed.
   d. Developing an acquaintance with a wide selection of music literature.
   e. Developing within the student the ability to discriminate in music.
2. To function as a service area for the college community by providing regular recital series, special concerts for varied occasions - convocations, chapels, commencement, etc.
3. To prepare musically educated individuals for various areas of performance, teaching, and church music, developing both skills and philosophy relevant to these areas.
4. To provide adequate background for graduate study in music.

Departmental Regulations

Students interested in a music major must make formal application to the department. An important part of the application procedure is an audition in the student's major applied area. Applicants should be prepared to play representative works from their repertoire in the case of instrumentalists, or sing representative vocal selections demonstrating proper interpretation, good diction and acceptable intonation.

Another aspect of the application procedure is a proficiency examination in functional keyboard skills and sight singing. Students who have deficiencies in these areas must enroll in class piano and/or sight singing until they can successfully pass the proficiency examinations.

Students intending to pursue the Music Education degree must also make formal application to the Teacher Education Program. This is normally done which the student is enrolled in Education 2000, which is prerequisite to all other professional education courses. The description of this major is listed in the Teacher Education Program section.

B.S. IN MUSIC AND B.S. IN CHURCH MUSIC

General Education*		51-52 hours
Music Core:		34 hours
MUS 2010	Theory I	(3)
MUS 2020	Theory II	(3)
MUS 3010	Theory III	(3)
MUS 3020	Theory IV	(3)
MUS 2015	History I	(3)
MUS 2025	History II	(3)
MUS 3015	History III	(3)
MUS 3025	History IV	(3)
MUS 2500	Introduction to Church Music	(3)
MUS 3100	Elementary Conducting	(2)
MUS 3110	Advanced Conducting	(2)
MUS 4010	Orchestration	(3)
Applied Minor:		19 hours
Principal applied (at least 4 hours UD)		(8)
Ensemble		(8)
MUS 3600	Keyboard Proficiency	(1)
MUS 3610	Sight Singing Proficiency	(1)
MUS 4600	Senior Recital	(1)
	Total	105 hours

MUSIC MAJOR additional requirements:		24 hours
Choose 3 hours from the following:		
MUS 4200	Keyboard Literature and Pedagogy	(2)
MUS 4210	Vocal Literature and Pedagogy	(2)
MUS 4220	Woodwind Literature and Pedagogy	(2)
MUS 4230	Brass Literature and Pedagogy	(2)
MUS 4240	String Literature and Pedagogy	(2)
MUS 2300	Brass Methods	(1)
MUS 2310	Woodwind Methods	(1)
MUS 2320	String Methods	(1)
MUS 2330	Percussion Methods	(1)
Additional ensemble		(3)
Electives		(18)
	Total	129 hours

CHURCH MUSIC MAJOR additional requirements:**		31 hours
MUS 1850	Handbell Choir	(1)
MUS 2000	Church Music Practicum	(2)
MUS 2300	Brass Methods	(1)
MUS 2310	Woodwind Methods	(1)
MUS 2320	String Methods	(1)
MUS 2330	Percussion Methods	(1)

MUS 2510	Seminar in Church Music Programs	(2)
MUS 2520	Choral Literature and Pedagogy	(2)
MUS 3500	Hymnology	(3)
MUS 4020	Choral Arranging	(3)
MUS 4100	Seminar in Advanced Conducting	(1)
MUS 4510	Church Music Internship	(4)
Secondary applied		(4)
Additional ensemble		(4)
Electives		(1)

Total .....128 hours

*MUS 3000 should be substituted for MUS 1500 to count for general education requirement.

**General Education courses not required: (Church Music only)
Social Science, Intro. Language
Physical Science must be PHY 1050 - Sound Systems.

B.S. IN MUSIC EDUCATION

See Teacher Education Program section of this catalog for regulations and course listings.

Music Minor.....18 hours

Academic.....8 hours

MUS 1000*	Music Fundamentals (Remedial)	(3)
MUS 1010	Theory/History of Music	(3)
MUS 3100	Elementary Conducting	(2)
Electives		(3)

Performance Hours.....10 hours

Applied Study (at least 2 of which must be private)	(4)
Ensemble (Choral Union is required)	(6)

*Will be in addition to 8 academic hours if required.

CLASS INSTRUCTION

Class instruction in voice, piano, and guitar provides small group instruction for those with little or no previous study. Music majors may not count class instruction in their principal applied area toward graduation requirements. Minors may count up to 3 hours. Voice majors may count one quarter of MUS 1630 toward graduation requirements.

VOCAL DICTION

Fundamental elements of foreign language designed to assist voice students in their study of German, Italian, and French repertoire.

STUDIO INSTRUCTION

Private instruction is available for the applied areas listed below. Students other than music majors and minors with sufficient background and interest are en-

couraged to elect studio instruction whenever teaching time is available. Juries are held each semester. All majors must pass an applied examination at the end of their 4th semester of study before they will be permitted to register for 4000 level (Upper Division) applied study. Music majors must register for 4 consecutive semesters of 4000 level study in order to meet graduation requirements. One 30-minute lesson per week carries 1 hour of credit, and requires a minimum of 6 hours outside practice weekly. All applied students are required to attend all concerts and recitals sponsored by the department and all musical Lyceum performances. Failure to do so will result in a lowering of the applied grade for that quarter.

ENSEMBLES

Any student may apply for membership in one or more of the departmental ensembles which provide opportunity for a variety of musical experiences through performances. Music majors and minors are required to participate in an appropriate departmental ensemble each quarter they are enrolled in applied study; i.e., voice and keyboard students enroll in Choral Union and instrumental students enroll in Wind Ensemble.

MUSIC COURSES

A. THEORY, HISTORY, AND LITERATURE

MUS 1000 - Music Fundamentals (3)
A basic theory course designed for the non-music major or as a review for the prospective music major. Covers elementary problems in rhythm, time signatures, scales, intervals and chords.

MUS 1500 - Fine Arts in the Western World (3)
Music and art appreciation. A general education course not required of music majors.

MUS 1015 - Sight Singing - Dictation (1)
Basic study in reading at sight and writing from hearing diatonic and chromatic melodies. Required of all music majors **who do not pass proficiency exam.** Prerequisite in MUS 1000 or Theory Placement Exam.

MUS 1010 - Theory and History of Music (3)
An introduction to the basic theoretical materials of music and the music literature of the Western World. Required of all music minors.

MUS 2010 - Theory I (3)
The analysis and composition of music up to 1700.

MUS 2015 - History I (3)
The history of music up to 1700. Must be taken concurrently with MUS 2010.

MUS 2020 - Theory II (3)
Continuation of theory with emphasis on music through the Classic Era.

MUS 2025 - History II (3)
Continuation of history with emphasis on music through the Classic Era. Must be taken concurrently with MUS 2020.

MUS 3000 - Art for Music Majors (1)
Art appreciation for music majors. Prerequisite MUS 3025. Required of all music majors.

MUS 3010 - Theory III (3)
Continuation of theory with emphasis on music of Romantic Era.

MUS 3015 - History III (3)
Continuation of history with emphasis on music of Romantic Era. Must be taken concurrently with MUS 3010.

MUS 3020 - Theory IV (3)
Continuation of theory with emphasis on the 20th Century.

MUS 3025 - History IV (3)
Continuation of history with emphasis on the 20th Century. Must be taken concurrently with MUS 3020.

MUS 3100 - Elementary Conducting (2)
A study of the fundamentals of conducting. Emphasis on beat patterns and methods of indicating meter, tempo, volume, and style. Material drawn from sacred and secular choral music. Open to all students. Required of all majors and minors.

MUS 3110 - Advanced Conducting (2)
Emphasis on advanced conducting skills, baton techniques, and appropriate literature. Prerequisite: MUS 3100.

MUS 4010 - Orchestration (3)
A practical study of the techniques of arranging for various types of instrumental groups. Prerequisite: MUS 2020.

MUS 4020 - Choral Arranging (3)
Intended to give the student competency in arranging music for all types of vocal combinations. Prerequisite: MUS 2020.

MUS 4100 - Seminar in Advanced Conducting (1)
Advanced study in conducting, majoring on actual conducting experience under faculty supervision. Open only to those who have completed the regular conducting sequence of courses, with consent of the instructor.

MUS 4200 - Keyboard Literature and Pedagogy (2)
Involves the theory and practice of teaching applied keyboard instruments. Included are discussion and study of materials and methods; may include practical experience of teaching in a lab situation.

MUS 4210 - Vocal Literature and Pedagogy (2)
Involves the theory and practice of teaching applied voice. Includes discussion and study of materials and methods with practical experience of teaching in a lab situation.

MUS 4220 - Woodwind Literature and Pedagogy (2)
Involves the theory and practice of teaching applied woodwinds. Includes discussion and study of materials and methods with practical experience of teaching in a lab situation.

MUS 4230 - Brass Literature and Pedagogy (2)
Involves the theory and practice of teaching applied brass. Includes discussion and study of materials and methods with practical experience of teaching in a lab situation.

MUS 4240 - String Literature and Pedagogy (2)
Involves the theory and practice of teaching applied strings. Includes discussion and study of materials and methods with practical experience of teaching in a lab situation.

MUS 4330 - Directed Study in Music (1-3)
Consists of special projects or specialized research in music.

MUS 4500 - Seminar: Special topics in Music & Literature (3)

B. MUSIC EDUCATION

MUS 2300 - Brass Methods (1)
A study of teaching problems through the practical experience of learning to play brass under supervision. Development of fundamental techniques and acquaintance with literature for the beginning student.

MUS 2310 - Woodwind Methods (1)
A study of teaching problems through the practical experience of learning to play woodwinds under supervision. Development of fundamental techniques and acquaintance with literature for the beginning student.

MUS 2320 - String Methods (1)
A study of teaching problems through the practical experience of learning to play strings under supervision. Development of fundamental techniques and acquaintance with literature for the beginning student.

MUS 2330 - Percussion Methods (1)
A study of teaching problems through the practical experience of learning to play percussion under supervision. Development of fundamental techniques and acquaintance with literature for the beginning student.

MUS 3400 - Music for Elementary Classroom Teachers (3)
For Elementary Education majors only. Philosophy, method and materials for teaching music in regular classroom.

MUS 4400 - Materials and Methods for Elementary School Music (3)
This course investigates philosophical and psychological foundations of Music Education as well as special methods for the Elementary Music specialist. For music majors only.

MUS 4410 - Materials and Methods for Secondary School Music (3)
Materials and procedures for teaching vocal music in grades seven through twelve and instrumental music grades four through twelve. Emphasis is placed on choral ensembles, literature, choral administration, beginning instrumental ensembles and lesson procedures, advanced band-orchestra techniques, related materials, and instrumental administration. For music majors only.

C. CHURCH MUSIC

MUS 2000 - Church Music Practicum (2)
Intended to give the student an insight into the functioning of a church music program. The student will be available to assist in the operation of the music program short of taking full responsibility for a given service. Graded S/U.

MUS 2500 - Introduction to Church Music (3)
The history, philosophy, and practice of church music.

MUS 2510 - Seminar in Church Music Programs (2)
Intended to develop strategies for planning musical concerts, cantatas, oratorios and musical plays within the confines of the church. The student will develop a usable knowledge of equipment essential for their smooth facilitation. Prerequisite MUS 2500.

MUS 2520 - Choral Literature and Pedagogy (2)
Intended to acquaint the potential church musician with music suitable for worship in the Christian Church. The student will develop an ethical approach to singers and singing; will gain knowledge of how to work with the professional singer as well as the non-professional singer in the church.

MUS 3500 - Hymnology (3)
The history, classification and practice of the hymnody of the Christian Church to the present.

MUS 4510 - Church Music Internship (4)
Explores the various needs of the church music program. Emphasis is placed on methods and materials available for implementation. Opportunity is given the student to gain practical experience in an approved church situation. Consent of instructor. Graded S/U.

D. PERFORMANCE

All students desiring to study an applied area must have the approval of the Department of Music before they register. Majors are required to study their principal applied area each quarter they are enrolled, or until they complete their senior recital requirement. (MUS 4600)

MUS 1600 - Beginning Class Piano (1)
May be repeated

MUS 1610 - Intermediate Class Piano (1)
May be repeated

MUS 2600 - Advanced Class Piano (1)
May be repeated

MUS 1620 - Beginning Class Voice (1)
May be repeated - approval of instructor required

MUS 1630 - Intermediate Class Voice (1)
May be repeated - approval of instructor required

MUS 1640 - Beginning Class Guitar (1)
May be repeated

MUS 1650 - Intermediate Class Guitar (1)
May be repeated

MUS 2670 - Vocal Diction - French (alternate years) (2)

MUS 2680 - Vocal Diction - Italian (alternate years) (2)

MUS 2690 - Vocal Diction - German (alternate years) (2)

MUS 3600 - Keyboard Proficiency (1)
Required of all music majors. Student will register and receive credit after passing the proficiency evaluation. A required prerequisite to student teaching for music majors.

MUS 3610 - Sight Singing Proficiency (1)
Required of all music majors. Student will register and receive credit after passing the proficiency evaluation.

MUS 3800 - Opera Workshop (1)
Elective credit for participation in opera workshop.

MUS 2700, 4700 - Private Piano (1-2)

MUS 2710, 4710 - Private Organ (1-2)

MUS 2720, 4720 - Private Voice (1-2)

MUS 2730, 4730 - Private Brass (1-2)

MUS 2740, 4740 - Private Woodwinds (1-2)

MUS 2750, 4750 - Private Strings (1-2)

MUS 2760, 4760 - Private Percussion (1-2)

MUS 2770, 4770 - Private Guitar (1-2)

MUS 4600 - Senior Recital (1)
All music majors are required to present a senior recital composed of works from various style periods. The candidate must perform a representative portion of his recital before the entire music faculty one month preceding the scheduled public performance. Student must be concurrently enrolled in applied study.

MUS 1800 - Concert Choir (1)
A mixed choral organization open to all students by audition. A varied repertoire from both sacred and secular literature is performed in concerts given throughout the year. The Choir tours each Spring.

MUS 1810 - Ambassadors (1)
A choral ensemble open to all men, by audition. A varied repertoire is performed in concerts throughout the year. The Choir tours each Spring.

MUS 1815 - Treble Tones (1)
A choral ensemble open to all ladies, by audition. A varied repertoire is performed in concert throughout the year. The Choir tours each Spring.

MUS 1820 - Choral Union (1)
This is a large organization with membership open to the entire college community without audition, but with the consent of the director. Required of certain music majors and minors while in their applied study.

MUS 1825 - Madrigalians (1)
A small mixed choral ensemble open to all students by audition. Music of the Renaissance and Baroque eras will be featured.

MUS 1830 - Wind Ensemble (1)
Open to all students. It provides opportunity for continued development of instrumental performance ability. A balanced repertoire from both sacred and secular literature is performed in concerts given throughout the year. All who wish to participate must be approved by the director. Required of instrumental majors.

MUS 1831 - Stage Band (1)
Open to all students by permission of director. Functioning every quarter. The group performs in the more popular idiom, including some jazz.

MUS 1832 - Pep Band (1)
Open to all students by permission of director. Functioning during the basketball season, the group performs appropriate music at all home basketball games.

MUS 1840 - Chamber Music Ensembles (1)
Provides opportunity for participation in various types of small vocal or instrumental ensembles such as brass quintet, woodwind quintet, etc. Permission of director.

MUS 1850 - Handbell Choir (1)
Open to all students. Prerequisite: ability to read music, permission of director.

MUS 1860 - Marching Band (1)
Provides instrumental students with an opportunity to participate in the Vanderbilt Marching Band. Permission of the instrumental instructor is required. At least one hour is required of all instrumental music education majors.

DEPARTMENT OF PHYSICAL EDUCATION

The Department of Physical Education has as its goal the meeting of physical and social needs of its students in a Christian atmosphere. The department plans to meet this goal in programs that include activity courses and professional fitness, health education and physical education courses, and intramural sports. The students have many choices: 1) a major in health (teaching and non-teaching) 2) a major in physical education (teaching and non-teaching) 3) a major in fitness (non-teaching) with emphasis in YMCA, health clubs or church employment. Minors in health education, physical education, coaching and fitness may be obtained. It is the desire of the department to provide a program that will promote physical fitness and a desirable attitude toward health and wholesome recreation under professional leadership. The successful completion of PED 2000 is a prerequisite to all upper division physical education courses. The course PED 1000 is a prerequisite to all other activity courses.

Teaching majors for Physical Education and Health are found in the Teacher Education Program section of this catalog.

Departmental Objectives

It is the desire of the physical education department to help each student develop:

1. An understanding of the value of exercise to health, and to develop pride in one's physical accomplishments and the development of the body.
2. A knowledge of basic exercise physiology.
3. An understanding of basic nutrition and weight management.
4. A competence in basic life support and implementation of first aid procedures which may be necessary during or after exercise.
5. Appropriate techniques for health appraisal and use of fitness evaluations.
6. An understanding of principles and practices of leading physical activity.
7. An understanding of the special problems of human development and aging.
8. A knowledge of human functional anatomy and kinesology.
9. A knowledge of concepts in the prevention, recognition, and management of injury associated with physical activity participation.
10. Skills, knowledges and attitudes essential to satisfying, enjoyable physical fitness experiences engaged in voluntarily throughout one's lifetime.

B.S. IN PHYSICAL EDUCATION

Non-Teaching

Major .....26 hours

PED 2000	Foundations of Health, Physical Education and Fitness	(3)
PED 2400	Teaching Restrictive and Corrective Physical Education	(2)
PED 2500	First Aid, Safety, CPR and Emergency Management	(2)
PED 2850	Anatomy and Physiology	(3)
PED 3020	Teaching Lifetime Sports	(3)
PED 3230	Physical Education Activities in Elementary School	(2)
PED 3300	Tests and Measurements in Physical Education	(3)
PED 3900	Administration and Supervision of Physical Education and Fitness	(2)
PED 4090	Physiology of Exercise	(2)
PED 4100	Kinesiology	(2)
Choose two of the following courses:		
PED 300A	Coaching Football	(2)
PED 300B	Coaching Baseball	(2)
PED 300C	Coaching Basketball	(2)
PED 300D	Coaching Track & Field	(2)
PED 300E	Coaching Volleyball	(2)
Majors choose four additional activity courses		(2)

B.S. IN PHYSICAL EDUCATION
B.S. IN HEALTH

The teaching degrees are described in the Teacher Education Program section of this catalog.

B.S. IN HEALTH

Non-Teaching

Major .....30 hours

PED 2040	Personal and Community Health	(3)
PED 2500	First Aid, Safety, CPR, & Emergency Management	(2)
PED 2850	Anatomy and Physiology	(3)
PSY 3020	Drugs and Behavior	(3)

PSY	3310	Psychology of Adjustment	(3)
SOC	2500	Family and Society	(3)
SOC	1900	Marriage and Family	(3)
ALH	2100	Public School Health Education	(4)
ALH	2300	School Health Services	(3)
BIO	2700	Nutrition	(3)

B.S. IN FITNESS MANAGEMENT

Major .....32 hours

PED	2000	Foundations in Health, Physical Education and Fitness	(3)
PED	2500	First Aid, Safety, CPR & Emergency Management	(2)
PED	2850	Anatomy & Physiology	(3)
PED	3100	Fitness Programs for Special Populations	(2)
PED	3500	Care and Treatment of Athletic Training	(3)
PED	3900	Administration & Supervision of Physical Education	(2)
PED	4090	Physiology of Exercise	(2)
PED	4100	Kinesiology	(2)
PED	4300	Fitness Internship	(6)
BIO	2700	Nutrition	(3)
BUS	3040	Personnel Management	(3)
PED	1010	Conditioning	(½)
PED	1180	Weight Training	(½)

Minor in Physical Education .....17 hours

PED	2000	Foundations of Health and Physical Education and Recreation	(3)
PED	2500	First Aid, Safety, CPR, & Emergency Management	(2)
PED	2850	Anatomy and Physiology	(3)
PED	3230	Physical Education Activities in the Elementary School	(2)
PED	3300	Tests and Measurements in Physical Education	(3)
PED	3900	Administration and Supervision of Physical Education and Fitness	(2)
2 hours of activity courses beyond general education requirements			(2)

Minor in Coaching .....15 hours

PED 3500	Care and Treatment of Athletic Injuries	(2)
PED 3700	Administration and Supervision of P.E. and Fitness	(2)
PED 4200	Advanced Athletic Training	(2)

Choose three of the following:

PED 300A	Coaching Football	(2)
PED 300B	Coaching Baseball	(2)
PED 300C	Coaching Basketball	(2)
PED 300D	Coaching Track and Field	(2)
PED 300E	Coaching Volleyball	(2)

One additional approved PE course (3)
(Available to non-physical education majors.)

Minor in Health .....18 hours
Includes 18 hours of approved courses.

Minor in Fitness Management .....18 hours

PED 2000	Foundations of Health and Physical Education and Recreation	(3)
PED 2850	Anatomy and Physiology	(3)
PED 3100	Fitness Programs for Special Populations	(2)
PED 3500	Care and Treatment of Athletic Injuries	(2)
PED 4090	Physiology of Exercise	(2)
PED 4100	Kinesiology	(3)
BIO 2700	Nutrition	(3)

One additional approved hour in PE (1)

PHYSICAL EDUCATION COURSES

A. ACTIVITY COURSES

PED 1000 - Introduction to Health and Fitness (1)
A study of the principles and values of physical activity with emphasis on the acquisition and maintenance of an adequate level of physical fitness for a healthy adult life. Specific topics to be presented are: cardiovascular endurance, muscular endurance, strength, flexibility, heart disease, weight control, nutrition, and motor skills as they relate to adult fitness. Physical fitness evaluation tests are administered. This course is a prerequisite for all other physical education activity courses.

PED 1010 - Conditioning (½)
How to exercise, develop and properly train the body for efficient daily physical exertion.

PED 1020 - Racquetball (½)
Instruction and participation involving the basic skills, strategy, and rules.

PED 1040 - Beginning Golf (½)
Basic skills of proper golf technique: grip, stance, swing, and the use of various clubs.

PED 1050 - Archery (½)
Fundamental skills of archery and the use and care of proper equipment.

PED 1080 - Badminton (½)
Basic strokes, rules and strategy of badminton as well as a brief history of the game.

PED 1090 - Beginning Gymnastics (½)
Fundamental skills on the following (apparatus): tumbling, parallel bars, uneven bars, balance beam, horse, rope, and rings.

PED 109C - Intermediate Gymnastics (½)
Continuation of skills performed on the bars, balance beam, horse, rope, rings, and tumbling adapted to each student's level.

PED 1100 - Volleyball (½)
The basic skills, rules and history of volleyball.

PED 1110 - Bowling (½)
Fundamentals of the history, rules, and scoring of the game. Lab fee required.

PED 1150 - Adaptive Physical Education (½)
The participation in an activity by a person with unusual physical conditions. Usually an activity is "adapted" so that such a person may participate. By arrangement only.

PED 1160 - Soccer (½)
Instruction in the fundamental skills and the history and rules of the game.

PED 1180 - Weight Training (½)
Development of skills and knowledge pertaining to building strength, endurance, and flexibility through the use of weights.

PED 1200 - Beginning Swimming (½)
Instruction in adjustment to water, buoyancy, balance, relaxation, propulsive movement and coordinate stroking. For non-swimmers only.

PED 1210 - Advanced Beginning Swimming (½)
Instruction in rhythmic breathing, elementary back stroke, American crawl, diving, underwater swimming, and elementary forms of rescue.

PED 1220 - Intermediate Swimming (½)
Instruction in four major strokes: side stroke, American Crawl, breast stroke, and elementary back stroke. Also, additional water skills.

PED 1230 - Advanced Swimming (½)
Perfection of strokes learned in the intermediate course plus instruction in back crawl, trudgen, trudgen crawl, overarm side stroke, and inverted breast stroke.

PED 1240 - Advanced Life Saving (1)
A course designed for the competent swimmer to learn and develop the techniques and methods necessary for the survival of a drowning individual. Upon successful completion of the course, an American Red Cross life saving certificate is awarded the students.

PED 1280 - Introductory Angling (½)
Designed to enable the student to learn the various techniques necessary for successful fishing. Various outside resources are utilized in the class as well as field experience.

PED 1300 - Beginning Tennis (½)
The history, strategy and fundamental skills of tennis.

PED 1310 - Advanced Tennis (½)
A more thorough study of the strategy in the game of singles and doubles play. Prerequisite: Physical Education 1300 or approval of instructor.

B. PROFESSIONAL COURSES

PED 2000 - Foundations of Health and Physical Education, and Recreation (3)
An introduction to the historical, philosophical, physiological, and sociological areas of physical education. Emphasis is placed upon qualifications and opportunities in the area of physical education. The successful completion of Physical Education 2000 is a prerequisite to all upper division physical education courses.

PED 2040 - Personal and Community Health (3)
This course, concerned primarily with those health matters involving virtually all citizens, attempts to focus attention on health problems amenable to community action the benefits of which are channeled to individual citizens. The course is designed to promote and encourage wholesome personal health habits.

PED 2400 - Teaching Restrictive and Corrective Physical Education (2)
Course is designed for physical education teachers. Includes instruction in special activities for students who cannot take regular physical education activities.

PED 2500 - First Aid, Safety, CPR, & Emergency Management (2)
Methods and techniques of first aid and accident prevention to include outdoor and aquatic activities. Includes the theory and practice of the American Red Cross.

PED 2850 - Anatomy and Physiology (3)
A study of the systematic make-up of man and the processes, activities, and characteristics of each system as applied to physical education.

***PED 2930 - Varsity Cheerleading Graded S/U basis.** (½)

***PED 2940 - Varsity Volleyball - Graded S/U basis.** (½)

***PED 2960 - Varsity Tennis - Graded S/U basis.** (½)

***PED 2980 - Varsity Basketball - Graded S/U basis.** (½)

***PED 2990 - Varsity Baseball - Graded S/U basis.** (½)

PED 300 - Coaching Athletics (2)
A-Football, B-Baseball, C-Basketball, D-Track and Field, E-Volleyball. Instruction in team organization, team offense and defense development, and the teaching of basic skills. The duties, and philosophy of coaching are emphasized.

PED 3020 - Teaching Lifetime Sports (3)
This course is a sports activity laboratory which stress sports skills development with emphasis on teaching techniques rules will also be covered in the following: archery, badminton, bowling, tennis, golf, gymnastics, stunts and tumbling.

PED 3100 - Fitness Programs for Special Populations (2)
The designing and methodology of teaching fitness to various populations; ex. children, senior citizens, pregnant women.

PED 3220 - Materials and Methods in Physical Education for grades K-12 (3)
The needs and characteristics of children and the physical education activities suitable for fulfilling these needs; program planning, class organization, and methods. Practical experience in teaching activities for K-12 children.

PED 3230 - Physical Education Activities in the Elementary School (2)
Development of safety skills, program planning, evaluation and teaching of various games and rhythmic activities at the elementary level. Emphasis is placed on fundamental skills associated with various age groups.

PED 3300 - Tests and Measurements in Physical Education (3)
The fundamental principles of evaluation in health and physical education including tests for classification; neuromuscular achievement, capacity and knowledge. A survey of available tests in physical education and their uses at various grade levels.

PED 3500 - Care and Treatment of Athletic Injuries (2)
A study of conditioning and the care and prevention of athletic injuries.

PED 3700 - Psychology of Coaching (2)
A study of the coaching profession and problems faced by today's coach. Factors such as criteria for success, psychology of competition, motivation, leadership, and goal-setting are considered.

PED 3900 - Administration and Supervision of Physical Education and Fitness (2)
The study of the examination and grouping of pupils, provision and care of equipment, departmental organization, maintenance of facilities, and supervision of pupils, personnel and programs.

PED 4090 - Physiology of Exercise (2)
A scientific study of the effects of exercise on the body systems.

PED 4100 - Kinesiology (2)
The mechanics of movement and balance of the human body as they are related to physical activities and skill performance. Instruction in the anatomical and mechanical analysis of body movement.

PED 4200 - Advanced Athletic Training (2)
Training room administration: advanced rehabilitation; use of therapeutic care, and prevention and treatment of athletic injuries.

PED 4300 - Fitness Internship (3)
Involves supervised instruction in actual fitness management in an off-campus fitness facility. Two three hour internships are required for the fitness management major. Graded S/U.

PED 43RA - Readings in Physical Education (1-3)
By arrangement only.

PED 43RB - Readings in Health (1-3)
By arrangement only.

PED 43RC - Readings in Fitness (1-3)
By arrangement only.

PED 433A - Directed Study in Physical Education (1-3)
Includes special projects and specialized research in physical education.

PED 433B - Directed Study in Health (1-3)
Includes special projects and specialized research in health.

PED 433C - Directed Study in Fitness (1-3)
Includes special projects and specialized research in fitness.

*Varsity sport credit may be received for each year's participation in that sport, but credit may not count toward the general education requirement or P.E. requirement (elective hours only). The athlete must be registered for the credit during the semester of participation.

DEPARTMENT OF RELIGION AND PHILOSOPHY

The Department of Religion and Philosophy provides a curriculum to prepare persons for various areas of Christian service as well as for graduate study in religion. In addition to implementing its own goals, the department services the curricular commitment of the institution to general education studies in Bible, doctrine and philosophy. The B.A. degree in Religion is offered in 4 areas of concentration: (1) Pastoral Ministry, (2) Christian Education, (3) Youth Ministry and (4) Compassionate Ministry.

Persons planning to attend Seminary will choose the Pastoral Ministry concentration and make the appropriate substitutions (see below).

A religious studies major is available for persons interested only in the academic study of religion.

An A.A. degree is offered in Lay Ministry. This is a two year program designed for students who are interested in studying in a Christian college to become competent lay workers in a local church.

Several minors are also offered including: (1) Biblical Studies, (2) Religious Studies, (3) Philosophy, (4) N.T. Greek, (5) Lay Ministry and (6) Missions and Anthropology.

Departmental Objectives:

A. A graduate of this department should **know**:
   *1. The major philosophical, theological and historical aspects of Religious Studies.
   2. The principles of correct biblical interpretation.
   3. The nature and function of worship in the life of the church.
   4. The nature and principles of small-group dynamics and interaction.
   5. The foundational doctrines of a genuinely "pastoral" theology, including: a) the person and work of Christ, b) the order of salvation, c) the nature and mission of the church.

B. A graduate of this department should:
   1. Recognize the strengths and weaknesses of his/her own personality and how it relates to his/her own vocation.

2. Demonstrate the processes and methods of personal development in order to continue to be a life-long learner, including a personal reading program.
3. Express a caring attitude in interpersonal relations.

C. A graduate of this department should be able to::
1. Do good biblical exegesis
2. Effectively use communication and logic skills (in sermons, etc.)
3. Lead worship effectively and meaningfully.
4. Demonstrate acceptable public speaking skills.
5. Use library and bibliographic resources effectively.
6. Articulate a philosophy of ministry.

*This outcome alone applies to the Religious Studies major which proposes to be an academic study of religion and philosophy with no professional vocational goals in view.

B.A. IN RELIGION

General Education		54 hours
Core Requirements		33 hours
	Upper Division Bible	(9)
	History of Philosophy*	(6)
	Church History	(8)
	Theology (inc. Rel 4090)	(10)
Professional Education (Pastoral Ministry)		24 hours
REL 3090	Pastoral Ministry	(4)
REL 3100	Preaching	(4)
REL 3110	Evangelism and Missions	(4)
CED 2010	Survey of Christian Education	(4)
REL 4190	Pastoral Psychology**	(3)
REL 3080	Worship and Music**	(3)
REL 4510	Field Education**	(2)
Professional Education (Christian Education)		25/6 hours
REL 3110	Evangelism and Missions	(4)
REL 3080	Worship and Music	(3)
PSY 3010	Educational Psychology***	(3)
CED 2010	Survey of Christian Education	(4)
CED 3020	Dynamics of Staff Ministry	(3)
CED 4510	Field Education	(2)
Electives:		
CED 2030	Ministry to Children	(3)
CED 3010	Ministry to Youth	(4)
CED 2040	Ministry to Adults and Retiree	(3)
CED 3030	Seminar in C.E.	(3)

Professional Education (Youth Ministry).....26 hours

CED 2010	Survey of Christian Education	(4)
CED 3010	Ministry to Youth	(4)
CED 3040	Seminar in Y.M.	(3)
CED 3020	Dynamics of Staff Ministry	(3)
REL 4190	Pastoral Psychology	(3)
PSY 2175	Human Growth and Development***	(3)
REL 3110	Evangelism and Missions	(4)
CED 4010	Field Education	(2)

Professional Education (Compassionate Ministry).....12 hours

ATH 3010	Intro. to Anthropology	(3)
PHL 3070	Ethics	(3)
COM 4100	Seminar in Cross-Cultural Communications	(3)
COM 4060	Social Influence	(3)

The student choosing this concentration will also select a minor in consultation with his advisor which provides studies in the area in which he desires to pursue compassionate ministry.

Minor (optional for this major).....16 hours
(May not be in Lay Ministry, Biblical Studies or Religious Studies)

Electives.....4 hours

Total.....128 hours

B.A. IN RELIGIOUS STUDIES

General Education.....54 hours

N.T. Greek**** (in lieu of Intro. Lang.):.....8 hours

Major.....36 hours

Upper Division Bible	(9)
Church History	(8)
Theology (inc. REL 4090)	(10)
History of Philosophy*	(6)
PHL 3140 Living World Religions*	(3)

Minor.....16 hours
(May not be in Lay Ministry)

Electives.....17 hours

Total.....128 hours

*This requirement is waived for a student with a minor in Philosophy.
**N.T. Greek is to be taken in lieu of these courses for persons planning to go to Seminary.
***This requirement is waived for a student with a minor in psychology.
****This requirement is waived for a student with a minor in N.T. Greek.

RELIGION DEPARTMENT MINORS

Biblical Studies Minor ..... 16 hours
A total of 16 hours in Bible Courses numbered above 2000 in the catalog.

Religious Studies Minor ..... 16 hours
A total of 16 hours in Religion beyond the General Education requirements and excluding the Professional Courses in the Department

Philosophy Minor ..... 15 hours
A total of 15 hours in Philosophy including Introduction to Philosophy.

N.T. Greek Minor ..... 15 hours

Required courses ..... 11 hours
GRK 2010, 2030, 3010
Electives From ..... 4 hours
GRK 4330, 4010, 4020, 4030, 4040, 4050.

Lay Ministry Minor ..... 16 hours
Required courses ..... 10 hours

CED 2010	Survey of Christian Education	(4)
CED 3110	Evangelism and Missions	(4)
REL 4090	Theology of Holiness	(2)

Electives from: ..... 6 hours

CED 2030	Ministry to Children	(3)
CED 2040	Ministry to Adults and Retiree	(3)
CED 3010	Ministry to Youth	(4)
REL 3080	Worship and Music	(3)
REL 3060	Nazarene History and Polity	(2)
Upper Division Bible		(3)

Missions and Anthropology Minor ..... 16 hours
Taken from courses listed in the Missions and Anthropology section of the catalog.

A.A. IN LAY MINISTRY

A.A. General Education Core Curriculum ..... 36 hours

ENG 1020	English Composition	(3)
ENG 1080	Critical Reading & Writing	(3)
ENG 2000	Introduction to Literature	(3)

COM 1010	Speech Communication	(3)
REL 2000	Introduction to Biblical Faith	(3)
REL 2030	Christian Beliefs	(3)
MUS 1500	Fine Arts in the Western World	(3)
HIS 1400 or 1450	World Civilization I or II	(3)
Social Science (choose one)		(3)
ECO 2030	Principles of Economics	(3)
SOC 2010	General Sociology	(3)
PSY 2010	General Psychology	(3)
COM1020	Communication and Social Relations	(3)
ATH 3010	Introduction to Anthropology	(3)
POL 2020	American Pol. Institutions	(3)
SCI 1500	Life Science	(3)
MAT 1040	Concepts of Math	(4)
PED 1000	Intro. to Health and Fitness	(1)
P.E. Activity Courses		(1)

Major Field of Study ..... 28 hours

Required ..... 15 hours

REL 3110	Evangelism and Missions	(4)
REL 3080	Worship and Music	(3)
CED 2010	Survey of Christian Education	(4)
REL 4090	Theology of Holiness	(2)
REL 3060	Nazarene History and Polity	(2)

Options ..... 13 hours

CED 2030	Ministry to Children	(3)
CED 2040	Ministry to Adults and Retiree	(3)
CED 3010	Ministry to Youth	(4)
CED 3030	Seminar in Christian Education	(3)
Upper division Bible		(3-6)

Total ..... 64 hours

RELIGION AND PHILOSOPHY COURSES

A. RELIGION

(1) General Education Core Curriculum

REL 2000 - Introduction to Biblical Faith (3)

An introduction to Biblical faith and literature designed to help the student acquire a knowledge of the basic content of Scripture as well as be able to employ basic Bible study skills.

REL 3000 - Introduction to Christian Thought (3)
An introduction to theology as it has developed in the history of the church with a view to understanding the relation between faith and life. Special attention is given to understanding the doctrine of holiness. Prerequisites: REL 2000, PHL 2010.

REL 4000 - Christian Life and Ministry (3)
Begins exploring the issue of the integration of life, learning and faith. Special attention is given to the way every Christian may exercise his/her ministry in the world. This course addresses the question, "What does it mean for me to be a Christian and serve Christ in the contemporary world?" Prerequisite: REL 2000, 3000, PHL 2010. Senior classification.

(2) Biblical Literature

REL 3010 - Pentateuch and Psalms (3)
The historical background and contents of the five books of the law with a study of the Psalms as a devotional response to the law.

REL 3020 - Pre-Exilic Prophets (3)
A historical and exegetical analysis of the message and significance of the prophets whose work occurred before 587 B.C.

REL 3030 - Exilic and Post-Exilic Prophets (3)
Focuses on the prophets during and following the Babylonian Captivity.

REL 3510 - Wisdom and Apocalyptic Literature (3)
Focuses on the books which largely compose the third division of the Hebrew canon including Proverbs, Ecclesiastes, Job, the Song of Solomon and Daniel. Also may include non-canonical parallels as time permits.

REL 4010 - Matthew and Mark (3)
A study of the life and teachings of Jesus as presented in these two Synoptic Gospels, with special attention to their literary relationships, and the uniqueness of their respective portrayals of Jesus.

REL 4020 - Pauline Epistles (3)
The life and teachings of the Apostle Paul based on a careful analysis of the Pauline Epistles and Paul's travelogue in the Book of Acts.

REL 4030 - Hebrews, General Epistles and Revelation (3)
An intensive study of the New Testament epistles from Hebrews through the Book of Revelation.

REL 4040 - Johannine Literature (3)
An investigation of the characteristics, purposes, and central themes of the gospel and epistles of John.

REL 4050 - Luke - Acts (3)
A study of the Lukan writings as a literary unit which covers the history of the Gospel from its beginnings in the life and ministry of Jesus through its proclamation to the world in the life and ministry of the Early Church. Attention will be given to the literary relations between Luke and the other Synoptic Gospels, as well as to the unifying themes of Luke-Acts.

(3) Theology

REL 2030 - Christian Beliefs (3)
An introductory study of major Christian doctrines.

REL 4070-4080 - Biblical Theology I, II (4), (4)
A study of the theology which comes to expression in the Biblical literature. Emphasizes the task of theological exegesis and the continuity between the Testaments. Stresses the contrast between Hebrew and Hellenistic modes of thought.

REL 4090 - Theology of Holiness (2)
The Biblical bases of the doctrine of holiness with special attention given to the Wesleyan understanding of Christian perfection. Required of all majors.

REL 4140-4150 - Systematic Theology I, II (4), (4)
Develops the major doctrines of the Christian faith in logical relation to each other from the perspective of Wesleyan theology.

(4) Church History

REL 3040 - History of the Ancient and Medieval Church (3)
A survey of the major developments of the church from the ancient period to the Reformation. Missions, doctrine, polity, life, and worship in each period will be discussed. Prerequisites: HIS 1400 and ENG 1080.

REL 3050 - History of the Reformation and Modern Church (3)
A survey of the major developments of the church from the Reformation to the present. Mission, doctrine, polity, life and worship in each period will be discussed. Prerequisites: HIS 1400, 1450, ENG 1080.

REL 3060 - History and Polity of the Church of the Nazarene (2)
The rise, organization, mission, progress and polity of the Church of the Nazarene and its relation to other holiness churches. Required of all majors.

(5) Practical Theology

REL 3080 - Worship and Music (3)
A study of the importance, meaning and historical background of Christian worship; giving attention to principles, plans, methods and materials which will be helpful in worship leadership. Emphasizes the function of music in worship along with practical help in the mechanics of music ministry.

REL 3090 - Introduction to Pastoral Ministry (4)
Consideration of the major duties of the minister such as worship, special services, visitation and ministerial ethics. Attention is also given to the general principles of organization and administrative functions within the local church.

REL 3100 - Preaching (4)
Sermonic structure; the treatment of the text, sermonic divisions, use of illustrations, and source materials. Includes preparation of expository sermons and practice preaching.

REL 3110 - Evangelism and Missions (4)
Emphasis is given to both the theology and practice of evangelism in the local church and its world wide outreach in missionary evangelism.

REL 4190 - Pastoral Psychology (3)
Training in principles and techniques of counselling for Christian ministry.

REL 4510 - Field Education in Religion (2-4-6)
Pastoral practice open only to Religion Majors. The student works under the supervision of the Director of Field Education and an approved pastor. Specific areas of observation and practical service are included. Credit for field experience may be obtained only through **prearrangement** with the Director of Field Education. Graded S/U.

REL 4240 - Seminar in Religion (2-4)
For advanced students who desire to investigate in depth some aspects of religious thought.

REL 433R - Readings in Religion (1)
An advanced course in religious literature, designed to meet the student's needs and interest.

REL 4330 - Directed Study in Religion (1-3)
Special studies in selected areas under the guidance of a professor in the department.

REL 4300 - Ministers' Workshop (1)
Special course for ministers designed as continuing education.

REL 4400 - Seminar for Ministers' Wives (1)
A special course for wives or prospective wives of ministerial students.

B. New Testament Greek

GRK 2010 - Beginning New Testament Greek (4)
The basic elements of New Testament Greek with special emphasis on pronunciation, forms, vocabulary and syntax.

GRK 2030 - Intermediate New Testament Greek (4)
More detailed study of the grammar and syntax of New Testament Greek accompanied by sight translation of selected readings in the Gospels and/or Epistles.

GRK 3010 - Advanced Greek (3)
Consideration of particularly problematic topics in the New Testament Greek grammar, with attention to their impact on the task of exegesis. Proper methods for interpreting the Greek New Testament will be surveyed and utilized.

GRK 4010-4020-4030-4040-4050 (3)
For descriptions see Religion courses with equivalent numbers with which these courses are concurrently taught. Students receiving credit in Greek study from the Greek New Testament.

GRK 4330 - Directed Study in Greek (1-3)

C. Philosophy

PHL 2010 - Introduction to Philosophy (3)
A general introduction to the major problems of philosophical inquiry through a study of the writings of representative philosophers.

PHL 2020 - Creative and Logical Thinking (3)
A study of thinking and thought, including the principles of reasoning and their application in the analysis of argument and detection of fallacies. No prerequisite required.

PHL 3010 - History of Philosophy I (3)
A study of the writings of some of the most influential Western philosophers who lived during the period extending from the sixth century B.C. through the fourteenth century A.D. Special attention is paid to the works of Plato and Aristotle. Prerequisite: PHL 2010, its equivalent, or special permission of the instructor.

PHL 3020 - History of Philosophy II (3)
A study of the writings of Western philosophers who lived during the period extending from the Renaissance through the eighteenth century. Special attention is paid to the works of Descartes, Spinoza, Leibniz, Locke, Berkeley, Hume and Kant. Prerequisite: PHL 2010, its equivalent or special permission of the instructor.

PHL 3030 - History of Philosophy III (3)
A study of the nineteenth century Western philosophy. Special attention is paid to such philosophical movements as German idealism, utilitarianism, pragmatism, positivism, and such philosophers as Hegel, Kierkegaard, Schopenhauer, Marx and Nietzsche. Prerequisite: PHL 2010, its equivalent or special permission of the instructor.

PHL 3040 - History of Philosophy IV (3)
A study of twentieth century Western philosophy. Special attention is paid to twentieth century Marxism, process philosophy, analytical philosophy, phenomenology, existentialism and other contemporary trends in philosophy. Prerequisite: PHL 2010, its equivalent, or special permission from the instructor.

PHL 3070 - Ethics (3)
A study of the nature of human life and the foundation of moral responsibility through readings in and discussions of the works of philosophers who have made unusually significant contributions to the field.

PHL 3140 - Living World Religions (3)
See description under MIS 3140.

PHL 4010 - Philosophy of Religion (3)
A study of the nature of religion, the reality of God, the relationship of faith to reason, and religious language through readings in and discussions of the works of philosophers who have made unusually significant contributions to the field. Prerequisite: PHL 2010, its equivalent or special permission from the instructor.

PHL 4080 - Seminar in Philosophy (2-4)
A study (designed for advanced students) involving concentrated readings in and discussions of the works of a selected philosopher, or of a group of philosophers who are related either by the subject matter with which they are concerned or the time or place in which they lived and wrote. Prerequisite: PHL 2010 or its equivalent and permission of the instructor.

PHL 4330 - Directed Study in Philosophy (1-3)
Individual study which provides opportunity for philosophy minors to pursue some areas of interest in depth which are not covered in regular course work. Includes directed study by and conferences with a professor in the department.

D. Christian Education and Youth Ministry

CED 2010 - Survey of Christian Education (4)
The principles, objectives, agencies, history, and philosophy of Christian education.

CED 2030 - Ministry to Children (3)
The development and learning processes of the child from birth through the age of twelve; needs and interests; organization, administration, methods and materials of the church; principles of learning and teaching the Biblical message in the Church of the Nazarene.

CED 2040 - Ministry to Adults and Retirees (3)
A survey of the characteristics, needs and problems at different levels of adulthood with special attention to the retirement age; learning experiences and objectives; enlisting and involving adults in the mission of the church. Emphasis is given to facilitating better Biblical learning, a review of the various methods, materials and purposes of adult education in the Church of the Nazarene.

CED 2990 - Summer Ministries in the Church of the Nazarene (3)
This course is designed to prepare the student for practical involvement in the summer ministries programs of the Church of the Nazarene. It emphasizes the nature and background of the specific ministries, cross-cultural understandings, personal growth, Biblical understandings, churchmanship, and special skills appropriate to these respective ministries. Prerequisite: introductory level CED course or instructor's approval. Offered spring term annually.

CED 2995 - Summer Ministry Practicum (2)
Offered in the summer to give credit to students participating in summer ministry experiences. Graded S or U. Prerequisite: CED 2990.

CED 3010 - Ministry to Youth (4)
The principles and practices of effective ministry to youth, 12 to 23 years, with specific focus on the role of a minister to youth. The course reviews the psychology of the adolescent, the problems and adjustments of maturation, and the denominational, organizational and curricular provisions for a Christian experience and philosophy of life.

CED 3020 - Dynamics of Staff Ministry (3)
A study of the nature and function of a multiple-staff ministry and the elements of good leadership and administration.

CED 3030 - Seminar in Christian Education (3)
An advanced course in Christian education designed to meet the student's needs and interests.

CED 3040 - Seminar in Youth Ministry (3)
An advanced study of specialized problems in ministering to young people.

CED 4010 - Field Work in Youth Ministry* (2-4)
Assignment to a church for observation and practical service in the area of youth ministry. Graded S/U.

CED 4330 - Directed Study (1-3)
Includes special projects or specialized research under the supervision of instructor.

CED 4510 - Field Work in Christian Education* (2-4)
A practical course, open to those concentrating in Christian Education involving assignment to a church for observation and service. Graded S/U.

*Credit for field experience may be obtained only through **prearrangement** with the Director of Field Education.

E. Missions and Anthropology

MIS 2100 - The Church in its World Wide Mission (3)
A study of the history of the modern missionary movement, its theological bases and opportunities presently available to participate in the missionary activity of the church.

MIS 3140 - Living World Religions (3)
A study of the origin, development, and present status of the existing great non-Christian religions. May be taken for philosophy credit on a minor.

MIS 3150 - Urban Ministry (3)
A practical approach to the problem of adapting the interests and resources of the city church to the deteriorating conditions in the inner city.

MIS 4330 - Directed Study in Missions (1-3)
Includes special projects or specialized research under the supervision of an instructor.

ATH 3010 - Introduction to Anthropology (4)
A survey of the field of cultural anthropology with attention to the nature and role of the individual in culture and society. Covers the basic concepts and theories of culture study. May include practical training in methods and techniques of anthropological survey.

ATH 3020 - Modern Religious Cults (3)
A study of the major 20th century cults as an expression of the religious tendencies of human nature. This will include theological evaluation from the classical Christian perspective.

DEPARTMENT OF SCIENCE AND MATHEMATICS

The Department of Science and Mathematics provides basic courses which offer an introduction to scientific methods and to the modern world of science and mathematics including computer science. Students who want to teach science or mathematics in the secondary schools may choose from majors in General Science, Biology, Chemistry, and Mathematics Education or from minors in Biology and Chemistry. See the Teacher Education Program section of this catalog for descriptions.

Students with excellent records may prepare for graduate school, and others may desire to use their training for industry, or pre-professional training for medicine, dentistry, pharmacy, or engineering. Students desiring to do graduate work in the sciences will find mathematics an essential part of their program. With properly selected courses a student may complete two years at Trevecca and transfer to an institution offering a four-year program leading to a B.S. degree in Nursing.

Departmental Objectives

The Biology student should be able to:

1. Correctly classify organisms to the level of classification as indicated by the key.
2. Identify the structures and list the functions of the organs and systems of various animals.
3. Determine the possible genotypes and phenotypes of offspring through the second generation, when given the genotypes of parental organisms.
4. Analyze a molecular genetics problem, cite examples of research that are related to this area, and discuss possible implications for individuals and society.
5. Devise a possible solution to common ecological problems.
6. Designate the significant diagnostic features and laboratory techniques for identifying many infectious organisms.

7. Identify fundamental characteristics of microorganisms and their relationship to man and his environment, and develop standards for prevention and control of selected diseases.
8. Devise and carry out an experiment dealing with a problem in biology.

The Chemistry major should be able to:

1. Interpret broad concepts in chemistry and demonstrate them through laboratory skills learned in general chemistry.
2. Give the nomneclature, properties and synthesis as well as some physical methods for determination of the structure of common organic compounds.
3. Qualitatively and quantitatively analyze chemicals by classical and instrumental analysis.
4. Explain major principles in physical chemistry and demonstrate them by means of experimentation.
5. Demonstrate laboratory skills and knowledge in areas of chemistry in which this student is trained.
6. Interpret biochemical problems and formulate solutions. (If the student has taken this area.)
7. Design and perform research projects in chemistry at the college level.

The General Science Teacher Education major should be able to:

1. Prepare various chemical solutions, to be used in classroom laboratories at all levels of education.
2. Analyze the contents of a chemical solution.
3. Convert measurements from the English to metric system and from the metric to English system, at any educational level.
4. Classify a biological specimen using the appropriate classification key.
5. Identify various biological organs and systems and list the appropriate life functions of each.

The Mathematics major should be able to:

1. Solve mathematical problems utilizing an appropriate type of equation whenever applicable.
2. Organize mathematical information and present the information in appropriate visual forms and vice versa.
3. Choose correct mathematical methods to solve problems and solve them in the most efficient manner.

The Mathematics Education major should be able to:

1. Demonstrate his grasp of an area of high school mathematics content not only by handling specific problems successfully but also by utilizing various means of handling the problems.

2. Develop lesson plans in an area of high school mathematics content whereby high school students could successfully and efficiently learn the content.
3. Research information about a specific mathematical topic and list ways it is treated by mathematicians, teachers, and textbooks.

The Mathematics and Computer Science major should be able to:

1. Call upon his knowledge to choose the appropriate math to solve mathematical problems.
2. 1) Determine if a mathematical problem is appropriate for solution with a computer, 2) If appropriate be able to develop an algorithm to solve it, 3) Apply the most appropriate language in his repertoire to solve the problem.

B.S. IN BIOLOGY

Major.....33 hours

BIO 1510 - General Biology I (4) instead of general education Life Science

BIO 1520	General Biology II	(4)
BIO 3520-3530	Microbiology I and II	(8)
BIO 3700	Genetics	(5)
BIO 4335	Seminar in Biology	(1)
	Biology Electives	(10)

Required Support Courses:.....23-24 hours

(CHE 1010-1020 or CHE 1040-1050)

CHE 1010	Principles of Inorganic Cemistry	(4)
CHE 1020	Principles of Organic and Biochemistry	(4)
CHE 1040-1050	General Chemistry I, II	(8)
CHE 2010-2020	Organic Chemistry I, II	(8)
MAT 1060	College Algebra and Trigonometry	(4)

(or equivalent instead of general education Math)

PHY 1010	Introduction to Physics	(3)
	OR	
PHY 1110	General Physics	(4)

(instead of general education Physical Science)

Minor: Chemistry (strongly advised for Biology majors).....20 hours

(CHE 1010-1020 or CHE 1040-1050)

CHE 1010	Principles of Inorganic Chemistry	(4)
CHE 1020	Principles of Organic and Biochemistry	(4)
CHE 1040-1050	General Chemistry I, II	(8)
CHE 2010-2020	Organic Chemistry I, II	(8)
	Chemistry Electives	(4)

Minor: Biology ..... 20 hours

BIO 1510-1520	General Biology I & II	(8)

(instead of Biology for the general education requirements in Science)

	Biology Electives	(12)

B.S. IN CHEMISTRY

Major ..... 30 hours

CHE 1040-1050	General Chemistry I, II	(8)
CHE 2510-2520	Analytical Chemistry I, II	(6)
CHE 2010-2020	Organic Chemistry I, II	(8)
CHE 4010	Physical Chemistry	(4)
CHE 4335	Seminar in Chemistry	(1)
	Chemistry Electives	(3)

Required Support Courses: ..... 20 hours

PHY 1110-1120	General Physics I, II	(8)
	OR	
PHY 2110-2120	General Physics I, II	(8)
BIO 1510	General Biology I	(4)
MAT 2010-2020	Calculus and Analytical Geometry I, II	(8)

(instead of general education Life Science and general education Math)

Minor in Chemistry ..... 20 hours

20 hours in Chemistry including the general education requirements in Physical Science.

B.S. IN GENERAL SCIENCE

Major ..... 33 hours

	Biology	(8)
	Chemistry	(8)
	Physics	(8)
	Science Electives	(8)
BIO 4335	Seminar in Biology	(1)
	OR	
CHE 4335	Seminar in Chemistry	(1)

Minor in General Science ..... 20 hours

	Biology	(4)
	Chemistry	(4)
	Physics	(4)
	Science Electives	(8)

(includes the science requirement in general education)

Minor in Physical Science ..... 20 hours

PHY 1110-1120	General Physics I, II	(8)
CHE 1040-1050	General Chemistry I, II	(8)
	Physical Science Electives	(4)

(includes the science requirement in physical science)

B.S. IN MATHEMATICS

Major ..... 30 hours

MAT 2010-2020	Calculus and Analytic Geometry I, II	(8)
MAT 3050	Intermediate Calculus	(4)
MAT 4020	Differential Equations	(4)
Math electives above 2000 level		(14)

Minor in Mathematics ..... 16 hours

MAT 2010-2020	Calculus and Analytic Geometry I, II	(8)
Math electives above 2000 level		(8)

B.S. IN MATHEMATICS EDUCATION

See Teacher Education Program section of the catalog for description.

B.S. IN MATHEMATICS/COMPUTER SCIENCE

Major ..... 31 hours

MAT 2010-2020	Calculus and Analytic Geometry I, II	(8)
MAT 2090	Discrete Mathematics	(4)
MAT 3010	Mathematical Theory of Probability	(4)
MAT 3020	Mathematical Theory of Statistics	(4)
CSC 2100	PASCAL Programming	(3)
CSC 2200	BASIC Programming	(3)
CSC 3010	Data Structures	(3)

Minor in Mathematics/Computer Science* ..... 16 hours

MAT 2090	Discrete Mathematics	(4)
CSC 2100	Introduction to Computers	(3)
CSC 2150	PASCAL Programming	(3)
CSC 3010	Data Structures	(3)
BUS 3020	Business and Economics Statistics	(3)

*Minor in Computer Science is not available to CIS majors.

PRE-NURSING PROGRAM

Trevecca has a cooperative agreement with Mid-America Nazarene College which enables a student to attend Trevecca for two years and then transfer to Mid-America for the professional courses leading to a Bachelor of Science Degree in Nursing. The B.S.N. is accredited by the Kansas State Board of Nursing and the National League of Nursing. Graduates are eligible for State Board exams and licensure as a Registered Nurse.

The first two years of a B.S.N. may be taken at Trevecca. Students may then transfer to Mid-America Nazarene College.

Students must complete all courses in the first two years with a "C" or above and maintain at least a 2.6 grade point average to be considered for the professional program.

Minimum Criteria for admission to the Professional Program (Pre-Nursing):

1. Completion of pre-professional curriculum with a grade of C or above.
2. A minimum G.P.A. of 2.6 on a 4.0 scale.
3. Formal application of the Division of Nursing by January 1st, to be considered for Fall admission.
4. Copies of all official transcripts on file in Nursing Department by January 1.
5. Two references from qualified persons on official forms on file in Nursing Department by January 1.
6. A personal interview with two of the Nursing Faculty.
7. A History & Physical done within the last year on file in the department by February 5.
8. Obtain recommendation of the Admissions Committee of the Division of Nursing.

PRE-PROFESSIONAL CURRICULUM FOR B.S. IN NURSING

REL 2000	Intro. to Biblical Faith	(3)
REL 3000	Intro. to Christian Thought	(3)
REL 4000	Christian Life and Ministry	(3)
PED	Activity courses	(2)
ENG 1020	English Composition	(3)
COM 1010	Speech Communication	(3)
MAT 1040	Concepts of Math	(4)
PHL 2010	Intro. to Philosophy	(3)
ENG 1080	Critical Reading and Writing	(3)
ENG 2000	Intro. to Literature	(3)
MUS 1500	Fine Arts of Western World	(3)

HIS 1400	World Civilization I	(3)
HIS 1450	World Civilization II	(3)
Social Science - From:		(6)
SOC 2010	General Sociology	(3)
PSY 2010	General Psychology I	(3)
COM 1020	Communications and Social Relations	(3)
PSY 2175	Human Growth and Development	(3)
Intro. Language (Fre., Ger., or Spa.)		(3)
BIO 2010 &2020	Anatomy and Physiology I & II	(8)
CHE 1010 &1020	Principles of Inorganic, Organic, and Biochemistry	(8)
BIO 2700	Nutrition	(3)
BIO 1510	General Biology	(4)
BIO 3520 &3530	Microbiology I & II	(8)
NUR 2000	Dimensions in Nursing	(4)

(Taken by students transfering to Mid-America Nazarene College)

PRE-PHARMACY

The first two years of a Bachelor of Science degree in pharmacy may be taken at Trevecca.

General Education:

ENG 1020	English Composition	(6)
ENG 1080	Critical Reading and Writing	(3)
COM 1010	Speech Communication	(3)
ENG 2000	Introduction to Literature	(3)
HIS 1400	World Civilization I	(3)
HIS 1450	World Civilization II	(3)
REL 2000	Intro. to Biblical Faith	(3)
REL 2030	Christian Beliefs	(3)
MAT 1060	Algebra and Trigonometry	(4)
PED	2 Activity courses and Intro. to Health & Fitness	(2)
SOC 2010	General Sociology	(3)
PSY 2010	General Psychology	(3)
MUS 1500	Fine Arts in Western World	(3)
ACT 2210	Accounting I	(3)

Specific Courses:

BIO 1510-1520	General Biology I and II	(8)
CHE 1040-1050	General Chemistry I, II	(8)
CHE 2010-2020	Organic Chemistry I, II	(8)
PHY 1110-1120	General Physics I, II	(8)
OR		
PHY 2210-2220	General Physics I, II	(8)

Total .....74 hours

The following professional Pharmacy courses may be taken at Trevecca:

BIO	2010-2020	Anatomy-Physiology I, II	(8)
BIO	3510	Biochemistry	(3)
BIO	3520	Microbiology I	(4)
BIO	3530	Microbiology II	(4)

PRE-MEDICAL/PRE-DENTAL

The student will major in either Biology or Chemistry with a minor in the other.

One year of General Physics is required. Individual counseling is given to each student as needed.

PRE-ENGINEERING PROGRAM

First Year: Required

MAT	2010-2020	Calculus and Analytic Geometry I, II	(8)
CHE	1040-1050	General Chemistry I, II	(8)
CIS	2100	Introduction to Computers	(3)
ENG	1020	English Composition	(3)
ENG	1080	Critical Reading and Writing	(3)
REL	2000	Intro. to Biblical Faith	(3)
		*Electives	(4)
		Total	32 hours

Second Year: Required

MAT	3050	Intermediate Calculus	(4)
MAT	4020	Differential Equations	(4)
PHY	2110-2120	General Physics I, II	(8)
REL	2030	Christian Beliefs	(3)
		*Electives	(13)
		Total	32 hours
		Two-Year Total	64 hours

*Students should choose electives according to requirements of the institution to which they plan to transfer for completion of their engineering degree. Usually this choice will mean carefully selecting courses from a variety of areas - e.g. social sciences, humanities, fine arts, etc. - to meet general education requirements. Each student should bring a copy of the institution's catalog to be used with the TNC advisor during registration counseling.

SCIENCE AND MATH COURSES

A. BIOLOGY

BIO 1020 - Cardiovascular Physiology (2)
Designed for electives. An overview of the heart and circulatory system and its relationship to other body systems and functions. CPR instruction is included in the course.

BIO 1510 - General Biology I (4)
Fundamental concepts in the biological sciences including organization of living matter, cellular structures and function, food production by photosynthesis, energy harvest, reproduction, genetics, and taxonomy. Students majoring or minoring in biology should register for this course instead of SCI 1500. Lecture and lab.

BIO 1520 - General Biology II (4)
A study of principles of biology that apply to animal and plant life with laboratory study of selected organisms. Prerequisite: General Biology 1510 or equivalent. Lecture and lab.

BIO 2010 - Anatomy-Physiology I (4)
The study will include: the body as a whole, cells and organization of the body, the skeletal and muscular systems, nervous system and endocrine system. Two lectures and two labs.

BIO 2020 - Anatomy-Physiology II (4)
The study will include: fluid compartments, urinary system, cardiovascular system, the respiratory system, the gastrointestinal system, the reproductive system, and the immune system. Two lectures and two labs.

BIO 2500 - Ecology-Nature Study (3)
A study of plants and animals, and their relationship to their environment. Field work will be used to acquaint teachers with means of utilizing the outdoors in teaching identification of birds, flowers, and trees. Some study of astronomy, geology and weather as related to ecology is included. Lecture and lab.

BIO 2700 - Nutrition (3)
A study of the nutritive value of food and the factors influencing the body's requirements.

BIO 3010 - Histology (3)
A study of mammalian tissue and microscopic identification of cells, tissues and organs. Opportunities for practice in the preparation of microscopic slides will be given. Lecture and lab. Prerequisite: BIO 1510-20 or equivalent.

BIO 3020 - Embryology (3)
Gametogenesis, fertilization, cleavage, and gastrulation followed by special study of the development of the organs and systems of the vertebrate, with emphasis on frog, chick, and mammalian embryos. Lecture and lab. Prerequisite: BIO 1510-20.

BIO 3110 - Clinical Microscopy (3)
This course provides the students with a general understanding and basic working knowledge in the clinical aspects and technical procedures employed in the areas of clinical hematology and urinalysis, bacteriology and immunology. Practical exercise in related diagnostic laboratory procedures are emphasized in the laboratory. Lecture and lab.

BIO 3510 - Biochemistry (3)
The chemical composition and reaction of living matter. Prerequisite: Organic Chemistry 2010-20. Can count toward a degree in either biology or chemistry. Lecture and lab. (Alternate years)

BIO 3520 - Microbiology I (4)
A survey of bacteria, fungi, and viruses. Emphasis on bacterial and fungi of medical importance to man. Classifications, morphology, cultivation, epidemiology, treatment, clinical symptoms and lab diagnosis are considered. Laboratory deals with isolation and identification procedures. Lecture and lab.

BIO 3530 - Microbiology II (4)
Introduction to the viruses; their nature, classification and diseases. A study of the medically important parasites of man; classification, morphology, life-cycle and host parasite interaction are considered. Diagnostic clinical laboratory procedures are emphasized. Lecture and lab.

BIO 3560 - Pathogenic Microbiology/Immunology (3)
Study of pathogenic bacteria associated with infectious diseases in man. Morphology physiology, pathogenesis, host resistance, prevention and control will be considered as will basic immunologic principles and techniques. Laboratory emphasized diagnostic methods and culture techniques. Lecture and lab.

BIO 3700 - Genetics (5)
Classical theories (Mendelian) of heredity and molecular genetics are both emphasized. Recent discoveries and current research will be considered. Laboratory work includes experiments with plants, Drosophila, and bacteriophages. Lecture and lab; some additional lab work to be arranged.

BIO 4330 - Special Projects in Biology (1-3)
Open to biology majors and minors with advanced standing. Individual study in a chosen field with emphasis on basic research techniques under the supervision of the faculty member in that area of biology. Two hours lab per week for each hour credit. Prerequisite: BIO 1510-20 plus the advanced course in the area of study.

BIO 4335 - Seminar in Biology (1)
Consists of projects and papers presented and reported to the science faculty and science majors.

B. SCIENCE

SCI 1500 - Life Science (3)
Designed to convey methods of study in the biological sciences and to study biological issues and values as related to the well being of personal, societal and general environmental living.

SCI 1600 - Physical Science (3)
Designed to convey the nature of matter and methods of study in the physical sciences and to study physical science issues and values as related to the well being of personal, societal and general environmental living.

SCI 3490-3500 - Methods of Teaching Science in the Elementary School I & II (3), (3)
Materials, methods and current trends in teaching science in the elementary school. Basic concepts of science are also stressed. 3490 - biological science, 3500 - physical sciences. Lecture and lab.

SCI 3510 - Earth and Space Science (3)
Topics covered are geology, astronomy, meteorology, oceanography. Suitable for elementary or secondary education majors and for general education. Lecture and lab. Prerequisite: SCI 1600 or permission of instructor.

SCI 3520 - Conservation of Natural Resources (3)
Topics covered are geology, astronomy, meteorology, oceanography. Suitable for elementary or secondary education majors and for general education. Lecture and lab. Prerequisite: SCI 1600 or permission of instructor.

SCI 3600 - Materials and Methods of Teaching Science in the Secondary School (3)
Includes a comprehensive file of science materials and references, a study of laboratory technique and review of basic subject matter.

SCI 4000 - History and Philosophy of Science (3)
The origins of science, the formation of scientific concepts, the logical structure and verification of theories, the meaning and limitation of explanation in science, and implications of some scientific findings for ethical and social problems.

SCI 4330 - Special Projects in Earth and Space Science (1-3)
Individual study in a chosen area of earth and space science under the supervision of the faculty member in this area. Two hours lab per week for each hour credit.

C. CHEMISTRY

CHE 1010 - Principles of Inorganic Chemistry (4)
Introduction to the basic principles of inorganic chemistry. Designed for pre-nursing and pre-physician assistant students. Lecture and lab.

CHE 1020 - Principles of Organic and Biochemistry (4)
Introduction to important organic and biochemical compounds and their reactions. Prerequisite: CHE 1010. Lecture and lab.

CHE 1040-1050 - General Chemistry I, II (4), (4)
This sequence is for students planning further work in chemistry. Topics discussed include chemical notation, atomic structures, periodic relationships, bonding, chemical equilibrium, acids, bases, salts, redox reactions electrochemistry, and qualitative analysis. Lecture and lab.

CHE 2010-2020 - Organic Chemistry I, II (4), (4)
An introduction to the study of the compounds of carbon - their classification, nomenclature, preparation, and reaction. Prerequisite: one year of college chemistry. Lecture and lab.

CHE 2510-2520 - Analytical Chemistry I, II (3), (3)
A study of volumetric, gravimetric, and instrumental methods of analysis. Lecture and lab. (Alternate years)

CHE 3210 - Synthetic Inorganic Chemistry (2)
A laboratory course open to advanced students in chemistry. Inorganic compounds are prepared in pure conditions. Prerequisite: Chemistry 1050 or equivalent. 9 hours Laboratory.

CHE 3510 - Biochemistry (2)
The chemical composition and reaction of living matter. Prerequisite: Organic Chemistry 2010-20. Can count toward a degree in either biology or chemistry. (Alternate years). Lecture and lab.

CHE 4010 - Physical Chemistry I: Thermodynamics and Chemical Dynamics (4)
Thermodynamics and its application to phase equilibria, chemical equilibria, surface phenomena, and electrochemistry. Kinetic theory, chemical kinetics, and irreversible processes. Prerequisites: Math 2010-20, General Physics 1110-20, and Chemistry 1040-50. Lecture and lab (alternate years).

CHE 4020 - Physical Chemistry II: Quantum Chemistry, Spectroscopy, and Physical Methods (4)
Chemistry Quantum theory and its application to atomic structure, group theory, molecular structure, spectroscopy, statistical mechanics, and solid-state chemistry. Prerequisites: Math 2010-20, General Physics 1110-20, and Chemistry 1040-50. Lecture and lab. (Alternate years)

CHE 4330 - Special Projects in Chemistry (1-3)
Open to chemistry majors and minors with advanced standing. The course consists of individual study in a chosen field with emphasis on basic research techniques under the supervision of the faculty member in that area of chemistry. Two hours laboratory per week for each hour credit. Prerequisite: CHE 1040-50 plus the advanced course in the area of study.

CHE 4335 - Seminar in Chemistry (1)
Consists of projects and paper presented and reported to the science faculty and science majors.

D. PHYSICS

PHY 1010 - Introduction to Physics (3)
The fundamental concepts of physics. Lecture and lab.

PHY 1050 - Sound Systems (3)
Designed for an elective. Vibrating systems, nature of sound, hearing, phone and tape systems, microphones, and loud speaker systems will be discussed.

PHY 1110-20 - General Physics I, II (4), (4)
For students in biology, engineering, and medicine. Includes mechanics, heat, sound, electricity and magnetism; light and modern physics. Lecture and lab.

PHY 2110-20 - General Physics I, II (4), (4)
A course designed for students in the physical sciences, and mathematics. Calculus is used in the mathematical description of physical processes. Subject material and instructor are the same as Physics 1110-20. Prerequisite: Mathematics 2010-2020. (May be taught concurrently with Physics 1110-20.)

PHY 4330 - Special Projects in Physics (1-3)
Open to science major and minors with advanced standing. Individual study in a chosen field under the supervision of a faculty member in Physics. Two hour lab per week for each hour credit.

E. MATHEMATICS

MAT 0930 - Math Skills (3)
For students with math deficiency as determined by ACT score and diagnostic testing, this course includes fractions, decimals, percents, integers, simple equations, and problem solving. A competency exam is a requirement for completing this course. Graded A, S, IP, U, F.

MAT 1040 - Concepts of Mathematics (4)
Designed to meet the objectives of general education in this area, this course is a study of the basic concepts of number, measurement, function, and proof extended into elementary algebra. Selected current applications such as computers, other numeration systems, and matrices will be explored.

MAT 1050 - Intermediate Algebra (4)
For students who have only one year of high school algebra or who need a refresher course prior to college algebra and trigonometry. It is also an alternative for meeting the general education requirement for students who prefer a mainstream mathematics course or who need more algebra background for other majors - e.g. business. It emphasizes real and complex number systems, functions and their graphs, and systems of equations and inequalities.

MAT 1060 - College Algebra and Trigonometry (4)
Following a rapid review of the fundamentals, this course concentrates on intensive study of inequalities, polynomial functions, and systems including trigonometric functions and graphs, formulas, identities and equations. Prerequisite: MAT 1050 (may be waived on the basis of the results in the College Board's DTMS Intermediate Algebra Skills Test administered at the beginning of the academic year).

MAT 1100 - Concepts of Elementary Mathematics I (3)
Features intensive study of elementary number theory, whole numbers, integers, rational and irrational numbers in their various forms (fractions, decimals, percents, radicals), numeration systems, and the real number system, with emphasis on properties and computational algorithms. Required of elementary, early childhood and special education students.

MAT 1200 - Concepts of Elementary Mathematics II (3)
Covers numeration systems, elements of plane and solid geometry including measurement with metric units, and basic elements of algebra. Required of elementary, early childhood, and special education students.

MAT 2010-2020 - Calculus and Analytic Geometry I and II (4), (4)
Cartesian coordinates, equations of curves, conics, and polar coordinates; differentiation of functions with algebraic, geometric, and mechanics applications; integration of functions; integration by changes of variables; and reduction formulas.

MAT 2060 - Linear and Matrix Algebra (4)
Linear equations, vector operations, matrices, determinates, linear transformations, eigenvalues and eigenvectors, singular values and singular vectors, canonical forms, polynomial functions of matrices, and related topics. Prerequisite: MAT 1050 or equivalent. Alternate years.

MAT 2070 - Modern Algebra (4)
Sets, groups, rings, and fields. Logical rigorous proofs and analysis are emphasized. Prerequisite: MAT 1060 or high school equivalent. Alternate years.

MAT 2080 - Foundations of Geometry (3)
Elementary geometry from an advanced standpoint; a study of axiomatic structures; Eudidian geometry in two and three dimensions. Prerequisite: MAT 1060 or equivalent. Alternate years.

MAT 2090 - Discrete Mathematics (4)
Concepts of computer related mathematics. Topics include algorithms, binary numbers sets, combinations, probability, logic, and linear math. Minimum requirement is a good knowledge of high school algebra.

MAT 3010 - Mathematical Theory of Probability (4)
Probability of finite sample spaces, random variables, probability distributions, binomial distributions. Prerequisite: MAT 2020. Alternate years.

MAT 3020 - Mathematical Theory of Statistics (4)
Analysis of the basic principles of statistical methods from properties of distribution to sampling and statistical inference. Prerequisite: MAT 3010. Alternate years.

MAT 3050 - Intermediate Calculus (4)
Infinite series expansion of functions, multiple integrals, and introduction to differential equations. Prerequisites: MAT 2010-2020.

MAT 3060 - Teaching Mathematics in the Secondary School (2)
An individualized course in materials and methods for teaching mathematics in secondary school. Professional resources, such as those of the National Council of Teachers of Mathematics, will be emphasized. Some involvement with lower level math courses being taught at Trevecca will provide additional opportunity for observation and practice of teaching methods with mathematical content.

MAT 3070 - Vector Analysis (3)
The algebra and the differential and integral calculus of vectors with applications to geometry and physical applications. Prerequisite: MAT 2020. Alternate years only.

MAT 4020 - Differential Equations (4)
Linear equations with constant coefficients and equations of the second order from - geometrical and physical applications. Prerequisite: MAT 2020.

MAT 4030 - Introduction to Real Analysis (3)
Real number system, functions, sequences, limits, continuity, uniform continuity, infinite series and sequences. Prerequisite: MAT 2020. Alternate years only.

MAT 4330 - Directed Study in Math (1-3)
For advanced students working on special projects supervised by the instructor.

F. COMPUTER SCIENCE

CSC 2100 - Introduction to Computers (same as CIS 2100) (3)
Introduction to common language programming, and business data processing equipment in developing total information systems.

CSC 2150 - PASCAL Programming (same as CIS 2150) (3)
Because it is a highly structured language, it lends itself well to modern programming techniques. Its simplicity and rendability make it one of the best languages for teaching the concepts of programming and instilling good habits. Techniques and habits learned with Pascal are applicable to other languages as well, thus increasing the skill and value of a programmer.

CSC 2200 - Basic Programming (same as CIS 2200) (3)
The BASIC language closely resembles FORTRAN. BASIC is a simple terminal language. It is designed for easy data input and output and offers editing features.

CSC 3010 - Data Structures (3)
Basic concepts of data structures using Pascal. Topics studied include arrays, strings, dynamic allocation, linked lists, stacks, queues, trees, sorting, searching, merging and file control. Prerequisite: CSC 2150 or CIS 2150.

CSC 3100 - Data Processing Systems (same as CIS 3100) (3)
Basic principles and methods of data systems analysis, design, and implementation. Prerequisite: CSC 2100 or CIS 2100.

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JOHN W. DIX, M.A., Science and Mathematics
H. RAY DUNNING, Ph.D., Religion and Philosophy
JAMES A. KNEAR, M.A., Communication Studies
CORLIS A. McGEE, D.A., Business
G. MICHAEL MOREDOCK, M.D., Allied Health
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J. MARK HALL, B.S., M.L.S., Media Services Librarian
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WAYNE GALLUP, B.S., M.A., Assistant Dean of Student Services
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GARY S. WOOD, B.A., M.S., Director of Career Counseling
FRANK L. WILSON, B.S., M.S., Director of Intercollegiate Athletics
ALAN SMITH, B.A., M.A., Director of Intramural Athletics

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MERRITT L. WHITE, B.A., Chief Fiscal Officer
ALAN BOND, B.A., C.P.A., Supervisor of Accounting Services
EVERETT HOLMES, B.A., M.S., Director of Student Financial Aid
(Pending), Director of Management Information Systems

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PLEAIS HAMPTON, Director of Church Relations and Development
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MICHAEL T. JOHNSON, B.S., Assistant Director of Admissions
PATTY D. COOK, B.S., Assistant Director of Admissions

Full-time Teaching Faculty

Professors

JAMES R. CALDWELL, Professor of Psychology, 1974—
B.A., Eastern Nazarene College, 1951; M.A., Boston University, 1954; Ph.D., University of Southern California, 1969.

HAL A. CAUTHRON, Professor of New Testament Language and Literature, 1972—
B.A., Bethany Nazarene College, 1967; M.A., 1969; M.Div., Nazarene Theological Seminary, 1972; M.A., Vanderbilt University, 1979; Ph.D., Vanderbilt University, 1984.

JOHN F. CHILTON, Professor of History, 1975—
B.B.A., Emory University, 1954; B.A., Trevecca Nazarene College, 1964; M.A., George Peabody College, 1967; Ed.S., 1969; Ph.D., George Peabody College, 1975.

JOHN W. DIX, Professor of Biology, 1960—
B.A., Trevecca Nazarene College, 1949; M.A., George Peabody College, 1950.

F. PAUL DUNN, Professor of Business, 1986—
B.S., Indiana University, 1952; M.C., University of Richmond, 1965; Ph.D., American University, 1973.

H. RAY DUNNING, Professor of Theology and Philosophy, 1964—
B.A., Trevecca Nazarene College, 1948; B.D., Nazarene Theological Seminary, 1951; M.A., Vanderbilt University, 1952; Ph.D., Vanderbilt University, 1969.

DON W. DUNNINGTON, Chaplain, Professor of Preaching and Pastoral Ministry, 1980—
B.A., Olivet Nazarene College, 1970; M.Div., Nazarene Theological Seminary, 1974. D.Min., Trinity Evangelical Divinity School, 1981.

STEPHEN H. FARNSLEY, Professor of Music, 1981—
B.S., Indiana Central, 1972; M.Mus., Ball State University, 1976; D.A., Ball State University, 1985.

ANN K. FUQUA, Professor of Biology, 1969-70, 1971—
B.S., George Peabody College, 1955; M.A., 1968; Ed.S., 1969; Ph.D., George Peabody College of Vanderbilt University, 1983.

RONALD F. GRAY, Professor of Mathematics, 1978-1980; 1983—
B.A., University of New Hampshire, 1953; M.A., University of California (Berkeley), 1959; Ed.D., University of California (Berkeley), 1961.

CRAIG S. KEEN, Professor of Philosophy and Religion, 1981—
B.A., Bethany Nazarene College, 1972; M.A., Bethany Nazarene College, 1975; M.Div., Nazarene Theological Seminary, 1975; Ph.D., Claremont Graduate School, 1985.

RALPH G. LEVERETT, Professor of Special Education, 1978—
B.S., Middle Tennessee State University, 1960; M.A., George Peabody College, 1969; M.S., Vanderbilt University, 1974; Ph.D., Vanderbilt University, 1983.

BARBARA L. McCLAIN, Professor of Music, 1956—
B.A., Olivet Nazarene College, 1951; B.Mus., 1954; M.Mus., University of Illinois, 1956.

CORLIS A. McGEE, Professor of Business, 1976-79; 1980—
B.S., Trevecca Nazarene College, 1975; M.B.A., University of Tennessee-Nashville, 1979; D.A., Middle Tennessee State University, 1987.

FRED A. MUND, Professor of Music, 1968—
B.S., Olivet Nazarene College, 1962; M.S., Butler University, 1965.

GERARD A. NYSSEN, Professor of Chemistry, 1969—
B.A., Olivet Nazarene College, 1965; Ph.D., Purdue University, 1970.

THOMAS R. ROSEBROUGH, Professor of Education, 1976—
B.A., Ohio State University, 1969; M.A., Ohio State University, 1973; Ph.D., Ohio State University, 1976.
RALPH F. UNGAR, Professor of Microbiology, 1976—
B.A., Northwest Nazarene College, 1951; M.T., Montana School of Medical Technology, 1952; M.S., Medical College of Georgia, 1957; Ph.D., University of Oklahoma, 1972.
ARTHUR W. WILLIAMS, Professor of History, 1970—
B.A., Trevecca Nazarene College, 1959; B.D., Nazarene Theological Seminary, 1962; M.A.T., University of Louisville, 1970; D.A., Middle Tennessee State University, 1975.

Associate Professors

ROBINSON T. BLANN, Associate Professor of English, 1981—
B.A., Vanderbilt University, 1971; M.A., Emory University, 1973.
LARRY D. BUESS, Associate Professor of Mathematics, 1980—
B.A., Olivet Nazarene College, 1963; M.A.T., Purdue University, 1967; M.S., George Peabody College, 1976.
RANDY L. CARDEN, Associate Professor of Psychology, 1981—
B.S., Trevecca Nazarene College, 1978; M.A., Middle Tennessee State University, 1979.
CAROLE A. COSTA, Associate Professor of Education, 1972—
B.A., Trevecca Nazarene College; M.A., George Peabody College, 1966.
BILLY N. ESCUE, Associate Professor of Education, 1987—
B.S., Middle Tennessee State University, 1963; M.S., University of Tennessee, 1972; Ph.D., George Peabody College for Teachers, 1978.
PHYLLIS B. FLANNERY, Associate Professor of English, 1970—
B.A., Trevecca Nazarene College, 1964; M.A., George Peabody College, 1971.
NANCY W. HAZLEWOOD, Associate Professor of Education, 1978—
B.S., Radford College, 1957; M.Ed., Middle Tennessee State University, 1968.
WILMA D. JOHNSON, Associate Professor of Business, 1979—
B.S., Winthrop College, 1955; M.A.T., Winthrop College, 1975.
JAMES A. KNEAR, Associate Professor of Speech, 1977—
B.A., Trevecca Nazarene College, 1967; M.A., University of Missouri-Kansas City, 1970., M.S., Tennessee State University, 1986.
G. MICHAEL MOREDOCK, Associate Professor of Allied Health, 1986—
B.S., Indiana University, 1970; M.D., Indiana University, 1974.
RICHARD B. RYDING, Associate Professor of Pastoral Ministry, 1987—
B.S., Seattle Pacific University, 1968; M.Div., Nazarene Theological Seminary, 1972; M.A., Wheaton College, 1984.
L. ALAN SMITH, Associate Professor of Physical Education, 1972—
B.A., Asbury College, 1964; M.A., George Washington University, 1966.
MORRIS H. STOCKS, Associate Professor of Business, 1981—
B.S., Trevecca Nazarene College, 1977; C.P.A., Tennessee; M.S., Middle Tennessee State University, 1984.
JAMES H. WARREN, Associate Professor of Drama and Communications, 1983—
B.A., University of North Carolina, 1947; M.A., Northwestern University, 1948; M.A., Scarritt College, 1950.
JOY P. WELLS, Associate Professor of Sociology and Social Welfare, 1977—
B.S., Trevecca Nazarene College, 1976; M.A., Middle Tennessee State University, 1977; M.S.S.W., University of Tennessee, 1985.
NORMA L. WHITE, Associate Professor of English, 1980—
B.A., Trevecca Nazarene College, 1956; M.A., Middle Tennessee State University, 1962.

LOIS E. WOLFGANG, Associate Professor of Allied Health, 1978—
B.S.N., Roberts Wesleyan College, 1963; M.H.S., Governor's State University, 1978.

Assistant Professors

MARY B. BATES, Assistant Professor of Music, 1978—
B.S. George Peabody College, 1977; M.S., George Peabody College, 1978.

JOE E. BOWERS, Assistant Professor of Christian Education, 1982—
B.S., Trevecca Nazarene College, 1970; M.A., Scarritt, 1973, 1975.

DAVID F. DEESE, Assistant Professor of Broadcasting and Communications, 1979—
B.A., Trevecca Nazarene College, 1969; M.S., Tennessee State University, 1983.

CAROL ANNE EBY, Assistant Professor of English, 1982—
B.A., Trevecca Nazarene College, 1956; M.A., George Peabody College, 1957.

WALTER L. HECK, Assistant Professor of Music, 1983—
B.S., Olivet Nazarene College, 1963; M.Mus., Miami University of Ohio, 1976.

JAMES T. HIATT, Assistant Professor of Business, 1983—
B.S., Trevecca Nazarene College, 1976; J.D., University of Tennessee, 1979.

ELLIOT O. JOHNSON, Assistant Professor of Physical Education, 1979—
B.A., University of Northern Coloardo, 1971; M.A., Chadron State, 1974.

BRIAN Q. KILIAN, Assistant Professor of Music, 1986—
B.S., Trevecca Nazarene College, 1980; M.Mus., Combs College of Music, 1984.

CAROLYN C. SMITH, Assistant Professor of Physical Education, 1972—
B.A., Asbury College, 1964; M.A., University of Kentucky, 1969.

ANNIE E. STEVENS, Assistant Professor of English, 1984—
B.A., Eastern Nazarene College, 1975; M.A., University of Rochester, 1978; Ph.D., University of Rochester, 1984.

FRANK L. WILSON, Assistant Professor of Physical Education, 1979—
B.S., Olivet Nazarene College, 1961; M.S., Indiana State University, 1972.

Instructors

PEGGY H. POBST, Instructor in Computer Information Systems, 1986—
B.S., Trevecca Nazarene College, 1976.

RANDY M. SMITH, Instructor in Communications, 1987—
B.S., Trevecca Nazarene College, 1985; M.A., University of Kansas, 1986.

Emeriti

E. DRELL ALLEN, Professor Emeritus of History and Registrar Emeritus, 1963-1983—
Th.B., Olivet Nazarene College, 1944; M.Div., Nazarene Theological Seminary, 1949; D.Min., Vanderbilt University, 1976.

CHARLES L. CHILDERS, Professor Emeritus of English, 1954-1981
B.A., Howard Payne College, 1944; M.Div., Asbury Theological Seminary, 1946; M.A., University of Louisville, 1954; Ph.D., Vanderbilt University, 1959.

JERRY COSTA, Professor Emeritus of Biology, 1957-1977.
B.A., Trevecca Nazarene College, 1954; M.A., George Peabody College, 1957; Ed.S., George Peabody College, 1970.

LOIS B. EADES, Assistant Professor Emeritus of English, 1964-70, 1976-84
B.A., Olivet Nazarene College, 1941; M.A., University of Florida, 1961.

LYLA T. MACKEY, Associate Professor Emeritus of Library Science and Head Librarian Emeritus, 1935-1972.
B.A., Central State Teachers College, Oklahoma, 1934; M.A., George Peabody College, 1937.

ADRIENNE HOLLINS PHILLIPS, Associate Professor Emeritus of English, 1940-43; 1949-81
B.A., Trevecca Nazarene College, 1942; M.A., George Peabody College, 1945.

KOY W. PHILLIPS, Professor Emeritus of Religion, 1941-45, 1949-80
Th.B., Trevecca Nazarene College, 1939; B.S., Middle Tennessee State College, 1941; B.D., Nazarene Theological Seminary, 1949; M.S., George Peabody College, 1951.

KENNETH B. SLIFER, Professor Emeritus of Psychology, 1970-1980
B.A., Trevecca Nazarene College, 1950; B.D., Vanderbilt University, 1953; M.A., Austin Peay State University, 1965; Ed.D., Auburn University, 1973.

C.B. SMITH, Professor Emeritus of Mathematics, 1968-1981
B.S., University of Florida, 1933; M.S., 1935; Ph.D., University of Wisconsin, 1939.

CLIFTON M. TAYLOR, Professor Emeritus of Mathematics, 1963-1983.
B.S., Murray State College, 1952; M.S., Vanderbilt University, 1953.

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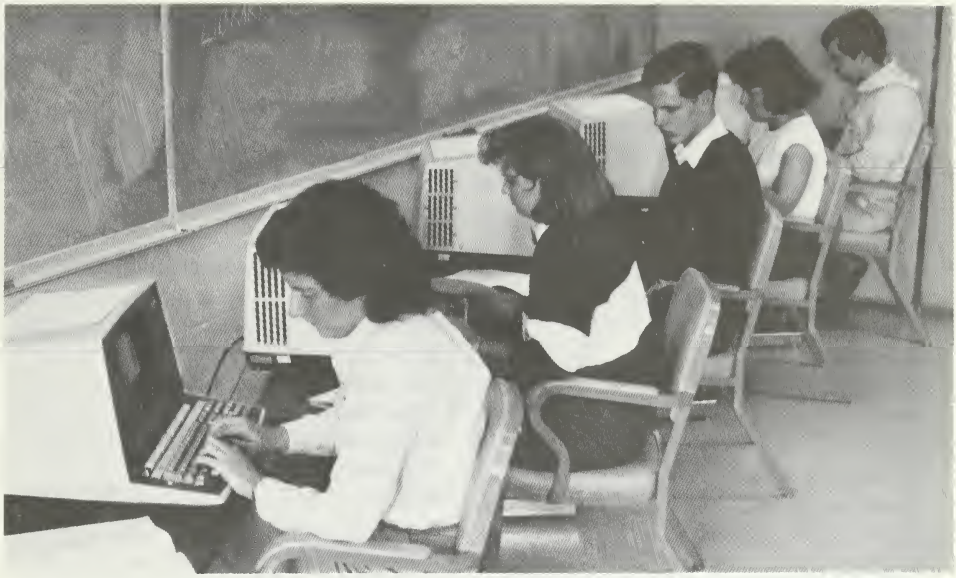
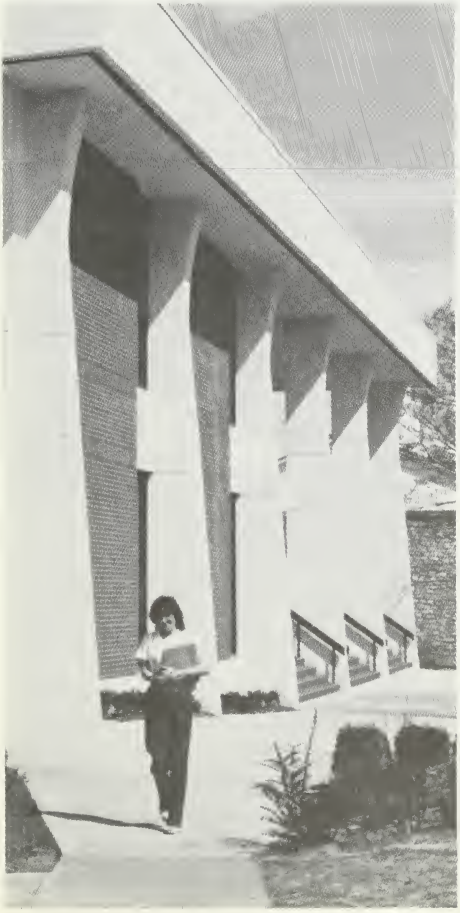
COLLEGE CALENDAR 1987-88

FALL 1987		
Aug. 17-18	(Mon.-Tue.)	Faculty Workshop
Aug. 17	(Mon.)	President's Dinner
Aug. 22	(Sat.)	ACT & Freshman Testing
Aug. 24-25	(Mon.-Tue.)	Orientation and Registration
Aug. 26	(Wed.)	Classes Begin
Sept. 1	(Tue.)	Last day to register & add classes
Sept. 28-Oct. 1	(Mon.-Thur.)	Fall Revival
Sept. 30	(Wed.)	Last day to drop a class with a "W"
Oct. 12-13	(Mon.-Tue.)	Mid-Semester Break
Oct. 19-21	(Mon.-Wed.)	Board of Trustees Meeting
Oct. 27-28	(Tue.-Wed.)	Slonecker Lectures
Nov. 9-20	(Mon.-Fri. 2 wks)	Class Advising for Spring Semester
Nov. 9-14	(Mon.-Sat.)	Heritage Week (Homecoming - Fri.)
Nov. 25-27	(Wed.-Fri.)	Thanksgiving Break
Dec. 14-17	(Mon.-Thur.)	Final Exams
Aug. 17-Dec. 18, 1987		Fall Term for P.A. Seniors
Aug. 10, 1987-Aug. 5, 1988		Term for Medical Technology Students
SPRING 1988		
Jan. 5-6	(Tue.-Wed.)	Orientation, Testing, and Registration
Jan. 7	(Thur.)	Classes Begin
Jan. 13	(Wed.)	Last day to register & add classes
Jan. 19-20	(Tue.-Wed.)	Wachtel Lectures
Feb. 1-4	(Mon.-Thur.)	Benson Lectures
Feb. 10	(Wed.)	Last day to drop a class with a "W"
Mar. 7-11	(Mon.-Fri.)	Mid-Semester Break
Mar. 14-16	(Mon.-Wed.)	Staley Lectures
Mar. 14-16	(Mon.-Wed.)	Board of Trustees Meeting
Apr. 1-4	(Fri.-Mon.)	Easter Holidays
Apr. 11-22	(Mon.-Fri. 2 wks)	Class Advising for Summer and Fall Semester
May 2-5	(Mon.-Thur.)	Final Exams
May 8	(Sun.)	Baccalaurate (2:30 p.m.)
May 9	(Mon.)	Commencement (9:30 a.m.)
Jan. 4-May 6, 1987		Spring Term for P.A. Seniors
MAY MINI-TERM 1988		
May 11-27	(Wed.-Fri. 2½ wks)	Mini-Term
May 11	(Wed.)	Registration and Classes Begin
May 27	(Fri.)	Exams
SUMMER 1988		
June 6-July 1		First Session Summer School
June 6	(Mon.)	First Session Registration & Classes Begin
July 1	(Fri.)	Final Exams
July 5 - 29		Second Session Summer School)
July 5	(Tue.)	Second Session Registration & Classes Begin
July 29	(Fri.)	Final Exams
May 16-Aug. 5		Summer Term for P.A. Seniors
May 10-Aug. 17		Summer Term for P.A. Juniors
June 6-Aug. 5		Teacher Workshops
June 13-July 1	(Session I)	Pre-College Honors Program
July 11-29	(Session II)	Pre-College Honors Program





JESUS
IS LORD

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Christian Community Living

Trevecca Nazarene College is the college of the Church of the Nazarene for the southeastern United States. As a Christian institution it exists to provide quality higher education in the tradition of the Liberal Arts within a Christian context. The Liberal Arts tradition is perceived to involve total personal development and life preparation. The Christian context is interpreted as emphasizing the Biblical teaching of Christian love as the norm of all human relations. The community attempts to foster a climate where development and integration of these areas occur through a Christian perspective on faith and living. Knowledge and truth can only find completion as it relates to eternal values.

A Community Living Council composed of students, faculty, and administrators has developed general guidelines which are consistent with the standards of the Church of the Nazarene and Trevecca's concept of Christian community living. The following policies are included in this statement. We ask that all students subscribe to these guidelines before admission. Read these carefully. If you can accept these conscientiously and gladly, you will find the Trevecca experience profitable as well as conducive to the highest standards of life.

As a student at Trevecca, I agree:

1. To accept the responsibilities of campus citizenship regarding the regulations as set forth in the college catalog and guidelines of the Community Living Council.
2. To attend required chapel services, take the required courses for Christian perspective on faith and living, and regularly attend the church of my choice.
3. To refrain from attendance at entertainment events that would compromise the Christian witness as interpreted by the Church of the Nazarene.
4. To refrain from coarse, obscene or profane language, tobacco, alcoholic beverages, illegal drugs and narcotics, gambling, and all forms of immoral conduct.
5. To abide by municipal, state, and Federal laws.
6. To respect the rights and dignity of each individual and to avoid all forms of destructive conduct that would violate those rights or damage the property of others.

While some may not have personal convictions in accord with all of these standards, enrollment in Trevecca Nazarene College, obligates the student to assume responsibility for them while enrolled. It should be understood that any behavior, either on campus or away, which gives evidence of disregard for the rules and spirit of the College's concept of Christian community living, would be sufficient reason for disciplinary action by the College. This could result in dismissal from the College.

Return to:

Office of Admissions
TREVECCA NAZARENE COLLEGE
333 Murfreesboro Road
Nashville, Tennessee 37203

APPLICATION FOR ADMISSION

(DO NOT WRITE IN THIS BOX)	Number	Classification
Application Received	Photos	Conditional
Admission Processing Fee	Receipt No.	Signed
Room Deposit	Receipt No.	Full Acceptance
H.S. Transcript: P F	College Transcript	Signed
Medical Received GED		Closed
ACT TOEFL		
SAT		

Send with application: 2 billfold size photos
$15.00 admission processing fee (non-refundable) and
$20.00 deposit if a dormitory resident

PLEASE PRINT ALL ENTRIES (Black ink or pencil)

PERSONAL DATA

SOCIAL SECURITY NUMBER ___ - ___ - ____
NOTE YOUR SOCIAL SECURITY NUMBER IS NEEDED FOR IDENTIFICATION PURPOSES

PHONE (AREA CODE NUMBER) ___ - _____

APPLICANT'S NAME (LAST NAME · COMMA · SPACE · FIRST NAME · SPACE · MIDDLE NAME)

SUFFIX (JR, III) TITLE (MR, MRS, ETC)

APPLICANT'S STREET ADDRESS (USE FULL SPELLING · DO NOT ABBREVIATE)

NAME PREFERENCE

APPLICANT'S CITY (ALSO ENTER COUNTRY IF OTHER THAN U.S.)

CITIZENSHIP
1 U.S. CITIZEN
2 OTHER _____ Specify if other than U.S.

APPLICANT'S STATE

ZIP CODE ____ - ____

ENTER THE PROPER CODE IN THE BOX FOR THE FOLLOWING

SEX
1 MALE
2 FEMALE

MARITAL STATUS
1 SINGLE
2 MARRIED
3 WIDOWED
4 SEPARATED
5 DIVORCED

DATE OF BIRTH MONTH DAY YEAR — EXAMPLE JAN. 5, 1951 ENTER 0 1 0 5 5 1

PLACE OF BIRTH

IF APPLICANT IS A MARRIED FEMALE, GIVE MAIDEN NAME
(LAST NAME · COMMA · SPACE · FIRST NAME · SPACE · MIDDLE NAME)

APPLICANT'S RELIGIOUS PREFERENCE

HOME CHURCH

MEMBER
0 NO
1 YES

PARENT/GUARDIAN NAME (LAST NAME · COMMA · SPACE · FIRST NAME · SPACE · MIDDLE NAME)

SUFFIX (JR., III)

PARENT/GUARDIAN TITLES
MALE (MR., DR., MAJOR)
FEMALE (MRS., ETC.)

PARENTS
0 BOTH LIVING
1 FATHER DECEASED
2 MOTHER DECEASED
3 BOTH DECEASED

PARENT'S MARITAL STATUS
2 MARRIED
3 WIDOWED
4 SEPARATED
5 DIVORCED

PARENT/GUARDIAN RELATION CODE
1 FATHER ONLY
2 MOTHER ONLY
3 BOTH
4 GUARDIAN

IF THE PARENT/GUARDIAN ADDRESS IS THE SAME AS THE APPLICANT'S ENTER 1 IN THE BOX BELOW AND PROCEED TO THE GENERAL DATA SECTION. OTHERWISE COMPLETE THE FOLLOWING

PARENT/GUARDIAN STREET ADDRESS (USE FULL SPELLING · DO NOT ABBREVIATE)

PARENT/GUARDIAN CITY (ALSO ENTER COUNTRY IF OTHER THAN U.S.)

PARENT/GUARDIAN STATE

ZIP CODE ____ - ____

OFFICE USE ONLY
INITIAL CONTACT
DISTRICT STATE
CHURCH ID
RELIGION COUNTRY
MAJOR
SEMESTER YEAR
HOUSING S-TYPE
H.S. CODE

GENERAL DATA

PLANNED DATE OF ENROLLMENT

SEMESTER
- ☐ 1 FALL
- ☐ 2 SPRING
- ☐ 3 MINI-TERM
- ☐ 4 SUMMER

YEAR 19__

EXPECTED CLASSIFICATION

- ☐ 1 FIRST TIME COLLEGE
- ☐ 2 FORMER TNC STUDENT
- ☐ 3 TRANSFER
- ☐ 4 TRANSIENT

- ☐ 1 FRESHMAN
- ☐ 2 SOPHOMORE
- ☐ 3 JUNIOR
- ☐ 4 SENIOR
- ☐ 5 SPECIAL
- ☐ 6 EARLY ADMISSIONS
- ☐ 7 PRE-COLLEGE HONORS

HOUSING DATA

- ☐ 1 COMMUTING STUDENT (OFF-CAMPUS)
- ☐ 2 RESIDENT STUDENT (DORMITORY)*
- ☐ 3 TNC's MARRIED STUDENT APTS

*IF LIVING IN A DORM, ARE YOU ENCLOSING THE ROOM DEPOSIT? _____ Yes/No

HAVE YOU EVER APPLIED TO TNC BEFORE? _____ Yes/No

ARE YOU APPLYING FOR FINANCIAL AID? _____ Yes/No

INDICATE THE MAJOR FIELD IN WHICH YOU WISH TO STUDY _____
(IF NOT KNOWN WRITE "UNDECIDED")

HOME TOWN NEWSPAPER _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

EDUCATIONAL DATA

HIGH SCHOOL LAST ATTENDED _____ STREET _____ CITY _____ STATE _____ ZIP _____

NAME OF PRINCIPAL _____ DATE OF YOUR GRADUATION _____

LIST ALL COLLEGES ATTENDED IN ORDER BY DATE BEGINNING WITH THE MOST RECENT ATTENDANCE.
ATTACH A SUPPLEMENT SHEET IF NECCESSARY

COLLEGE _____ ADDRESS _____ DATES ATTENDED _____

COLLEGE _____ ADDRESS _____ DATES ATTENDED _____

COLLEGE _____ ADDRESS _____ DATES ATTENDED _____

HAVE YOU EVER BEEN DISMISSED OR ASKED TO WITHDRAW FROM ANY EDUCATIONAL INSTITUTION? _____ IF YES,
EXPLAIN _____

LIST EXTRACURRICULAR ACTIVITIES AND HONORS FROM OTHER SCHOOLS.

Have you taken the ACT? _____ Indicate date taken _____ Were scores sent to Trevecca? _____

REFERENCES

PLEASE LIST THE NAMES AND ADDRESSES OF PERSONS WHO COULD SUPPLY REFERENCES. (Minister, Educator and or Guidance Counselor, or a personal acquaintance who has known you for a long period of time.)

(1) _____
NAME STREET CITY STATE ZIP

(2) _____
NAME STREET CITY STATE ZIP

I certify that the above statements are accurate and complete to the best of my knowledge. I understand that withholding information requested in this application or giving false information may make me ineligible for admission to/or continuation in Trevecca. I have read the above statement on Christian Community Living. As the basis of my application for admission, I accept the college statement of educational philosophy, purpose, and objective, and I will abide by the standards and regulations of the College and the guidelines of the Community Living Council.

DATE _____ NAME _____

Return to:
DIRECTOR OF COLLEGE HEALTH
TREVECCA NAZARENE COLLEGE
333 Murfreesboro Road
Nashville, Tennessee 37203

STUDENT HEALTH HISTORY

TO THE STUDENT: A health history form is required of all Trevecca Nazarene College students. This health information is confidential. Please read the form carefully; answer all questions on both sides of the form. Consult with your parents for complete and accurate answers to all questions.

Name in full _____ _____
Last First Middle

Address _____
Street City State Zip

1. Social Security No. _____ Birthday_____ Expected Entrance Year _____

2. In case of emergency notify _____ Phone _____

   Address _____ Relationship _____

3. Physician's Name _____
   (Home or family M.D. where additional records and health physical form will be obtained)

   Physician's Office Address _____

4. Are you covered by hospitalization insurance _____No _____Yes

   Age no longer
   covered under this
   Policy _____

   Name of Insurance Company _____

   Address _____

   Certificate or Policy No. _____ Group No. _____

   Name of Policyholder _____ Relationship _____

   Address of Policyholder _____

   Name of Employer, if Insurance carried there _____

   Address of Employer _____

5. Instructions: If you have a history of any of the items listed in a given question, circle the items, and in the remarks column, indicate the number of the question, and give a brief statement of the problem or condition.

1. Hospitalizations, fractures, surgery, or serious medical illness.
2. Continuing use of prescribed medications. Please specify.
3. Drug allergies or other allergies. Please specify.
4. Rheumatic fever, heart murmur, cyanosis, abnormal or irregular heart rate or rhythm, or recurrent chest pain.
5. Shortness of breath at rest or after mild exertion, heart failure, swelling of the hands or feet.
6. Excessive or prolonged cough or sputum production, coughing up blood, or chest pain or breathing deeply.
7. Pneumonia, bronchitis, tuberculosis, sinusitis, asthma, or frequent sore throats or ear infections.
8. Vomiting of blood, blood with a bowel movement, black stools, jaundice, or recurrent episodes of nausea, vomiting, diarrhea, or persistent abdominal pain, colitis.
9. Disorder of the liver, gall bladder, colon or stomach; peptic ulcer disease, hepatitis.
10. Diabetes mellitus, or "sugar in the urine;" under-active or over-active thyroid gland; goiter (thyroid lump); diseases of any endocrine gland.
11. Double vision, fainting spells, epilepsy or seizure disorder, recurrent severe headache.
12. Numbness, paralysis, tremor, persistent or progressive weakness.
13. Urinary tract infection (bladder or kidney infection).
14. (Males only) Prostate infection.
15. Blood, pus, protein, sugar, or stones in the urine.
16. (Females only) Abnormal or irregular menstrual periods; disorder of the ovary; recurrent vaginal infection.
17. Counseling or treatment for emotional problems in past 5 years.
18. Advised to seek further counseling for emotional problems.
19. Any physical handicap which may cause difficulty in performance of normal activities? e.g., blindness, hearing loss, difficulty in walking, speech defects, missing limbs, paralysis, etc.
20. Abnormal chest x-ray (if yes, give date and place of x-ray, details of abnormalities, if known).
21. Would you like to see a Student Health Service Physician to discuss any physical or emotional problems, including any not mentioned above?

Remarks: _____

6. Have you had a tetanus toxoid (or tetanus-diphtheria) injection within the last 10 years? (Recommended: tetanus toxoid [or tetanus-diphtheria] injection every 10 years).
   No Yes — Give Date _____

7. Have you had a positive skin test for tuberculosis, or treatment for a positive skin test for TB?
   No Yes — Give Date _____

Family History: Circle items which relate to your family and comment on all that are circled.

1. Epilepsy/Seizures
2. Thyroid Disorders
3. Mental/Emotional Disorders
4. Congenital Deformity
5. Tuberculosis
6. Cancer
7. High Blood Pressure
8. Stroke
9. Heart Disease
10. Diabetes
11. Kidney Disease

Comments: _____

Past Medical History

	Date		Date
Chicken Pox	_____	Mumps	_____
German Measles (3-days)	_____	Pneumonia	_____
Hernia	_____	Scarlet Fever	_____
Measles (Rubella)	_____		

Student Signature _____ Date _____

CONSENT FORM FOR MINORS

I, _____ (parent/guardian) consent to necessary medical care as needed for _____, (son, daughter, legal charge) as determined by a licensed medical doctor connected with the Student Health Service of Trevecca, or licensed medical personnel called upon in consultation as deemed necessary by the Student Health Service, for academic year _____.

Date _____ Signature _____

Witness _____

Return to:
DIRECTOR OF COLLEGE HEALTH
TREVECCA NAZARENE COLLEGE
333 Murfreesboro Road
Nashville, Tennessee 37203

STUDENT HEALTH PHYSICAL

TO THE PHYSICAN: A health physical form is required of all Trevecca Nazarene College students. This health information is confidential. Please read the form carefully and complete all information.

Student's Name _____
Last First Middle

Significant Past History _____

Current Medicines _____

Allergies _____

Height _____ Weight _____ B/P _____ P _____
Vision ____/____ U/A pH _____ Protein _____ Glucose _____
Micro _____ Hgb (if indicated) _____

	Normal	Abnormal Findings
Head	☐	
Eyes	☐	
Ears	☐	
Nose	☐	
Throat	☐	
Neck	☐	
Chest	☐	
Heart	☐	
Abdomen	☐	
Hernia	☐	
Pelvic (if applicable)	☐	
Extremities	☐	
Neurological	☐	
Emotional	☐	
Skin	☐	

Feel free to make any comments regarding this student's health _____

_____

_____

_____

Physician's Signature _____ Phone (___) _____

Print Name _____ Date _____

Physician's Office Address _____

_____

_____

SOURCES OF INFORMATION

The College welcomes visitors to the campus at any time. During the academic year the administrative offices are open between the hours of 8:00 A.M. and 4:30 P.M., Monday through Friday. The post office address is Nashville, Tennessee 37203. The College telephone number is area code 615-248-1200.

Below are listed the offices to which inquiries of various types should be directed.

THE PRESIDENT

General matters concerning the College.

THE DEAN OF THE COLLEGE

Academic program of the college and inquiries concerning faculty employment.

THE DIRECTOR OF ADMISSIONS

Information about admission procedures.

THE CHIEF FISCAL OFFICER

General business matters, plant and campus maintenance, central purchasing and bookstore.

THE DIRECTOR OF STUDENT FINANCIAL AID

Information about scholarships, loans, financial aid, and student accounts.

THE DEAN OF STUDENT SERVICES

Information regarding campus life, student organizations, intramural and intercollegiate athletics, and student services.

THE DIRECTOR OF STUDENT EMPLOYMENT

Information about employment opportunities on and off campus.

THE REGISTRAR

All matters relating to academic records and registration.

THE DIRECTOR OF TEACHER EDUCATION

All matters relating to programs of teacher education, and teacher certification.

THE DIRECTOR OF TEACHER WORKSHOPS AND SPECIAL PROGRAMS

All matters related to Teacher Workshops, Experiential Learning Programs, degree options for adults, continuing education units and other special programs.

THE DIRECTOR OF HOUSING

All matters regarding dorm and married student housing.

The College reserves the right to make changes in regulations, courses, fees, and matters of policy included in this publication as circumstances may dictate.

NEWMAN/NATIONAL, KNOXVILLE

TREVECCA NAZARENE COLLEGE
NASHVILLE, TENNESSEE 37203
615/248-1200